Admission Requirements
Applicants for admission to post-baccalaureate certificate programs must hold a bachelor’s degree from an institution that is accredited by the appropriate regional accrediting agency. Students must have a minimum cumulative 2.75 grade point average or 3.0 GPA in the last two years of undergraduate coursework. Some certificate programs have additional admission requirements or prerequisites. Application for admission must be made online at wiu.edu/grad. Applicants must request the Registrar of the college or university granting their highest degree to send a statement of degree or official transcript showing the degree and date it was conferred. Verification of degree must be sent by the Registrar directly to the School of Graduate Studies. Transcripts on file in the Registrar’s Office at WIU will be obtained by Graduate School personnel.

Degree Requirements
Students also must have a cumulative 3.0 GPA for all coursework required for completion of the certificate. A post-baccalaureate certificate will not be awarded to a student who earns more than three semester hours of C, D, F, or U grades in the graduate-level courses required for the completion of the certificate. No course for which a student has received a grade of D or less may be used to satisfy certificate requirements. Transfer work or course substitutions are not allowed in certificate programs.

The work required for the certificate must be completed within three calendar years. Students may petition the Graduate Council for an extension of time for outdated courses. Evidence must show that such courses have been revalidated by examination or some other means as determined by the department. All students must file a formal application for post-baccalaureate certificate completion. Deadlines for submitting the application for graduation are as follows: spring semester, March 10; summer session, June 10; and fall semester, October 10. Applications received after these dates will be automatically moved to the next semester. Application forms can be found at wiu.edu/grad.

Certificate Requirements (18 sh)
- LEJA 501 Theory in Criminal Justice (3 sh)
- LEJA 502 Management Issues in Law Enforcement Administration (3 sh)
- LEJA 504 Civil and Criminal Liability (3 sh)
- LEJA 506 Police: Theory and Practice (3 sh)
- LEJA 511 Diversity and the Police OR LEJA 512 Ethics in Criminal Justice (3 sh)
- LEJA 514 Executive Management Seminar (3 sh)

Program Description
The Police Executive Administration program provides the following:
- A strong foundation in understanding the behavior of criminals
- A comprehensive view of the issues confronted by, and solutions available to, police administrators
- A grounding in the legal aspects of liability and responsibility of police personnel at all levels
- A thorough review and update of information specifically related to the police
- An exposure to the benefits, problems, and consequences of policing in a diverse society or an exposure to the ethical, moral, and legal problems confronted by police administrators
• A capstone experience which brings elements from a number of areas together in a seminar designed to incorporate these elements into an organized whole