

**Western Illinois University – Quad Cities
Facilities**

**Consolidated Fiscal-Year 2015 Annual Report and
Fiscal-Year 2016 Planning Document**

Submitted by:
William Brewer
Director of Facilities – Quad Cities

Mission statement:

The mission of WIU-Quad Cities Facilities is to maintain and enhance the campus physical environment in support of academic and other related functions of the university. We provide this support in two areas: Operations and Maintenance and Planning and Construction.

I. Accomplishments and Productivity for FY15

QC Facilities accomplished the following items as organized under goals advanced by the Quad Cities, Planning and Technology Fiscal Year 2014 Annual Report:

Support expansion of academic programs and service operations

- WIU Quad City Complex's successful opening for Fall classes in August further solidified the vision of a WIU-QC Riverfront campus. The facility provided an additional 100,000 square feet, including science laboratory, library, and counseling focused spaces. Approximately 300 additional new parking spaces and many diverse site amenities were also included. Facilities staff were also heavily involved in the project associated coordination in all WIU-QC buildings, including cleaning, moving, key assignment, and other related support activities.
- Facilities staff continued to monitor operation of WIU-QC 60th Street location. Maintenance activities included various HVAC repairs, parking and exterior lighting repairs, roof maintenance, security monitoring, and tree trimming. In addition, staff have provided support to WIU-Macomb of furniture and equipment destined for that campus.
- Unit staff continued to troubleshoot and refine operations of QC Complex building systems. They also have provided installation and support for new building amenities including furniture, shelving, bulletin boards, art installation, and various equipment.

- WIU-QC facilities managed external contractors at both 60th Street and Riverfront campus to provide building security, waste management, electrical/HVAC/ plumbing maintenance, elevator as well as other life safety inspections, and landscaping services.
- The State of Illinois Capital Development Board obligated \$3 million for the design of the Riverfront Phase III project in December 2014. Pending release of funds, projected earliest completion of the approximately \$35 million facility will be summer of 2017. This project will add approximately 84,000 square feet to the Riverfront campus and follow direction laid out in previously completed programming study.
- Planning has begun on a Riverfront Annex facility utilizing residual dollars from the Phase I and II CDB projects. Program is derived from the Phase III programming study and includes additional current input from academic administration.
- Facilities staff participated in campus position searches including Office Support Specialist, Assistant to VP, WIU-QC Technology Director, Building Service Worker, and Grounds Worker.
- Staff implemented flood protection plan spring to protect Riverfront property during Mississippi's 6th highest recorded crest.

Increasing opportunities for student, faculty, and staff engagement

- The QC Complex project has afforded students learning opportunities via tours for RPTA, CAS, Engineering, and Business classes.
- Steve Whan and crew continued the annual tradition of campus beautification at the Riverfront campus with Spring Cleanup and Fall "We Care" activities utilizing student, faculty and staff volunteers.
- Facilities staff continues to plan and implement Western Walks event at the WIU-QC campus.
- Facilities staff continued to identify professional development opportunities to develop job-related skills and expertise.
 - Facilities staff attended a variety of training sessions related to new equipment and operations of QC Complex during building commissioning of that facility.
 - Bill Brewer completed recertification of his Asbestos Designer license and ongoing required education related to his architecture license and LEED AP certification.
 - Steve Whan actively serves on Civil Service Council and WIU Sustainability Committee.

- Steve Whan, Joe Ackerman and Ralph Turner completed their yearly pesticide training refresher. All three completed Excel training as a precursor to improving operations and budget planning
- Joe Ackerman is a current participant in the Quad Cities Professional Development Networks' Professional Supervisor certification program.
- Bill Brewer attended "Designing STEM Facilities for the 21st Century" conference in preparation for planning and implementing such facilities on the Riverfront campus.

Increase community engagement, marketing, and public relations

- Facilities staff coordinated installation of marketing banners on light poles of Riverfront campus and along University Drive to enhance visibility of WIU events and core values to campus and community. In addition staff assisted with coordination of installation of interior branding including backlit signs and wall clings in advance of accreditation visit in February.
- Staff also assisted with other campus/community events including QC Complex grand opening, Phase III funding announcement, WQPTs' "Champagne on the Rocks", "Brew HaHa" and Quad City Open concession sales.
- WU-QC served as a project coordinator for Live United's 2014 Day of Caring. Community volunteers assisted facilities staff in various beautification activities at the Riverfront property.
- Facilities staff provided room setups and event support for over 300 campus and community events.
- The unit continued its active collaboration with City of Moline, Renew Moline, Illinois Capital Development Board, local contractors and designers, local utilities providers, Illinois Department of Transportation, QC Chamber of Commerce, local news media and other community partners in advancing its new campus along the Mississippi.
- Bill Brewer participated in selection of consultant for the City of Moline's Transportation Plan Update
- WIU-QC facilities conducted many building tours for interested community members and organizations.

Support university planning to the best of our abilities

- WIU-QC staff served on QC-FIT (Facilities Implementation Team), an operational committee charged with bridging the gap between Riverfront Phase II finish of construction to the successful campus opening in 2014. The Director of Facilities- QC serves on QC-FAT (Facilities Administration Team) which is charged with orchestrating and implementing administrative decisions in support of all campus facilities operations. Staff also serve on various other inter-campus committees, including QC-ART and Staff Coordination.
- Facilities Staff coordinated Moline Depot Facility Assessment at administration's request to enable decision on the buildings viability for inclusion on Riverfront campus.

Increase entrepreneurial activities and maintain efficiency

- Implement the lessons learned in opening Phase II of Riverfront in all future Riverfront activities.
- Bill Brewer participated in WIU-Macomb Master Planning process as a member of the Implementation Team. Additional cross campus committee service include University Wellness and ADA Advisory committees

II. Budget Enhancement Outcomes for FY15:

- An additional Building Service position and a new Grounds Worker position were successfully added to QC Facilities staff to provide additional operational support for the growing campus.

III. Major Objectives and Productivity Measures for FY16

- Facilities staff will strive to effectively integrate QC Complex into our campus setting. Staff will pay particular attention to developing new operational protocols that promote both efficiency and quality of service.
- Work with project designers of QC Complex to acquire LEED accreditation, preferably at a Gold level.
- Implement the lessons learned in opening QC Complex in all future Riverfront campus facilities activities.
- Continue to coordinate and partner with external organizations to enhance or augment campus services and operations, including the coordination of Metrolink transportation services and active involvement in the City of

Moline's development of property (The Mills) immediately to the west of the Riverfront site.

IV. Technology Goals and Objectives

Quad Cities Facilities will actively support technology infrastructure projects, including the impending move to the Riverfront campus. (Higher Values in Higher Education, Goal 1, Action 3)

- Provide for flexible technology access and modifications in design and construction of new Riverfront projects
- Support site access and point of presence of ICN at Riverfront
- Assist in documentation of all wiring closets, server racks and schematics of network equipment, and VoIP network for all QC facilities

V. Internal Reallocations and Reorganizations, WIU-Macomb: None.

VI. Internal Reallocations and Reorganizations, WIU-Quad Cities: None.

VII. New Operating Resources:

\$__ for Operations, Maintenance and Improvements of 60th Street Facility prior to Sale (Courtesy Notification) - Current funding for QC Facilities does not include monies for facilities activities required at the 60th Street site and a budget for this item is difficult to provide given indeterminate point of sale date.

VIII. Facilities Requests: None.

Questions about this Annual Report may be directed to:

William Brewer

University Architect and Director of Facilities – Quad Cities

309.762.9481 x62253

WE-Brewer@wiu.edu