2019-2020 SUMMARY EVALUATION FORM  
Retirement, Promotion, Tenure

PLEASE CHECK ONE:  Chair □  DPC □  CPC □  DATE:

NAME:  DEPARTMENT:  
PY YEAR (if applicable):  PRESENT RANK:  
YEARS IN RANK [See Art. 20.9.b] (if applicable):

Status Being Evaluated:
□ Retention  □ Promotion to Assistant Professor  
□ Tenure  □ Promotion to Associate Professor  
□  □ Promotion to Professor

• If Faculty Are Applying for Both Tenure and Promotion to Associate Professor:
  Check both boxes above. Faculty need only submit one portfolio for both personnel actions, and
  each evaluator need only complete one Summary Evaluation Form.

I. EVALUATION OF TEACHING/PRIMARY DUTIES

Evaluation of teaching/primary duties will be based on Article 20 of the WIU/UPI 2017-2021 Agreement and the Department Criteria.

Recommendation:  □ Meets requirements  □ Does not meet requirements

Include below a narrative explanation of your recommendations, summarizing specific accomplishments and any notable concerns. If a recommendation is negative, explain the reasons, based on contract language and Department Criteria.

II. EVALUATION OF SCHOLARLY/PROFESSIONAL ACTIVITIES

Evaluation of scholarly/professional activities will be based on Article 20 of the WIU/UPI 2017-2021 Agreement and the Department Criteria.

Recommendation:  □ Meets requirements  □ Does not meet requirements

Include below a narrative explanation of your recommendations, summarizing specific accomplishments and any notable concerns. If a recommendation is negative, explain the reasons, based on contract language and Department Criteria.

III. EVALUATION OF SERVICE ACTIVITIES

Evaluation of service will be based on Article 20 of the WIU/UPI 2017-2021 Agreement and the Department Criteria.

Recommendation:  □ Meets requirements  □ Does not meet requirements

Include below a narrative explanation of your recommendations, summarizing specific accomplishments and any notable concerns. If a recommendation is negative, explain the reasons, based on contract language and Department Criteria.

Note: For retention, tenure, and promotion, faculty must “meet requirements” in all three areas (teaching/primary duties, scholarly/professional activities, and service) to be “recommended” on the Transmittal Sheet.