

2018-2019 SUMMARY EVALUATION FORM Retention, Promotion, Tenure

PLEASE CHECK ONE: Chair DPC CPC DATE:

NAME: DEPARTMENT/UNIT:
PY STATUS (if applicable): PRESENT RANK:
YEARS IN RANK [See Art. 20.9.b] (if applicable):

Status Being Evaluated:

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Retention | <input type="checkbox"/> Promotion to Assistant Professor |
| <input type="checkbox"/> Tenure | <input type="checkbox"/> Promotion to Associate Professor |
| | <input type="checkbox"/> Promotion to Professor |

• **If Faculty Are Applying for Both Tenure and Promotion to Associate Professor:**

Check both boxes above. Faculty need only submit one portfolio for both personnel actions, and each evaluator need only complete one Summary Evaluation Form.

I. EVALUATION OF TEACHING/PRIMARY DUTIES

Evaluation of teaching/primary duties will be based on Article 20 of the WIU/ UPI 2017-2021 Agreement **and** the Department Criteria.

Recommendation: Meets requirements Does not meet requirements

Attach a narrative explanation of your recommendations, summarizing specific accomplishments and any notable concerns. If a recommendation is negative, explain the reasons, based on contract language and Department Criteria.

II. EVALUATION OF SCHOLARLY/PROFESSIONAL ACTIVITIES

Evaluation of scholarly/professional activities will be based on Article 20 of the WIU/UPI 2017-2021 Agreement **and** the Department Criteria.

Recommendation: Meets requirements Does not meet requirements

Attach a narrative explanation of your recommendations, summarizing specific accomplishments and any notable concerns. If a recommendation is negative, explain the reasons, based on contract language and Department Criteria.

III. EVALUATION OF SERVICE ACTIVITIES

Evaluation of service will be based on Article 20 of the WIU/UPI 2017-2021 Agreement **and** the Department Criteria.

Recommendation: Meets requirements Does not meet requirements

Attach a narrative explanation of your recommendations, summarizing specific accomplishments and any notable concerns. If a recommendation is negative, explain the reasons, based on contract language and Department Criteria.

<p><u>Note:</u> For retention, tenure, and promotion, faculty must “meet requirements” in all three areas (teaching/primary duties, scholarly/professional activities, and service) to be “recommended” on the Transmittal Sheet.</p>
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