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### CFC INFORMATIONAL NOTICE

**TO:** CFC Program Managers & Service Coordinators

**FROM:** Eileen DeRoze  
Bureau of Early Intervention

**DATE:** February 25, 2009

**SUBJECT: CHANGES TO BILLING CODES AND AUTHORIZATION TYPES FOR INTERPRETERS, INTERPRETERS FOR THE DEAF AND TRANSLATORS**

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Effective March 9, 2009 code changes will be implemented in the Cornerstone system that will impact the modifiers, place of service codes and authorization types (ex., IM auth type) generated on authorizations for Interpreters, Interpreters for the Deaf and Translators. Those changes are clarified below. If no change was made, that has also been clarified below.

#### Interpreters

- Individual authorizations will continue to identify the T1013 procedure code as the code to bill CBO.
- Group authorizations will continue to identify the T1013 HQ procedure code and modifier as the codes to bill CBO.
- The auth type IM for IFSP meetings has been opened for use for Interpreters. Use this auth type to generate authorizations to providers who will interpret for IFSP meetings.
- Use auth type EA for Interpreters who will interpret for pre-IFSP activities.

#### Interpreters for the Deaf

As of March 9, 2009 a modifier of **HT** will be added to the T1013 codes for Interpreters for the Deaf. Authorizations will now print as follows.

- Individual authorizations will identify the T1013 HT procedure code and modifier as the codes to bill CBO.
- Group authorizations will identify the T1013 HQ HT procedure code and modifiers as the codes to bill CBO.
- The auth type IM for IFSP meetings has been opened for use for Interpreters for the Deaf. Use this auth type to generate authorizations to providers who will interpret for IFSP meetings.
- Use auth type EA for Interpreters for the Deaf who will interpret for pre-IFSP activities.

#### Translators

As of March 9, 2009, a modifier of **TL** will be added to the T1013 codes for Translators. Authorizations to Translators can only be generated **at two onsite** locations. Authorizations for Translators **will not** be allowed for group services.

- Individual authorizations will identify the T1013 TL procedure code and modifier as the codes to bill CBO.
- Translation of documents will only occur in the Translators office, which is an onsite setting. Therefore, authorizations **will only be allowed** for place of service code 11 (Service Provider Location) or 62 (Early Intervention Program).

- Translation of documents will not be done in a group setting. Therefore, authorizations for Translators **will not** be allowed for group services.
- Use auth type EA for Translators who will translate documents for pre-IFSP activities. **Please keep in mind that once an IFSP begin date is entered into the Cornerstone system, EA authorizations are discontinued.** So documents that require translation during the pre-IFSP period must be completed prior to entering an IFSP begin date in the Cornerstone system. Otherwise the Translator **will not** be able to bill and receive payment for services provided.
- For Translators only, the amount of time that can be authorized for a single authorization has been increased in Cornerstone. The purpose of this increase is to allow Service Coordinators the flexibility to generate a single authorization to one Translator who may have the responsibility of translating four or more large documents. Please authorize this time wisely and make sure that Translators who are given large amounts of time understand that they are to bill based upon time used only. Not based upon time given in an authorization.

Beginning March 9, 2009, Interpreters for the Deaf and Translators **must bill the CBO using the new modifiers identified above for all existing authorizations.** All new authorizations generated beginning March 9, 2009 will print with the new modifiers. **Failure to bill using the new modifiers identified above will result in a denial of claims.** If the provider receives denied claims due to failure to bill using the new modifiers, and the dates of service that were denied are now outside of the 90 day billing timeframe, the provider may submit corrected claims to the CBO for payment. The process to submit corrected claims is as follows.

- 1) Make a copy of your denied claim.
- 2) Add the missing modifier(s).
- 3) Write corrected claim at the top of the claim.
- 4) Submit the claim to the CBO at the following address:

Early Intervention Central Billing Office  
P.O. Box 19485  
Springfield, IL 62794-9485

- 5) The CBO is unable to accept corrected claims that are billed electronically. Corrected claims must be submitted via mail to the address above.

If the provider received denied claims and the dates of service are still within the 90 day billing timeframe, the provider may add the modifiers to those claims and submit as new claims for payment via the electronic or paper process.

CFC Program Managers, please discuss these changes with your staff and the Interpreters, Interpreters for the Deaf and Translators who provide services to your CFC. If you have questions about this document please send them via email to Jennifer Kepner at [Jennifer.Kepner@illinois.gov](mailto:Jennifer.Kepner@illinois.gov). Providers should call the CBO Call Center at 800/634-8540. Thank you for your prompt attention to this matter.