

Policy on Library Conference Rooms

The University Library has 4 conference rooms. All conference rooms are scheduled through Sandra McVey in the Digital Commons at 298-2417

1. The Mary Lou Kent Conference Room
 - Located on 6th level of the Library
 - Restricted to Library meetings and limited University sponsored group
 - Student groups must have an advisor present
 - Seats approximately 30 people, 14 at the table
2. Library Office Conference Room
 - Located in the Administrative Offices 3rd level of the Library
 - Limited to Library Meetings
 - Seats approximately 10-12 people
3. Digital Commons Conference Room
 - Located in the Digital Commons Room 180 1st level of the Library
 - Must be using some form of electronic media
 - Seats 30 people, able to add seating up to 45
4. Digital Commons Room 176
 - Located in the Digital Commons Room 176 1st level of the Library
 - 4 computers with Photoshop and other software available
 - Seats 6 with a screen for projection