CHECKLIST FOR INTERNATIONAL APPLICANTS

Thank you for your interest in Western Illinois University. The following checklist will help you complete the international admission process. The application is for undergraduate and graduate applicants. All applicants who are not US citizens or who have not been approved for US permanent resident status are considered international applicants.

☐ International Application for Admission

☐ Application Fee  A nonrefundable application fee of $30 (USD) is assessed and is valid for two consecutive years from the first application date (e.g., Fall 2010 semester is valid through Fall 2012 semester). Your application will not be processed without the application fee.

☐ Official Academic Records  Submitted in the native language plus certified English translation if in language other than English, verified with fresh seals and signatures. Must be sent directly from each school or university attended. Students entering with less than 24 hours of post-secondary level course work are required to send official secondary school records and/or exam results. The WES ICAP evaluation may be required for students from certain countries.

☐ Evidence of English Proficiency  Official Test of English as a Foreign Language (TOEFL) test scores sent directly from Educational Testing Services (ETS). Student copies will not be accepted. Have your scores forwarded to Western Illinois University – institution code 1900. Official International English Language Testing System (IELTS) test scores are also accepted and should be sent to WIU directly from the testing center which administered the test. Visit the www.wiu.edu/international website for other means to provide evidence of English proficiency.

☐ Declaration of Finances  Must show proof of support for the first year. If funds are from a source other the applicant, the sponsor must sign the form. No photocopies, scans, or faxes are allowed.

☐ Financial Documentation  All international applicants must provide financial documentation whether self-supported or sponsored. All financial documentation must be in English or with an official English translation that specifically indicates sufficient liquid assets (minimum of $26,158 USD for graduate applicants, $25,264 USD for undergraduate applicants, or $31,384 USD for WESL applicants) are currently available on deposit to support the applicant for the first year of academic study. Financial documentation can be no older than six months from the date of acceptance to the University. Financial documentation must bear fresh seal of financial institution. All signatures must be in fresh ink.

☐ Graduate applicants may have to meet specific program of study requirements and provide additional material. Graduate applicants should consult the Checklist of Departmental Requirements at www.wiu.edu/graduate_studies/prospective_students/apchecklist.pdf for departmental specific requirements.

☐ Graduate Management Admission Test (GMAT)  Official GMAT scores are required for applicants to the College of Business graduate programs of Accounting and MBA. Student copies will not be accepted. Forward your scores to Western Illinois University.

☐ Graduate Record Examination (GRE)  Official GRE scores may be required for applicants to some graduate programs. The report must come directly from ETS. Student copies will not be accepted. Forward your scores to Western Illinois University – institution code 1900. Visit the School of Graduate Studies website for specific Program of Studies requirements.

Graduate applicants interested in applying for an assistantship should consult www.wiu.edu/graduate_studies/prospective_students/gainfo.php for information. To apply for an assistantship, international applicants must submit the following documents:

☐ Graduate Assistantship Form available at www.wiu.edu/graduate_studies/current_students/forms/assist.pdf

☐ Three Letters of Recommendation

☐ Personal Statement of Goals

All documents submitted to the University become University property. Documents will not be released to students nor will they be forwarded to other institutions or agencies.