

January 5, 2024 | ARTF Meeting

Attendees: Lorette Oden, Carl Ervin, Winter Unverzagt, Derek Watts, Katy Valentin, Kishor Kapale, Andrea Henderson, Fiifi Godwyll

Agenda:

- A. IBHE Equity Template
- B. Survey Details
- C. End of meeting details

A. IBHE Equity Template

IBHE Equity Template

Section 3 A and C - Student Success and Retention (Tim, Tracy, and Fiifi) will work on this.

Section D - Dean Oden will ask the Policy review committee to see if they can assist us in any way and check if there are any gaps.

Section B - we will all look at the underrepresented groups report and other information to address this

Section 3 E - Curriculum (Rebekah and Jim) will work on this

Section 4 Part A: ARTF will all work on it as we meet

Section 2 Part A - Chief Watts and Alisha's group will be working on this.

Section 2 Part B - All of us will work on this.

B. Survey Details

How often will we release the survey? - Every other year (every two years)

What is the frequency we should do the survey, every year or every other year? We are thinking every year to show IBHE progress each time they check in. (We also have concerns that people may decide not to do it if it is too frequent) After discussion, most of us landed on every other year to be able to hit students twice in their academic career.

We would like to look into using a more efficient method of summarizing the survey data instead of Qualtrics.

C. End of meeting details

We are looking at community college's Equity reports since they had to submit one a year ago.

Try to find your own community college to look at to see if you can glean any ideas on how we should structure our report.

You can also check the Google Drive for a couple of community colleges that people found.

We looked at Section 4 part A-C to see what additional information we need to include in our report and we discussed who we can talk to get that information (i.e. look at the financial aid information to get income information)

Section 5 will be looked at after we complete 3 and 4.

G) Other topics

- TBD