How to Fill out your 1040 NR-EZ (Canadian)

This form only applies to those who made less than $10,000. If you made more than $10,000, you will need to follow the normal instructions on how to complete the 1040 NR-EZ.

Due to a tax treaty with the U.S., Canadian students in the U.S. do not have to pay federal income tax if they made less than $10,000. If you made over $10,000, though, all of your income is subject to income tax.

Step 1: On the 1040 NR-EZ form, fill out the information on the top. Your "Identifying Number" is your Social Security Number. The form asks you for the address, city, state and country of where you live now. Then it asks you the country of your citizenship (usually the country which issued your passport).

Step 2: Check box #1 if you are single, and Box # 2 if you are married.

Step 3: Find the amount in Box 1 of your W-2 form that says Wages, Tips, and other compensation. If you have more than one W-2 form, add the amount in Box 1 of each W-2 form. Enter that amount in Line 6 on your 1040 NR-EZ form.

Step 4: Write 0 on line 3, 7, 10, 14, 15, 17.

Step 5: Take the amount listed in Box 2 of your W-2 (if you have more than one W-2, add the Box 2 amounts together) and enter it in Lines 18a, 21, 22, and 23a. This amount will be refunded to you. If you would like your refund directly deposited to your bank account, enter your account information in Lines 23b,c, and d. If you would like your refund mailed to you in a check, enter the address you want it mailed to in Line 23e.

Step 6: Answer all the questions to the best of your ability on page 2.
For question J, enter the following:
   a) Canada
   b) XV
   c) enter the number of months you have worked in the US prior to 2014
   d) Line 6
   e) Line 6
   2. No

Step 7: After completing everything, print 3 copies of this form (one you will mail to the IRS, one you will include with your Illinois state return, and one you will keep for your records). On all three copies, sign your name, write today’s date, and write your occupation as "Student."

Step 8: Mail one signed and dated copy of your 1040 NR-EZ form, along with a completed copy of your 8843 form, and one copy of your W-2 from to:

   Internal Revenue Service
   Austin, Texas  73301-0215

Step 9: BE SURE TO KEEP AN ADDITIONAL COPY OF THIS AND ALL YOUR OTHER TAX FORMS FOR YOUR PERSONAL RECORDS.