February 4, 2009 – LSS Meeting

Absent: Kathleen Clauson

EOPC:

- Engaged EM323
- Getting training materials
- May 27th campus exercise
- Class’s three major focus points
  - Fire
  - Tornado
  - Active shooter
    - All staff needs to watch active shooter video
- Dana Biernbaum - working with class and university

Meeting with Building Service Workers

- Been problems with locked/unlocked areas, security, etc.
- TJ asked for policies
  - Haley – loading dock security
  - Peggy – study group policy
- Will be talking to OPS

NCA Accreditation Committee – Special Emphasis #3; Measuring and Demonstrating our Values

- How does the library support the four core values

Internet Technology Advising Committee (iTAC)

- Advisory to president
- This group will be brought into the process
  - Reviewing other campus websites

Future projects

- Brochures
  - Work with Kathleen for promotional brochures
  - Group design and TJ will only check for content

Budget

- There is most likely going to be a budget cut
  - Cut back
- Where can we trim things?
  - Need to be ready
- Ensure employability
- Find ways to maintain or reduce
- Materials budget
  - Start asking for grants
  - Standing orders (Barb)

- We need to document things
  - What we need and when we need it
  - Materials, students, staffing, supplies

Next Meeting: 2/18/09 2:30pm (MLK)