# Hours of Operation Worksheet

Library/Branch Location: ______________________

Fall 2013

1. Generally, Our Opening/Closing Times Are:

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex. 8am -5pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Exceptions: On These Dates, Our Opening/Closing Times Are:

<table>
<thead>
<tr>
<th>Date</th>
<th>Open/Close</th>
<th>Date</th>
<th>Open/Close</th>
<th>Date</th>
<th>Open/Close</th>
<th>Date</th>
<th>Open/Close</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex. 2/29</td>
<td>8am-7:30</td>
<td></td>
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</tr>
</tbody>
</table>

3. We will be CLOSED on these dates (please mark):

- **August**
  - Su Mo Tu We Th Fr Sa
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- **September**
  - Su Mo Tu We Th Fr Sa
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

- **October**
  - Su Mo Tu We Th Fr Sa
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- **November**
  - Su Mo Tu We Th Fr Sa
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

- **December**
  - Su Mo Tu We Th Fr Sa
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

http://www.timeanddate.com/calendar/ (custom/printer-friendly; browser-enlarged text (+2); print screen; paste/crop) ihd