Branch Campus and Additional Location(s) Substantive Change Application

Institution: Western Illinois University City, State: Macomb, IL
Name of person completing this application: Dr. Joseph Rives Date Submitted: 4/19/14
Title: Vice President, Quad Cities and Planning Phone: (309-762-8090) Email: J-Rives@wiu.edu

The questions are designed to elicit brief, succinct, detailed information, rather than a narrative or references to extensive supporting documents. Do not attach other documents unless they are specifically requested in the questions.

The total submission should be no more than 10-12 pages on a single classification of change. (The page limit excludes attachments.) The submission should be no more than 20 pages total on an application addressing multiple change requests.

Submit the completed application as a single electronic document (in Adobe PDF format) on the following webpage: http://www.ncahlc.org/document_upload/.

Part 1: General Questions

1. Requested Change(s). Concisely describe the change for which the institution is seeking approval.

   Please Note: If submitting a change request for a new program and distance offerings or a new program and location, the institution should submit the New Program Application.

   Western Illinois University (WIU) seeks to close its branch campus at 3561 60th Street in Moline, Illinois, and open a branch campus at 3300 River Drive in Moline, Illinois at the same time of closure. If this change is approved, WIU would immediately close 3300 River Drive as a location on the Commission’s Notification Program for Additional Locations since a change in classification has occurred.

   Background for the Requested Change
   The State of Illinois funded $57.9 million for the first two (of three) phases for construction of the Western Illinois University-Quad Cities Riverfront Campus in 2009 as part of the Illinois Jobs Now capital construction bill. Riverfront Phase I opened as an additional location for WIU in January 2012 following $15.8 million in renovation to the former Deere and Company Technical Center. John Deere donated a building and 20 acres of land to Western Illinois University. Phase II construction will reach substantial completion in July 2014, with classes starting in the five interconnected buildings on August 25, 2014. Response to Question #8 describes the physical features of Phases I and II of the Western Illinois University-Quad Cities Riverfront Campus.
Opening Western Illinois University-Quad Cities on River Drive as a branch campus provides the physical infrastructure to accommodate the University’s *Higher Values in Higher Education* Strategic Plan goal of doubling enrollment in the Quad Cities from 1,502 in fall 2013 to 3,000. The University has outgrown its 60th Street location (with 18 classrooms, library, and 50 offices), and use of two properties located 4.5 miles apart in the same town creates inefficiencies and redundancies.

Western Illinois University’s expansion in the Quad Cities also advances *Strategic Plan* priorities to:

- Develop and offer new and expanded academic programs in areas of demand and need that are consistent with the academic mission of the University.

- Maintain the agility to respond to emerging needs in the state and region, including the Governor’s initiatives, P-20 (preschool through graduate school) initiatives, and area economic development plans.

- Create opportunities for increasing public involvement in educational activities.

- Expand weekend and summer school offerings in order to meet the needs of non-traditional student populations.

Advancement of these priorities also contributes to successful implementation of *The Illinois Public Agenda for College and Career Success*, the statewide strategic plan for higher education. With expanded facilities supporting increased enrollment, Western Illinois University will support actions to:

- Increase educational attainment to match the best-performing states.

- Increase the number of high-quality post-secondary credentials to meet the demands of the economy and an increasingly global society.

- Better integrate Illinois’ educational, research, and innovation assets to meet economic needs of the state and its region.

**Teach-Out Plan**

Attachment A displays Western Illinois University’s Teach-Out Plan for the 3561 60th Street branch campus. Per Commission *Instructions for Preparing and Filing Teach-Out Plans and Teach-Out Agreements*, “Completed Teach-Out Plan[s] should be sent by the chief executive officer of the institution to the Commission staff liaison assigned to the institution, unless the plan is part of a change request, in which case it should be submitted through the Commission’s process for approval of a substantive change.”

**2. Classification of Change Request.** Check all boxes that apply to the change.

*Note: not every institutional change requires prior review and approval. Review the “Overview of Commission Policies and Procedures for Institutional Changes Requiring Commission Notification or Approval” to make certain that current HLC policy requires the institution to seek approval.*

- [ ] New additional location(s)  ☒ New campus(es)
- [ ] Request for access to Notification Program for locations
An institution submitting more than one change request should complete multiple applications, one for each type of change. The other types of change requests include:

- Change in mission
- Change in student body
- New academic program(s)
- Direct assessment competency-based program(s)
- Location(s)
- Distance delivery
- Consortial arrangement
- Contractual arrangement
- Substantially changing the clock or credit hours required for a program
- Change in academic calendar (e.g., quarters to semester) or change in credit allocation
- Teach-out plan if closing location provides total degree programs

3. **Special conditions.** Indicate whether any of the conditions identified below fit the institution (Yes or No). If Yes, explain the situation in the box provided.

   a) Is the institution, in its relations with other regional, specialized, or national accrediting agencies, currently under or recommended for a negative status or action (e.g., withdrawal, probation, sanction, warning, show-cause, etc.)? No.

   b) Is the institution now undergoing or facing substantial monitoring, special review, or financial restrictions from the U.S. Dept. of Education or other federal or state government agencies? No.

   c) Has the institution’s senior leadership or board membership experienced substantial resignations or removals in the past year? No.

   d) Is the institution experiencing financial difficulty through such conditions as a currently declared state of exigency, a deficit of 10% or more, a default or failure to make payroll during the past year, or consecutive deficits in the two most recent years? No.

   e) Is the institution experiencing other pressures that might affect its ability to carry out the proposal (e.g., a collective bargaining dispute or a significant lawsuit)? No.

4. **Approvals.** Mark the approvals that are required prior to implementing the proposed change and include documentation of the approvals to the request or evidence that approval is not needed.

   - Internal (faculty, board) approvals: Attachment B contains minutes from the October 17, 2008 Western Illinois University Board of Trustees meeting. These minutes document the Board’s recommendation to the Illinois Board of Higher Education that the State fund Phase I of the Riverfront Campus construction and planning for Phase II. The University received state funding for planning and construction of Phases I and II in July 2009. No Western Illinois University Board of Trustees approvals are required for moving existing degree programs into Phase I or II.

   System approvals: Not applicable.
State approval(s): Attachment C is from the State of Illinois’ Fiscal Year 2014 Capital Budget and shows the state funded $57.8 million for construction of the new Western Illinois University-Quad Cities Riverfront Campus. A total of $15.8 million supported renovation of the former John Deere Technical Center that created Phase I of Riverfront Campus; and $42.0 million supported planning and construction of Phase II. No Illinois Board of Higher Education approvals are required for moving existing degree programs into the new campus location.

☐ Program(s)
☒ Additional location(s) or campus(es). Western Illinois University has had State of Illinois and Commission approval to have a branch campus in the Quad Cities since 1997 and a Riverfront location since 2012. Evidence of Commission approvals is on the University’s Organization Profile maintained by the Commission.

☐ Contractual or consortial arrangements
☐ Clock/credit hour changes
☐ For Distance Delivery only: Not applicable.
☐ Foreign country(ies) approvals: Not applicable.
☐ No approval required

5. Specialized Accreditation. Complete this section only if specialized accreditation is required for licensure or practice in program(s) covered by this change application.

☒ The institution has already obtained the appropriate specialized accreditation. Attach a copy of the letter from the agency granting accreditation.

Western Illinois University holds 17 discipline-based accreditations, in addition to institutional accreditation from the Commission. Nine of the 17 accreditations specifically relate to academic programs offered at Western Illinois University-Quad Cities. The University’s accreditation schedule for these nine agencies is displayed below. Attachment D provides Commission required documentation. Also included in that file is documentation from the Council for Accreditation of Parks, Recreation, Tourism and Related Professions that the organization had changed its accreditation cycle. Western Illinois University was originally accredited through 2013-2014, but now reaffirmation processes will occur in 2014-2015.
The institution has begun the process of seeking or plans to seek specialized accreditation. Specify the name of the agency and the timeline for completing the process. (If approval is a multi-stage process, the institution should contact the HLC staff liaison to discuss the timeline before submitting this change application form.)

The institution does not plan to seek specialized accreditation. Provide a rationale for not seeking this accreditation.

6. Changes Requiring Visits. This section is not for Commission-mandated visits such as additional location confirmation visits or campus evaluation visits.

Note: Complete this section only if the institution is already aware that the proposed change will need to be reviewed through a visit. (If the institution is unsure whether a visit is required, the Commission will advise the institution based on the information provided in the change application.)

☑ Request to schedule a Change Visit.
☐ Request to add a proposed change to an already scheduled visit. Specify type of visit and date scheduled:

<table>
<thead>
<tr>
<th>Western Illinois University Accreditation Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accrediting Body</td>
</tr>
<tr>
<td>------------------</td>
</tr>
<tr>
<td>National Council for Accreditation of Teacher Education</td>
</tr>
<tr>
<td>ABET: Engineering Accreditation Commission of ABET</td>
</tr>
<tr>
<td>AACSB International-The Association to Advance Collegiate Schools of Business</td>
</tr>
<tr>
<td>Council for Accreditation of Counseling &amp; Related Educational Programs</td>
</tr>
<tr>
<td>Iowa College Student Aid Commission</td>
</tr>
<tr>
<td>National Association of Schools of Art and Design</td>
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<td></td>
</tr>
</tbody>
</table>
Whether the change will be reviewed through a separate Change Visit or embedded in an already scheduled visit, the following schedule will apply.

- Part 1 of this change form must be submitted at least 4 months before the visit. If the visit has not already been scheduled, this filing will initiate the process of scheduling the visit.

- The institution files Part 2 of this change form at least 2 months before the scheduled visit. If the change will be embedded in an already scheduled visit, the form should be filed as an attachment to the report prepared for that visit.

Please note: The Commission plans to update the change forms annually, on or about September 1 of each year. However, if a Change Application form was accessed more than 90 days prior to filing, it is recommended that the institution visit http://www.ncahlc.org/change to ensure that there have been no changes in the application form in the intervening time.

### Part 2: Topic Specific Questions

Attach the “Substantive Change Application, Part 1: General Questions” as page one of your application. That completed form and your answers to the questions below will constitute your request for approval of a substantive change. This form will be the basis for review of this application.

As many as three new additional locations, or one branch campus, may be requested in a single proposal.

Name of Institution: Western Illinois University

Type of request: ☐ additional location(s) ☑ branch campus

*Note: The change must be reported the same to the Commission and the U.S. Department of Education as either an additional location(s) or branch campus.*

Western Illinois University (WIU) seeks to close its branch campus at 3561 60th Street in Moline, Illinois, and open a branch campus at 3300 River Drive in Moline, Illinois at the same time of closure. If this change is approved, WIU would then immediately close 3300 River Drive as a location on the Commission’s Notification Program for Additional Locations since a change in classification has occurred.

**Campus or Branch Campus Definition:** (Same as the federal definition)

The term branch campus is “a location of an institution that is geographically apart and independent of the main campus of the institution.” The Commission considers a location of an institution to be independent of the main campus if the location:

- Is permanent in nature;
- Offers courses in educational programs leading to a degree, certificate, or other recognized educational credential;
- Has its own faculty and administrative or supervisory organization; and
• Has its own budgetary and hiring authority.

A branch campus must have all four of these attributes.

**Additional Location Definition:** a place, geographically separate from any main or branch campus, where instruction takes place and students can do one or more of the following:

• Complete 50 percent or more of the courses leading to a degree program;
• Complete 50 percent or more of the courses leading to a Title IV eligible certificate.
• Complete a degree program that they began at another institution even if the degree completion program provides less than 50 percent of the courses leading to a degree program.
• There is no base or threshold number of students or distance from the campus necessary for a facility to qualify as an additional location under this definition.
• An additional location typically does not have a full range of administrative and student services staffed by the facilities personnel. Such services may be provided from the main campus or another campus.
• A facility may provide access to instruction requiring students to be present at a physical location that receives interactive TV, video, or online teaching. It is considered an additional location when 50 percent or more of a distance delivery program is available through one or more of these modalities at that facility.

**Section A. Characteristics of the Change Requested**

1. Provide the name and street address of each location requested. (No PO Box addresses.)
   • Close Western Illinois University-Quad Cities branch campus at 3561 60th Street, Moline, Illinois.
   • Open Western Illinois University-Quad Cities Riverfront Campus as a branch campus, 3300 River Drive, Moline, Illinois.
   • Close Western Illinois University-Quad Cities Riverfront Campus on River Drive as an additional location, 3300 River Drive, Moline, Illinois.

2. Provide for each location the following information:
   a) The date at which the location is projected to begin operation.
      • Close Western Illinois University-Quad Cities 60th Street branch campus effective July 26, 2014
      • Open Western Illinois University-Quad Cities Riverfront Campus on River Drive as a branch campus effective July 26, 2014, with classes starting August 25, 2014.
      • Close Western Illinois University-Quad Cities Riverfront Campus on River Drive as an additional location immediately after receiving Commission approval for the actions stated above.
   b) Whether the location will offer Title IV eligible programs.

c) The *Classification of Instructional Programs* terminology [CIP codes, program name, and additional description (optional)]. CIP codes are established by the U.S. Department of Education’s National Center for Education Statistics. More information is available at [http://nces.ed.gov/ipeds/cipcode/](http://nces.ed.gov/ipeds/cipcode/).


Post-Baccalaureate Certificates: 45.0701, 30.1401, 43.0103, 13.1401, and 26.0701

Western Illinois University will add an undergraduate program (13.0201) and graduate program (03.0104) in the Quad Cities effective for fall 2014 classes.

d) Whether the location will be permanent or temporary (for a set number of cohorts).

The Western Illinois University-Quad Cities branch campus will be permanent.

e) Identify the level of degree completion at the new additional location. (Total Degree, Adult Degree completion, or 50-99% completion.)

Total degree completion. Western Illinois University currently offers 17 bachelor’s degrees, 16 graduate programs, and nine post-baccalaureate certificates in the Quad Cities. A new undergraduate major in bilingual education and Ph.D. in Environmental Sciences: Large River Ecosystems will be offered at Western Illinois University-Quad Cities effective with fall 2014 classes.

| Academic Programs Offered at Western Illinois University-Quad Cities by Degree Level |
| Academic Year 2013-2014 |

**Undergraduate**
Accountancy; Communication; Early Childhood Education; Elementary Education; Engineering; Engineering Technology; English; General Studies; Human Resource Management; Information Systems; Law Enforcement and Justice Administration; Liberal Arts and Sciences; Management; Marketing; Nursing; Recreation, Park and Tourism Administration, and Supply Chain Management. Bilingual Education starts in fall 2014.

**Graduate**
Biology, Business Administration, Counselor Education, Educational and Interdisciplinary Studies, Educational Leadership (masters, specialist, and doctoral degrees), Elementary Education, English, Health Sciences, Instructional Design and Technology, Law Enforcement and Justice Administration, Liberal Arts and Sciences, Museum Studies, and Reading. Ph.D. in Environmental Science starts fall 2014.

**Post-Baccalaureate Certificates**
Business Administration, English, Environmental GIS, Health Services Administration, Museum Studies, Police Executive Administration, Supply Chain Management, Teaching English to Speakers of Other Languages, and Zoo and Aquarium Studies.

1. All graduate programs are masters degree programs unless otherwise noted.
3. If the population targeted for the proposed location represents a marked change within the mix of students now enrolled in the institution (e.g., dual credit students at an institution with relatively few such students), briefly explain the institution’s experience with the targeted population.

Not applicable. The University’s Change Request relates to reclassification of Western’s branch campus address in the Quad Cities, and does not represent a marked change in the mix of students enrolled at the University.

Section B. Institution’s History with Branch Campus and Additional Location(s)

4. Does the institution currently operate three or more locations with the same or greater scope/level of instruction as the proposed location(s) and with the same or greater level of sophistication in facilities and services? If yes, please identify the three such locations with the largest enrollments during the past year, along with those enrollments.

No. However, Western Illinois University has experience supporting 1,502 students in the Quad Cities, with students currently taking courses at the 60th Street branch campus and at the current Riverfront location. If this Change Request is approved, all Western Illinois University students will take classes at the new Riverfront branch campus.

5. If approved to open the additional location(s) or branch campus, what future growth does the institution anticipate (e.g., in the next six months, three years) for additional location(s) or branch campus and how does the institution plan to manage this growth?

The table below provides University enrollment projections and the rationale for these projections.

<table>
<thead>
<tr>
<th>Term</th>
<th>Enrollment Projection</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2015</td>
<td>1,550</td>
<td>Based on opening of new facility and new, high-demand degree programs, including engineering, bilingual education, and environmental science.</td>
</tr>
<tr>
<td>(6 months after opening)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring 2018</td>
<td>1,740</td>
<td>Based on continued growth of new and existing degree programs.</td>
</tr>
<tr>
<td>(3 years after opening)</td>
<td></td>
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<tr>
<td>Spring 2025</td>
<td>3,000</td>
<td>Based on university planning and an independent needs study commissioned by the Illinois Quad City Chamber of Commerce.</td>
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<tr>
<td>(10 years after opening)</td>
<td></td>
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</tr>
<tr>
<td>Spring 2035</td>
<td>5,000</td>
<td>Based on the same factors identified for spring 2025 enrollment (above).</td>
</tr>
<tr>
<td>(20 years after opening)</td>
<td></td>
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</tbody>
</table>

Academic, facilities, financial, and operational planning supports planned growth of Western Illinois University-Quad Cities. Establishment of new programs, review of existing programs, enrollment targets, and staffing plans are part of Academic Affairs annual planning processes, supplemented by three-year reviews of new programs and eight-year program reviews. Additional details of these processes are provided in response to Questions #6D, 19, and 20.
Opening of Phase I with 60th Street provided the physical capacity to support 3,000 students (1,500 at Riverfront and 1,500 at 60th Street). Moving the branch campus designation to Riverfront Phases I and II consolidates all WIU-QC facilities and provides a base for 3,000 students at one location. Phase III planning has begun with a programming study, and completed construction could increase physical capacity to 5,000 students.

The University reallocated $600,000 in annual base funding to support immediate Riverfront needs associated with increased space (operations, technology, security, grounds, and maintenance). The University also submitted a $5.0 million operating fund request to the state in October 2013 to support growth and new state-funded facilities.

Growth will occur quicker when new state resources are received, as there will be more fiscal resources to support new faculty, and high demand courses and programs. Nevertheless, response to question #12D shows that the University has the fiscal resources as demonstrated in eight years of KPMG financial ratios to support and enhance growth if new state funds are not received.

Total enrollment increased by 15.4% or 200 students from 1,302 students in spring 2012 (the semester Riverfront Phase I opened) to 1,502 students in fall 2013. New undergraduate fall acceptances are up 34.2%, from 120 for fall 2013 as of March 29, 2013, to 161 for fall 2014 as of March 28, 2014. The University will also start the new Ph.D. in Environmental Science and undergraduate major in bilingual education at the Quad Cities in fall 2014.

Section C. Institutional Planning for Branch Campus and Additional Location(s)

6. What impact might the proposed branch campus or additional location(s) have on the challenge(s) identified as part of or subsequent to the last comprehensive visit or reaffirmation panel and how has the institution addressed the challenge(s)?

In 2011, Western Illinois University received ten-year re-affirmation of accreditation with no follow up reports or visits—the highest recommendation a University can receive. The team report to University identified four areas that require organization attention. These areas have been successfully addressed on both campuses.

A. The effects of state cash flow have caused a decrease in (a) discretionary travel funds, (b) professional development opportunities for faculty and staff, and (c) delayed re-instatement of the faculty computer and electronic classroom upgrade programs.

Western Illinois University increased its annual investment in faculty and staff travel by 12 percent, from $1.4 million in Fiscal Year 2011 to $1.6 million in Fiscal Year 2013. In Fiscal Year 2012, for example, WIU supported travel for 937 faculty and staff conference presentations. The University supports external professional development opportunities including conferences, workshops, and symposia. Additionally, staff from the Center for Innovation in Teaching and Research and Human Resources conduct needs analyses and provide speakers, forums, and workshops on new and emerging technologies, software applications, and distance education pedagogy.

Many Western Illinois University service units also contribute to professional growth. For example, the Center for the Application of Information Technologies supports on-line course development. The Office of Sponsored Projects assists with extramural funding and
compliance. University Libraries provides access to collections and holdings through synchronous, asynchronous, and courier services. The Western Survey Research Center consults on data design and analysis. The Quad Cities Professional Development Network, a consortium of ten regional universities, provides training and support for instruction and scholarship. The University also supports sabbaticals and affirmative action internships.

Western Illinois University reinstated the electronic classroom and faculty computer upgrade programs and added private donations and other sources of funds to help sustain these programs. The Quad Cities new Riverfront branch campus features all new technology and supporting infrastructure funded by the Illinois Capital Development Board.

B. **Monitor and prioritize deferred maintenance with highest priority on safety, accessibility, and student recruitment and retention.**

The University has prioritized deferred maintenance needs for the Macomb and Quad Cities campuses, and Facilities Management updates the list annually. By replacing a Quad Cities facility purchased by the State of Illinois in 1997 (60th Street) with new construction, the Riverfront branch campus has limited maintenance needs for new facilities opened in 2012 and 2014.

C. **Continue to enhance general education assessment.**

This item supported WIU’s 2009 completion of the Commission’s Assessment Academy. Courses are linked to operationally defined goals of the general education program. General education faculty members work together across WIU learning locations to collect assessment data, analyze findings, and report assessment activities and process improvements (current or planned) to the Provost’s Office and the Council for General Education to inform the ongoing, annual review of General Education.

D. **Continue to provide organizational attention to:** (a) **Critical decision making about institutional finance in the face of severe constraint in Illinois;** (b) **Possible shifts in the demand for financial aid in response to anticipated enrollment growth;** (c) **New demands for space;** and (d) **Decision making related to further development of academic programs on the Quad Cities Campus.**

All fiscal decisions, as described below and in response to Question #12B, are based on the advancement of the University’s academic mission, service operations, and priorities and goals stated in institutional and statewide strategic plans for higher education.

Strict adherence to Illinois state statutes ensures mission-driven planning and budgeting. The Western Illinois University Board of Trustees approves preliminary spending plans for the institution prior to the start of the fiscal year. The Board also approves departmental budgets once the General Assembly approves a state fiscal year budget.

Both of these budgets must be submitted to the Illinois Board of Higher Education, General Assembly, and Governor before spending can occur. Once spending is authorized, the President approves all institutional expenditures between $100,000 and $500,000 and reports these expenditures to the WIU Board of Trustees. Items over $500,000 require Board
approval before spending can occur. The State of Illinois, Office of the Auditor General, annually audits institutional fiscal statements.

Western Illinois University continues to work with the Illinois General Assembly and private donors to enhance financial assistance and scholarship opportunities for students. The University announced successful completion of a $60 million comprehensive fundraising campaign in January 2014. Western's endowment increased from $16 million to $55 million. Earnings from the endowment support student scholarships, academic programs, and critical University needs.

Western Illinois University-Quad Cities and 11 partner institutions and agencies received one of 20 multi-year Lumina foundation grants offered in the United States to design sustainable strategies that advance postsecondary certificate and/or degree rates of area residents. Grant activities specifically focus on increasing financial aid and paid internship opportunities for postsecondary students in the Quad Cities.

Concerns about space are not applicable. Phase I is 60,000 gross square feet (GSF), and the University will net an additional 35,000 GSF when opening Phase II (95,000 GSF) and closing 60th Street (60,000 GSF).

Proposals for all new degree programs must complete a feasibility study (of five-year enrollment, staffing, and budgetary projections and needs) and receive approval from the Provost and Academic Vice President before initiating program approval processes that include internal approvals, as well as those from the Western Illinois University Board of Trustees, Illinois Board of Higher Education, and in some cases, the Commission. The Commission, for example, just approved a new Ph.D. in Environmental Science: Large River Ecosystems for Western Illinois University that will be housed in the Quad Cities.

7. Briefly describe the planning process for the new branch campus or location(s), including the involvement of the various constituencies in that process, the management of the branch campus or location(s), and how the management of the branch campus or location(s) fits into the organizational structure of the main campus.

Planning for the Western Illinois University-Quad Cities Riverfront branch campus began 13 years ago. In 2001, the Commission’s On-Site Review Team for Western Illinois University found that the 60th Street Campus was approaching maximum physical capacity. Deere and Company donated land and property to create Riverfront Campus and the state funded planning and construction of the first two phases. Phase III also received state funding for an initial programming study that is currently in progress.

Riverfront Campus expansion is part of the Western Illinois University-Quad Cities Campus Master Plan, formed by the campus community, approved by the Western Illinois University Board of Trustees, and funded by the State of Illinois ($57.9 million). In agreement with our host community, the City of Moline, Riverfront Campus will not contain ancillary services (e.g., bookstore, residence halls, recreation and food services). These opportunities will be available through adjacent campus development to spur private economic development and avoid duplication of efforts.

Organizational, the Vice President and Provost serves as the chief academic officer for all of Western Illinois University and the Vice President for Quad Cities and Planning serves as the chief
operating officer for the Quad Cities campus. Both Vice Presidents report to the President who reports to the Western Illinois University Board of Trustees.

Western Illinois University uses a traditional school/department, college, provost, president academic administration model. Quad Cities based assistant deans coordinate daily operations and planning with Macomb colleges and schools/departments. There are 68 Quad Cities based faculty at Western Illinois University-Quad Cities.

The 54 Quad Cities staff support academic advising, admissions, development, facilities, instructional services, marketing and public relations, security, student affairs, technology, and WQPT-Quad Cities Public Television. Staff report up to the Vice President for Quad Cities and Planning. A Western Illinois University-Quad Cities organizational chart is available at www.wiu.edu/qc/about.

8. For each proposed branch campus or location(s), provide a description of physical facilities and equipment to support the programs that will be offered at the branch campus or location(s).

Riverfront Phase I is a 60,000 gross square feet building that features 14 classrooms (five video conference capable), two computer laboratories, six engineering laboratories, 49 offices, six meeting rooms (five video conference capable), vending, and catered food service.

Riverfront Phase II, a series of five interconnected buildings totaling 95,000 gross square feet, features 15 classrooms (five video conference capable), six conference rooms (two video conference capable), five scientific laboratories with two preparation areas, three computing laboratories, 83 offices, a counselor education clinic, library with five group study rooms, and formal and informal student gathering spaces.

Exterior spaces at Riverfront Campus include formal and informal lawns, landscapes of native vegetation, outdoor seating areas, on-site universal (free) access to public bus transportation, and 431 parking spaces, in addition to those spaces owned by the privately developed student-focused apartments next to campus. Riverfront Campus also features all new technology and 235Mb of bandwidth provided by the University.

9. What is the evidence that the facilities at the branch campus or location(s) will meet the needs of the students and the curriculum?

A 25-member Riverfront Campus Users Group (students, faculty, staff, and community members) worked collaboratively with the campus community and external architect to ensure that Phases I and II were designed to meet the needs of students and the curriculum. The Illinois Capital Development Board ensured design and construction compliance with all municipal, state, and federal codes. Following precedent in Phase I, a subset of the Users Group is currently planning/coordinating all aspects of the physical move to Phase II, which includes working closely with students and faculty on the selection and procurement of technology, equipment, and furnishings.

10. What controls are in place to ensure that the information presented to all the constituencies in advertising, brochures, and other communications will be accurate?

Western Illinois University-Quad Cities only prints information on programs, policies, and procedures approved by the Board of Trustees, President, and Vice Presidents. The institution uses photographs of its own campuses, locations, students, faculty, and staff to promote the University. Campus print and web materials are being updated to reflect the 3300 River Drive address.
A Riverfront Campus Website (www.wiu.edu/qc/riverfront_campus) highlights the scope of the expansion project, photographs of demolition and construction progress, and other updates. University Relations coordinates media events and news releases related to this project.

11. For additional location(s) only: How does the institution ensure that financial planning and budgeting for the additional location(s) is(are) realistic? What are the projected revenues and expenses? What are the projected enrollment and staffing needs?

Not applicable.

12. For branch campus only: Provide a business plan for the branch campus, including a budget projection for the first two years of operation. Please also:

a) Show both gross income (including projected enrollments, gross tuition and fees, and any increase in state or federal subsidies generated by the new enrollment) and gross projected expenses.

Western Illinois University has operated a branch campus in the Quad Cities since 1997. The data reported below are actual for Fiscal Years 2012 and 2013, with budgeted for Fiscal Year 2014.

<table>
<thead>
<tr>
<th>Western Illinois University-Quad Cities Appropriated Budget</th>
<th>Actual Fiscal Years 2012 and 2013 and Budgeted Fiscal Year 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual Fall 2011</td>
</tr>
<tr>
<td>Fall Enrollment</td>
<td>1,372</td>
</tr>
<tr>
<td>On-Campus</td>
<td>1,235</td>
</tr>
<tr>
<td>Off-Campus</td>
<td>137</td>
</tr>
<tr>
<td>Revenue</td>
<td>$7,674,261</td>
</tr>
<tr>
<td>Tuition</td>
<td>4,481,516</td>
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<tr>
<td>Fees</td>
<td>286,834</td>
</tr>
<tr>
<td>Extension</td>
<td>1,095,179</td>
</tr>
<tr>
<td>Appropriation</td>
<td>$1,810,732</td>
</tr>
<tr>
<td>Expenses</td>
<td>$7,674,261</td>
</tr>
<tr>
<td>Provost and Vice President Academic Affairs</td>
<td>$4,921,915</td>
</tr>
<tr>
<td>College of Arts and Sciences</td>
<td>502,051</td>
</tr>
<tr>
<td>College of Business and Technology</td>
<td>1,317,925</td>
</tr>
<tr>
<td>College of Education &amp; Human Services</td>
<td>1,733,293</td>
</tr>
<tr>
<td>College of Fine Arts &amp; Communication</td>
<td>69,273</td>
</tr>
<tr>
<td>Counselor Education</td>
<td>639,645</td>
</tr>
<tr>
<td>Engineering</td>
<td>454,672</td>
</tr>
<tr>
<td>Library</td>
<td>114,775</td>
</tr>
<tr>
<td>Museum Studies</td>
<td>90,281</td>
</tr>
<tr>
<td>Vice President Quad Cities and Planning</td>
<td>$2,752,346</td>
</tr>
<tr>
<td>Academic Advising</td>
<td>205,400</td>
</tr>
<tr>
<td>Administration</td>
<td>571,679</td>
</tr>
<tr>
<td>Admissions</td>
<td>181,282</td>
</tr>
</tbody>
</table>
There are several important revenue considerations in reading the table above.

1. Data reported are for gross assessed tuition and fee revenues, and does not include waivers or write-offs.

2. Extension (on-line and off-campus) instruction is based on the percentage of credit hours earned by Quad Cities students in Extension programs. The University has one centralized budget for Extension that supports Macomb and the Quad Cities.

3. Western Illinois University received a $600,000 appropriation from the State of Illinois to sustain the Quad Cities Manufacturing Lab in conjunction with the School of Engineering in the College of Business and Technology.

4. Data for Fiscal Year 2014 are marked as not available since the fiscal year is not complete and totals for gross assessed tuition and fees are not available.

There are several important expenditure considerations in reading the table above.

1. Data reported includes direct expenses for operations and personal services (staffing). Total percentages of operating and personal services expenditures are given at the campus level to illustrate magnitudes. Detailed expense information is available in the University’s annual Appropriated Funds Budget located at www.wiu.edu/Budget.

2. Commencement expenses are actual expenses paid by Academic Affairs.

3. Riverfront Building was a one-time account for moving and opening Phase I expenditures not paid by the State of Illinois.

4. Since printing of the Fiscal Year 2014 Appropriated Funds Budget book, the University reallocated $150,000 for Fiscal Year 2014 and $50,000 for Fiscal Year 2015 to support moving and opening Phase II expenditures not paid by the State of Illinois. These costs have been placed in the Riverfront Building account and are not displayed in the table above, so that information reported to the Commission matches the institutional budget reported on the University Budget Office website.
5. Western Illinois University-Quad Cities used unrestricted foundation funds instead of state appropriated funds to support development activities during Fiscal Year 2014.

6. Technology Utilities is a new account that beginning Fiscal Year 2014 separates those costs (e.g., bandwidth) from what was previously paid from Quad Cities administration. The new account more accurately describes the expense.

7. Western Illinois University is a highly efficient institution. The University retains its goal of remaining below the statewide average on instructional costs per credit hour with mission-driven spending. Western’s current value of $272.68 is 10.1 percent below the statewide average. The University also retains its goal to remain below the statewide average on administrative costs per credit hour. The University’s current value of $68.90 is 16.8 percent below the statewide average.

8. Requested information was on gross tuition and fees. The Quad Cities budget does not include overhead, extension, or other instructional costs.

b) Describe clearly the contingency plans in case anticipated enrollments, income, or resources do not materialize.

Shown in response to Question #6D, Western Illinois University exercises conservative, mission-driven fiscal practices by following fiscal planning and expenditure controls at the state, board of trustees, president, and vice president levels; maintaining an over $20 million contingency reserve; and recently completing a comprehensive fundraising campaign that raised the institutional endowment level by 244%, from $16 million to over $55 million.

Western Illinois University’s financial indicators (ratios) reported annually to the Commission show the University’s financial strength and capacity to handle unforeseen circumstances, such as the need for Quad Cities contingency plans in case anticipated enrollments, income, or resources do not materialize.

<table>
<thead>
<tr>
<th>Western Illinois University Financial Ratios</th>
<th>Reported to the Higher Learning Commission-North Central Association of Colleges and Schools</th>
<th>Fiscal Year 2006 through Fiscal Year 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year</td>
<td>2006</td>
<td>2007</td>
</tr>
<tr>
<td>Primary Reserve Ratio</td>
<td>0.101</td>
<td>0.139</td>
</tr>
<tr>
<td>Net Operating Revenue Ratio</td>
<td>0.017</td>
<td>0.033</td>
</tr>
<tr>
<td>Return on Net Assets Ratio</td>
<td>0.083</td>
<td>0.102</td>
</tr>
<tr>
<td>Viability Ratio</td>
<td>0.335</td>
<td>0.545</td>
</tr>
</tbody>
</table>

The primary reserve ratio demonstrates financial strength. A negative or decreasing trend over time would have indicated a weakening financial condition. The net operating revenue shows that Western operated with a surplus in seven years of the last eight years, therefore enabling the University to carry forward funds in conjunction with limitations established in Illinois statutes for public institutions. The viability ratio has also more than doubled since Fiscal Year 2006, giving the University additional expendable net assets to satisfy debt obligations. While the return on net assets ratio is quite volatile and sensitive to inflationary and other economic conditions,
including the current recession, Western Illinois University’s return on net assets ratio has increased its position since Fiscal Year 2006.

Section D. Curriculum and Instructional Design

13. How will the institution effectively oversee instruction at the location(s) or branch campus?

Instructional oversight results from administration of the traditional faculty-chair-dean-provost model. All Western Illinois University faculty are resident to an academic unit (school or department). Academic units are responsible for faculty selection, appointment, promotion, and tenure decisions. Each academic unit has published criteria, describing the standards, materials, methods, and procedures to be used in evaluating performance of employees eligible for retention, tenure, and promotion.

Instruction is a critical component of the decisions discussed above. The Western Illinois University/University Professionals of Illinois Agreement indicates that teaching is the primary duty of Western’s unionized faculty. The Agreement also requires academic units to implement standardized procedures for administering student evaluations for all courses that are evaluated, and that faculty shall submit student evaluations from all courses taught. The individual faculty member and department chair/school director enacts necessary remediation.

The Vice President for Quad Cities Campus, administrative staff, and two Assistant Deans are located at the Riverfront Campus to address any logistical issues that require immediate attention.

14. What impact, if any, will the new branch campus or location(s) have on instructional capacity at existing approved branch campuses or location(s)?

Closing the 60th Street branch campus and changing Riverfront’s designation from a location to branch campus centralizes Quad Cities facilities, resulting in improved efficiencies, logistics, and operations. It also removes duplication of services formerly provided 4.5 miles apart (e.g., maintaining two separate testing centers).

15. Do the proposed branch campus or location(s) involve either dual credit or accelerated delivery (earning of semester credit hours or equivalent routinely exceeds 20 in 4 months or 60 in 12 months)? If so, please explain the extent the options are involved.

Western Illinois University-Quad Cities will start its first dual enrollment agreement with a high school (Rivermont Collegiate located in Bettendorf, Iowa) in fall 2014. High school students will take college classes on the Quad Cities campus for college credit.

Western Illinois University has dual enrollment agreements in place with Black Hawk College, Carl Sandburg College, Eastern Iowa Community Colleges, Sauk Valley College, and Spoon River College; and has programs in development for Rock Valley College, and Highland Community College. In each of these agreements, students take classes at the community college and Western Illinois University-Quad Cities each semester during the freshman and sophomore year before completing the junior and senior year exclusively at Western.

Western Illinois University-Quad Cities offers one accelerated, three-year baccalaureate degree program option in Recreation, Park, and Tourism Administration. The accelerated option is based dual enrollment model. Students enroll in a Western course each semester during the freshman and sophomore year, and then transfer full-time to the Quad Cities campus after their second spring
semester. Students complete a total of 124 semester hours, 62 at the community college and 62 at the University, over six semesters and three summer sessions.

Section E. Institutional Staffing, Faculty, and Student Support

16. How does the institution plan to staff the additional location(s) or branch campus, including judging faculty qualifications and full-time vs. part-time faculty? How does this differ from the institution’s processes for staffing at the main campus?

There are currently 68 faculty, 54 staff, and 22 graduate assistants based at Western Illinois University-Quad Cities. Faculty selection, retention, promotion, and tenure decisions, as indicated in response to Question #13 are academic decisions made at the school/departmental level and approved through academic administration.

Minimum qualifications for teaching at Western Illinois University are an earned master’s degree and strict adherence to Commission and discipline-specific accreditation requirements. Most of fall 2013 faculty (91% of professors, 88% of associate professors, and 82% of assistant professors) have terminal degrees, and most are full-time faculty members. The higher percentage of part-time faculty in the Quad Cities is based on subject matter expertise available in an urban area of over 376,000 residents. Nevertheless, faculty hiring practices and instructional expectations are consistent across all WIU campuses and locations.

Western Illinois University Faculty
By Category and Location
Fall 2013

<table>
<thead>
<tr>
<th>Category</th>
<th>Macomb</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number</td>
<td>Percent</td>
<td>Number</td>
</tr>
<tr>
<td>Full-Time</td>
<td>598</td>
<td>91.7%</td>
<td>52</td>
</tr>
<tr>
<td>Part-Time</td>
<td>54</td>
<td>8.3%</td>
<td>16</td>
</tr>
<tr>
<td>Total</td>
<td>652</td>
<td>100.0%</td>
<td>68</td>
</tr>
</tbody>
</table>

The data reported thus far are for fall 2013. Western Illinois University, as reported in response to Question #5, is also working with the State of Illinois on a funding plan that will provide resources to support doubling of student, faculty, and staff enrollments. Faculty growth will continue to follow established appointment, promotion, and tenure processes.

17. What is the institution’s process for selecting, training, and orienting faculty for the additional location(s) or branch campus? What special professional development, support, or released time does the institution provide for these faculty?

As documented in response to Question #16 there are no differences in selecting, training, and orienting faculty between WIU campuses and locations. In addition to initial orientation and ongoing professional mentoring at the department/college level, all faculty have equal opportunity to access the professional development, support, and release time opportunities discussed in response to Question #6.

18. What is the evidence that the institution will effectively deliver, support, and manage necessary academic and student services at the proposed branch campus or location(s)?

Western Illinois University has provided effective academic and student services at its 60th Street branch campus location since opening in 1997. Students also have access to 12 academic, three
cultural and identity-based, five leadership and professional, and five honorary organizations at the Quad Cities Campus. Students also have on-site access to undergraduate and graduate advising, AmeriCorps, career services, computer labs, counseling and health referrals, disability resource center, financial aid and scholarships, internships, library, on-line bookstore, registrar services, student activities and organizations, technology assistance, study abroad, student teaching, testing center, writing center, and veterans resources.

The Assistant Vice President for Quad Cities and Planning oversees these areas, and is responsible for preparing/presenting an annual planning and accomplishments report to the campus community showing how the unit has and will continue to effectively deliver, support, manage, and expand academic and student services.

Data from multiple sources indicate that Western Illinois University provides effective academic support and student services across campuses and locations. The University’s recognitions include being named a:

- "Best Midwestern College" by The Princeton Review.
- "Best Regional University" by U.S. News and World Report.
- “Best for Vets College” and “Best for Vets Business School” by Military Times.

Further evidence of the effectiveness of academic programs and support services is shown in the fact the Western Illinois University-Quad Cities has a four-year graduation rate of 69%. This ranks second of five peer institutions, ranging from a low of 39% at Texas A&M-International to a high of 78% at Augustana College. Evidence of continuous improvement is demonstrated by the fact the graduation rate at Western Illinois University-Quad Cities was 62% just four years ago.

**Section F. Evaluation**

19. Describe the process for monitoring, evaluating, and improving the overall effectiveness and quality of the offerings.

WIU uses course and faculty evaluations, annual assessment of student learning outcomes, general education assessment, new and existing program reviews, alumni surveys, and discipline-specific accreditations (where appropriate to the discipline) to assess, review, and evaluate quality in all courses and programs. University Professionals of Illinois and Western Illinois University contractual agreements require that students evaluate each course at the end of the term, and these evaluations are part of the data used in faculty appointment, promotion, and tenure decisions.

All academic programs engage in the program review process to demonstrate academic quality and viability. When a new program is established, it is placed on a state-mandated three-year review cycle. At the time of the three-year review, the program is continued, suspended, or eliminated. If a program is continued, it is placed on the eight-year review cycle (available at [www.wiu.edu/provost/aprschd.php](http://www.wiu.edu/provost/aprschd.php)). In all of WIU’s assessment methods, program faculty are responsible for the curriculum. They provide evidence of how performance is measured, reviewed, and improved.
WIU represents a culture of continuous process improvement, as demonstrated by the following examples with numbers in parentheses indicating the Change Request question where additional details can be found. WIU uses student course evaluations to inform faculty retention, promotion, and tenure decisions (13, 16). The University advances quality through annual general education and program assessment (6C, 20), academic program review (20), and discipline-specific accreditation (5). Consolidated Annual Reports integrate planning, budgeting, and evaluation processes (20) and advance institutional and statewide strategic plan goals for higher education (1, 6D).

20. Describe the process for assessing and improving student learning, including student persistence and completion, in the offerings.

General Education assessment was discussed in response to Question #6C. Using a similar model for annual assessment of all undergraduate and graduate programs, faculty define intended student learning outcomes, collect assessment data, analyze findings, and report results and process improvements (current or planned) to the Provost’s Office for review and response. The Student Learning Assessment Committee, Assessment Facilitator, Associate Provost for Undergraduate and Graduate Studies, and data provided by Institutional Research and Planning supports departmental assessment efforts.

All academic program reviews demonstrate enrollments in relation to targets, percent of graduates employed in the field, alumni career advancement, graduate/employer satisfaction with the program, retention and graduation rates, time-to-degree completion, and percent of students involved in faculty research or other projects. In addition there are documented process improvements resulting from the last review and planned improvements to be completed by the next review. Each program review also uses the expertise and counsel of an external discipline-specific reviewer.

The University’s mission is to ensure timely degree completion that enables employment and/or advanced study. The Pell Institute for the Study of Opportunity in Higher Education and the Southern Regional Education Board have nationally recognized Western Illinois University for having retention and graduation rates that are higher than actual rates based on entering student characteristics. Successful implementation of the University’s mission provides a supportive educational environment resulting in higher levels of student success than would be expected based on input measures alone. Use of program review is one method used to evaluate mission success.

A second method for promoting student success stresses innovation. Western Illinois University is participating as a first cohort institution in the Commission’s new persistence and completion academy. A four-year continuous improvement process using the predictive analytic framework will study and advance persistence and completion in Macomb by determining the effectiveness of recent efforts including revision of the First Year Experience, in the Quad Cities by offering new dual enrollment agreements with community colleges and one high school, and in distance learning by determining strategies that are effective with students taking on-line classes and/or classes at off-campus locations. Innovation and success is also demonstrated in the Quad Cities academic and student support structures demonstrated in response to Question #7.

21. How are the measures and techniques the institution uses for the location(s) or branch campus equivalent to those for assessment and evaluation at the main campus or other locations? If there are differences, why are these differences appropriate?
All of the assessment and evaluation methods described in response to Questions #20 and #21 are consistent across the University. Academic programs are reviewed in totality. Each department is one unit, responsible for student success. The unit of analysis is the academic program and its student success. There is no difference or separation of assessment measures and techniques. Likewise, all of Western Illinois University is engaged in the Commission’s persistence and completion academy. The goal is to increase retention and graduation rates across the University.
Attachment A
Teach Out Plan for Western Illinois University-Quad Cities
Located at 3561 60th Street Moline, Illinois
The Western Illinois University Teach-Out Plan describes institutional actions associated with permanently closing the branch campus at 3561 60th Street in Moline, Illinois, on July 26, 2014; and opening the Western Illinois University-Quad Cities Riverfront Campus Phase II at 3300 River Drive in Moline that same day. As proposed, Riverfront Campus Phases I (currently an additional location) and II will now serve as Western’s branch campus in the Quad Cities. As a result of this change, Phase I of Riverfront Campus would cease as an additional location and become part of the branch campus—since all Riverfront buildings are located on the same River Drive property.

This Teach-Out Plan is submitted as part of the University’s Change Request, and was determined to be the appropriate course of action after consultation with Western’s staff liaison. The institutional responses to the 10 Commission required elements of a teach-out plan (below) focus on the closing of the 60th street branch campus and opening of the Riverfront branch campus. The programs and services in Riverfront Campus Phase I remain in tact. Western Illinois University firmly believes that review of this Teach-Out Plan will show that planned actions treat students fairly and equitably.

1. Evidence that the Teach-Out Plan provides for equitable treatment of students, in particular by ensuring that they are able to complete the educational programs in which they were enrolled prior to the circumstances that led to the need for the Teach-Out Plan.

Not applicable. No academic programs or course rotations will be eliminated as a result of the changes described above. In fact, the University will initiate a new minor in Spanish, undergraduate degree in bilingual/bicultural education, and Ph.D. program in Environmental Sciences: Large River Ecosystems in fall 2014—the first semester that classes are offered at Riverfront Campus in its service as a branch campus.

2. Evidence that the Teach-Out Plan provides for students to complete their degree programs within a reasonable period of time.

Not applicable per response to Question #1. Moreover, the Provost and Deans annually review course provision data to ensure that all major courses are delivered on two-year rotations. This review also includes monitoring three-year rotations for select graduate educational opportunities in the College of Education and Human Services that are specifically targeted to working professionals.

3. The anticipated timeline of activities, including the effective date of the closure or loss of degree-granting authority, loss of access to Title IV, etc.

Not applicable per response to Question #1. There is no closure or loss of degree-granting authority associated with university plans described above. There is no loss of access to Title IV. Western Illinois University will continue to participate in all Title IV programs (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Teacher Education Assistance for College and Higher Education Grants, Iraq and Afghanistan Service Grants, Federal College Work Study, Federal Perkins Loan, and Federal Direct Student Loan Program).

4. A communication plan that includes the proposed timeline and methods for notifying students of the Teach-out Plan, including any students who may be on approved leaves of absence, as well as faculty, staff, and other institutional constituents.

The vast majority of students, faculty, staff, and community members are aware and have been actively engaged Riverfront Campus planning. Riverfront Campus started construction with Phase I groundbreaking in 2009 and classes starting in the new facility in January 2012. A 25-member Riverfront Campus Users Group (students, faculty, staff, and community members) worked collaboratively with the campus community and external architect to ensure that Phases I and II were designed to meet the needs of students and the curriculum. A subset of the Users Group is currently planning/coordinating all aspects of the move to Phase II, which includes working closely with students and faculty on the selection and procurement of technology, equipment, and furnishings. Similar protocol was used in Phase I.
All prospective new students are notified of the University’s plans as part of fall 2014 recruitment activities. Western Illinois University-Quad Cities does not have any students on approved leaves of absence. All currently enrolled students are required to meet with their assigned academic advisor each semester before they are allowed to register for the next semester. Students are being notified of the university’s plans as part of spring 2014 advising meetings. For all students, the University’s course scheduling system identifies the Riverfront buildings and rooms where courses will be held; 60th Street is no longer included in the information display for fall 2014 and beyond.

All faculty members also receive course location information through the same medium and as part of their course rosters. Faculty and staff that will be relocated to Riverfront Campus have been meeting during academic year 2013-2014 to coordinate logistics and address opportunities and concerns associated with the new facilities.

Alumni have been kept apprised of Riverfront Campus plans through routine features in the Alumni Association’s blog, alumni magazine, and presentations made at quarterly Alumni Council meetings.

A formal communication plan will include the actions below, if approved by the Commission. Each of the following actions will confirm the closing date of 60th Street (July 26, 2014) and the same opening date for Riverfront as Western Illinois University’s branch campus in the Quad Cities.

- Week 1: The Office of the Vice President for Quad Cities and Planning will send an advisory e-mail to all currently enrolled students and new students accepted for fall 2014 admission.
- Week 2: The Office of the Vice President for Quad Cities and Planning will provide a Riverfront update on the Western Illinois University-Quad Cities homepage and other social media used by the University.
- Week 3: The Office of the Vice President for Quad Cities and Planning will send a follow-up letter to all currently enrolled students and new students accepted for fall 2014 admission.
- Week 4: The Office of the Vice President for Quad Cities and Planning will implement a “count down” to move clock on the Western Illinois University-Quad Cities homepage.
- Prior to July 26, 2014, the Office of the Vice President for Quad Cities and Planning will host a farewell event for 60th Street. The reception will be open to all students, faculty, staff, alumni, and community members, and it will commemorate the University’s 17 years in the facility.

The University understands that it must receive formal Commission approval of the Teach-Out Plan prior to initiating it.

5. A plan for providing advising services for students (group and/or individual meetings, dates, agenda, etc.).

As described in response to Question #4, prospective new students are informed of the University’s plans as part of ongoing admissions activities. Currently enrolled students are informed as part of ongoing advisement processes. Spring registration for summer and fall 2014 began April 1st.

6. A list of students affected and anticipated decisions regarding teach-out (graduation, transfer, remain at institution, participate in teach-out and at what institution, etc.).

There are 979 students (unduplicated headcount enrollment) whose majors were housed at 60th Street and will now be located at Riverfront. Of this total, 483 (49.3 percent) are undergraduate students and 496 (50.3 percent) are graduate students.

7. If the institution is closing a location, an updated list of degree programs offered at the location and identification of
any programs that are unique to the location.

The table below shows the academic programs currently offered at Riverfront (Phase I) and those currently offered at 60th Street that will be transferred to Riverfront (Phase II). As indicated in response to Question #1, no academic programs or course rotations will be eliminated as a result of the University’s plans.

<table>
<thead>
<tr>
<th>Academic Programs Offered at Western Illinois University-Quad Cities Riverfront Campus</th>
<th>By Degree Level and Phase Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Phase I</strong></td>
<td></td>
</tr>
<tr>
<td>Post-Baccalaureate Certificates</td>
<td>Business Administration and Supply Chain Management</td>
</tr>
<tr>
<td>Graduate Programs¹</td>
<td>Business Administration</td>
</tr>
<tr>
<td><strong>Phase II</strong></td>
<td></td>
</tr>
<tr>
<td>Undergraduate Programs</td>
<td>Bilingual Education², Communication; Early Childhood Education; Elementary Education; English; General Studies; Law Enforcement and Justice Administration; Liberal Arts and Sciences; Nursing; and Recreation, Park and Tourism Administration</td>
</tr>
<tr>
<td>Post-Baccalaureate Certificates</td>
<td>English, Environmental GIS, Health Services Administration, Museum Studies, Police Executive Administration, Teaching English to Speakers of Other Languages, and Zoo and Aquarium Studies</td>
</tr>
<tr>
<td>Graduate Programs¹</td>
<td>Biology, Counselor Education, Educational and Interdisciplinary Studies, Educational Leadership (Masters, Specialist, Ed.D.), Elementary Education, Environmental Sciences² (Ph.D.), Health Sciences, Instructional Design and Technology, Law Enforcement and Justice Administration, Liberal Arts and Sciences, Museum Studies, Reading, and Special Education</td>
</tr>
</tbody>
</table>

¹ All graduate programs are at the masters level unless otherwise noted.
² New program with classes starting in fall 2014.

8. A list of any institutional or specialized accreditations held by the institution. If the Teach-Out Plan applies to the closing of a location, a list of any specialized accreditation that applies to programs offered at that location.

Western Illinois University holds 17 discipline-based accreditations, in addition to institutional accreditation from the Commission. Nine of the 17 accreditations specifically relate to academic programs offered at Western Illinois University-Quad Cities. The University’s accreditation schedule for these nine agencies is displayed below. Those degrees/options with an asterisk indicate programs that will relocate from 60th Street to Riverfront Campus.

<table>
<thead>
<tr>
<th>Western Illinois University Discipline-Specific Accreditation Schedule for Academic Programs in the Quad Cities</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accrediting Body</td>
<td>Degree/Option</td>
</tr>
<tr>
<td>National Council for Accreditation of Teacher Education</td>
<td>All Teacher Licensure Programs*</td>
</tr>
<tr>
<td>ABET: Engineering Accreditation Commission of ABET</td>
<td>B.S. in Engineering</td>
</tr>
<tr>
<td>Organization</td>
<td>Program</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>AACSB International-The Association to Advance Collegiate Schools of Business</td>
<td>Bachelor of Business (Accountancy, Economics, Finance, Human Resource Management, Management, Marketing, Supply Chain Management); M.A. in Economics; Master of Business Administration; Master of Accountancy</td>
</tr>
<tr>
<td>Commission on Collegiate Nursing Education</td>
<td>Bachelor of Science in Nursing*</td>
</tr>
<tr>
<td>Council for Accreditation of Counseling &amp; Related Educational Programs</td>
<td>M.S. Ed. in Counseling*</td>
</tr>
<tr>
<td>Iowa College Student Aid Commission</td>
<td>Museum Studies* and Distance Education certificate and degree programs</td>
</tr>
<tr>
<td>National Association of Schools of Art and Design</td>
<td>M.A. in Museum Studies*</td>
</tr>
</tbody>
</table>

9. If the institution is closing, the location of the institution’s records.

   Not applicable. Western Illinois University is not closing.

10. If a Teach-Out Agreement is required as a part of the Teach-Out Plan.

    Not applicable. Western Illinois University is not closing.
These minutes on the following pages document the Western Illinois University Board of Trustees recommendation to the Illinois Board of Higher Education that the State fund Phase I of the Riverfront Campus construction and planning for Phase II. The University received state funding for planning and construction of Phases I and II in July 2009. No Western Illinois University Board of Trustees approvals are required for moving existing degree programs into Phase I or II.
The next page is from the State of Illinois’ *Fiscal Year 2014 Capital Budget* and shows the state funded $57.8 million for construction of the new Western Illinois University-Quad Cities Riverfront Campus. A total of $15.8 million supported renovation of the former John Deere Technical Center that created Phase I of Riverfront Campus; and $42.0 million supported planning and construction of Phase II. No Illinois Board of Higher Education approvals are required for moving existing degree programs into the new campus location.
Western Illinois University holds 17 discipline-based accreditations, in addition to institutional accreditation from the Commission. Nine of the 17 accreditations specifically relate to academic programs offered at Western Illinois University-Quad Cities. Attachment D provides Commission required documentation. Also included in Attachment D is documentation from the Council for Accreditation of Parks, Recreation, Tourism and Related Professions that the organization had changed its accreditation cycle. Western Illinois University was originally accredited through 2013-2014, but now reaffirmation processes will occur in 2014-2015.
able to put out a capital bill in the State of Illinois and move these projects. The list has remained the same pretty much since I have arrived and ones added to the list because we have a need.

Trustee Griffin moved to pass Resolution 08.10/5 FY 2010 Appropriated Capital Budget Recommendations. Trustee Nelson seconded the motion.

Roll Call
Trustee Antonides Yes
Trustee Ehler Yes
Trustee Epperly Yes
Trustee Griffin Yes
Trustee Nelson Yes

Motion carried.

Resolution:
WHEREAS Western Illinois University must prepare annual appropriated capital budget recommendations for the Illinois Board of Higher Education, Illinois State Legislature, and the Governor; and,

WHEREAS Western Illinois University’s Fiscal Year 2010 budget recommendations advance institutional progress and sustainability for the University’s Strategic Plan, Higher Values in Higher Education, Campus Master Plans on the Macomb and Quad Cities campuses, and the Illinois Board of Higher Education’s statewide strategic plan for higher education, IBHE 2011. A Strategic Plan for the Illinois Board of Higher Education; and,

WHEREAS the Fiscal Year 2010 Appropriated Capital Budget Recommendations require Western Illinois University Board of Trustees approval prior to submission:

THEREFORE be it resolved that the Board of Trustees approves the Fiscal Year 2010 Appropriated Capital Budget Recommendations as presented in the Fiscal Year 2010 Appropriated Capital Budget Recommendations document, and be it further resolved that the President be authorized to make technical adjustments in the capital budget recommendations if necessary.

Fiscal Year 2010 Capital Budget Recommendations
Western Illinois University

Western Illinois University recommends $111.8 million for capital projects to support high-quality academic programs, co-curricular services, and regional economic development for fiscal year 2010. The University has not opened a new state-supported facility since 1978. A total of $36.2 million (86 percent) will support new construction on the Macomb and Moline campuses to address highly needed space for premier academic programs, and $15.6 million (14 percent) will support an aging physical infrastructure. A total of $1.4 million in capital renewal funds is also requested to support deferred maintenance at the Macomb campus Heating Plant.

Western Illinois University’s Fiscal Year 2010 capital request for new building construction reinforces the institutional and statewide commitments to sustainability. All new buildings on the Western Illinois University-Macomb and Quad Cities campuses will minimally achieve Silver Leadership in Energy and Environmental Design Certification, as defined by the United States Green Building Council.

With strong commitments to productivity, efficiency, and public accountability reporting, this request should be read in conjunction with Western Illinois University’s Strategic Plan Update and Fiscal Year 2008 Performance Report (included in today’s Western Illinois University board packet). Both sets of materials document Western Illinois University’s plans and accomplishments related to continued successful advancement of the statewide strategic plan.
for higher education, *IBHE 2011: A Strategic Plan for the Illinois Board of Higher Education* and the vision, mission, values, goals, and priorities of the University’s Strategic Plan, *Higher Values in Higher Education*.

**Background**

**Composition of the Recommendation**

Western Illinois University operates two distinct campuses, and each has unique capital priorities and needs. The highest facilities priorities are a new Performing Arts Center for Western Illinois University-Macomb and Building One funding for the new Western Illinois University-Quad Cities Riverfront Campus.

Other priority projects include planning funds for Campus Utility Infrastructure at Western Illinois University-Macomb, Building Two planning funds for the new Western Illinois University-Quad Cities Riverfront Campus, Life-Safety Improvements at Western Illinois University-Macomb, and planning funds for the Science Complex at Western Illinois University-Macomb.

| Western Illinois University Fiscal Year 2010 Capital Recommendations |
|---------------------------------------------------------------|------------------------------------------------------------------|
| *(Dollars in Thousands)*                                      | *(Amount)*                                                       |
| Priority/Total Recommended Increase                          | $111,774.3                                                       |
| 1A. Western Illinois University-Macomb Performing Arts Center| 69,888.6                                                         |
| 1B. Western Illinois University-Quad Cities Riverfront Campus| 15,857.3                                                         |
| 2. Western Illinois University-Macomb Campus Utility Infrastructure (Planning) | 4,104.0 |
| 3. Western Illinois University-Quad Cities Riverfront Campus Building Complex Two (Planning) | 3,887.0 |
| 4. Western Illinois University-Macomb Life Safety Improvements (Phase I) | 12,047.8 |
| 5. Western Illinois University-Macomb Science Complex (Planning) | 8,989.6 |

A summary statement documenting need for these projects is displayed below. Additional, detailed information on the scope, design, and costs of each project begins on page four of this report.

**Priority 1A: Western Illinois University-Macomb Performing Arts Center** Governor Blagojevich released $4.0 million in state capital funding for Western Illinois University-Macomb to plan and design a performing arts/convocation center during Fiscal Year 2006. When opened, this new facility will support economic, educational, cultural, and community development in west-central Illinois and beyond. It will support high-quality academic programs and co-curricular services.

**Priority 1B: Western Illinois University-Quad Cities Riverfront Campus Building Complex One** Governor Blagojevich released $2.4 million in state capital funding for Western Illinois University to plan and design a new Riverfront Campus during Fiscal Year 2006. Campus architectural and engineering master planning is complete. Western Illinois University-Quad Cities serves Illinois’ second largest metropolitan area and is the only four-year public institution of higher education in the immediate and surrounding area. The University’s strong and responsive academic programs and co-curricular services directly contribute to local, regional, and statewide economic and cultural development, partnerships with P-20 education, and access and diversity. The existing Western Illinois University-Quad Cities campus exceeds physical capacity; the new Riverfront Campus will support statewide and institutional enrollment goals of 3,000 in the Quad Cities.

**Priority 2: Western Illinois University-Macomb Campus Utility Infrastructure (Planning)** Western Illinois University utilizes stand-alone, steam-fired absorption chillers. Two-thirds of all campus chillers are 13 years beyond optimal service-life efficiencies. They are obsolete and have begun experiencing increasing failure rates. Original replacement parts are typically no longer available, and retrofitting using nonstandard parts reduces efficiency and only marginally extends service life. A new chilled-water infrastructure must be addressed for the University to
advance its academic mission, meet strategic objectives of environmental sustainability, and optimize state taxpayers’ investments in higher education.

Priority 3: Western Illinois University-Quad Cities Riverfront Campus Building Complex Two (Planning) Western Illinois University’s strong commitment to the Quad Cities Riverfront Campus is reflected by adding the planning request for Building Complex Two. It is the University’s commitment to growing enrollment and reducing duplication of efforts and services by offering two distinct facilities over seven miles apart.

Priority 4: Western Illinois University-Macomb Life-Safety Improvements (Phase I) Western Illinois University places strong emphasis on campus safety and accessibility. The University is seeking state funding for improvement of a two-million square-foot infrastructure that does not meet 1994 electrical or mechanical provisions of the Life Safety Code. Non-code compliance creates significant liability to the state and the University.

Priority 5: Western Illinois University-Macomb Science Building (Planning) The current College of Arts and Sciences’ three science facilities, Currens Hall, Waggoner Hall, and Tillman Hall, are obsolete in providing high-quality comprehensive instructional laboratories. All three facilities were constructed years before modern laboratory standards were developed for acceptable indoor air quality and energy efficiency. The antiquated laboratory fume-hood systems and poor quality heating, ventilation, and air conditioning systems yield inadequate comfort and humidity control. These lead to detrimental impacts on teaching; research; and student, faculty, and staff recruitment and retention. The new science building will consolidate existing and support new academic programs, as Western Illinois University becomes the leading comprehensive university in the United States.

Capital Renewal. The University is also requesting $1.4 million in capital renewal funds for the Heating Plant. An in-depth boiler inspection for three of the five University boilers was conducted in July 2005. Refractory and tube rework is necessary for each of these boilers and should begin at once. The University’s request includes only essential boiler work and piping/electrical system upgrades. It is Phase I of critical future Heating Plant capital renewal needs to protect the State’s investment in mission-critical infrastructure supporting the physical environment of all academic programs and University services. Disruption of services due to equipment malfunctions interferes with the academic mission of the University.

Priority Changes from Fiscal Year 2009
Western Illinois University’s top facilities priorities for the Macomb and Moline Campuses remain the same: the Performing Arts Center and Building One for the new Western Illinois University-Quad Cities Riverfront Campus.

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<tr>
<th>Priority</th>
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<tr>
<td>1A. Western Illinois University-Macomb Performing Arts Center</td>
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<td>1B. Western Illinois University-Quad Cities Riverfront Campus Building Complex One</td>
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<td>5. Western Illinois University-Macomb Science Complex (Planning)</td>
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Funding Changes from Fiscal Year 2009
Western Illinois University’s Fiscal Year 2010 capital request is $74,800 more than Fiscal Year 2009 and is the result of changes in construction costs.
Education

Illinois State University (ISU)
More than $7 million has been released to begin the renovation and construction of the Fine Arts Center at Illinois State University. Currently, programs taught in the school's College of Fine Arts take place in nine different locations across the university’s campus. This major addition will allow the school to consolidate fine arts programs into a single complex.

Improvements will address the needs for both sufficient space to house growth in the instructional arts programs and specialized areas to accommodate new technologies in fine arts programs.

University of Illinois at Chicago (UIC)
The laboratories at the University of Illinois at Chicago are outdated and provide inadequate space for teaching and research. By investing in the construction of a 144,600 square-foot advanced chemical technology building on the school's campus, the university will be able to educate students in a 21st century facility, thus ensuring they are better prepared to meet the challenges of their fields of study. This new state-of-the-art research facility will have laboratories dedicated to chemistry, physics and biology.

Southern Illinois University at Carbondale (SIU-C)
More than $4 million has been committed toward the renovation of the Communications Building at the Southern Illinois University at Carbondale. The project includes a new auditorium, additional classroom space, digital post-production suites and HVAC systems. New technological equipment will also be added for the Mass Communications and Media Arts programs. These renovations will benefit approximately 2,880 students and area residents, enhancing the educational opportunities provided by the university.

Western Illinois University-Quad Cities Campus (WIU-QC)
In 2009, the state allocated $57.8 million for the first two phases of construction for the new Western Illinois University-Quad Cities Riverfront Campus through the Illinois Jobs Now capital program. The new location promises to double the number of students educated from 1,500 to 3,000.

In January 2012, the first building of the Riverfront Campus opened for classes. By the end of 2014, five new interconnected buildings will be completed. The new complex will house four colleges: Fine Arts and Communications, Education and Human Services, Arts, and Sciences. The complex will also contain the WQPT public television station as well as the Graduate Study Center. When completed, WIU-QC will create 435 permanent jobs with $68 million in economic impact and $5 million in public revenues.

Governor Pat Quinn and WIU President Jack Thomas, along with QC area legislators, cut the ceremonial ribbon as part of the grand opening of the Riverfront Campus.
May 15, 2012

Dr. Jack Thomas  
President  
Western Illinois University  
1 University Circle  
Macomb, IL 61455  

Dear Dr. Thomas:

Let me begin by thanking you for your commitment to high quality educator preparation as exemplified by your participation in the NCATE national accreditation process. I am writing to inform you that at its April 21-24, 2012 meeting in San Antonio, Texas, the Unit Accreditation Board of the National Council for Accreditation of Teacher Education (NCATE) considered the continuing accreditation of the College of Education & Human Services at Western Illinois University. I am pleased to inform you of the Unit Accreditation Board’s decision to continue the accreditation of the College of Education & Human Services at Western Illinois University at the initial teacher preparation and advanced preparation levels. This accreditation decision indicates that the unit and its programs meet rigorous standards set forth by the professional education community. A certificate that acknowledges the unit’s accomplishment is enclosed with the copy of this letter that has been sent to the head of your professional education unit.

Details of the Unit Accreditation Board’s findings are provided and any areas for improvement are listed in the enclosed accreditation action report. You may use the information provided in the Board of Examiners report at your discretion.

The next NCATE visit is scheduled for Fall 2018. In partnership states, the actual date of the visit must be determined jointly by the state and NCATE. As you know, all institutions are asked to complete the NCATE annual report each year during the accreditation period. You are required to report specifically on progress toward correcting areas for improvement cited in the action report. In addition, we ask that you provide us with information on your unit’s efforts to assure that you continue to meet expectations of the unit standards.

Also, for your information enclosed is a copy of NCATE’s Policies on Dissemination of Information, which describe the terms and dates by which your current accreditation action becomes a matter of public record. This document also indicates organizations that will be notified of accreditation action. If your state has a partnership agreement with NCATE, the state agency with program approval authority has access to these documents in NCATE’s Accreditation Information Management System (AIMS).

To celebrate your accreditation, I encourage you to use the online press packet on NCATE’s website. From the homepage, click on "Accreditation," then "After the Visit," "Celebrating Accreditation," and then "Press Packet." The packet includes a sample press release announcing a school of education’s accreditation status to the media, as well as samples of announcements that can be sent to P-12 schools, foundations, businesses, policymakers, and other stakeholders in your area. Other strategies are also included for garnering media attention throughout the year. In addition, because the education unit is professionally accredited, we encourage you to use the NCATE logo on print materials such as brochures and catalogs, as well as on your unit’s website. The logo can be found at the link just above "Press Packet" under the subhead "Celebrating
Accreditation" as noted above. The logo is a distinctive mark that demonstrates that you have met demanding national professional standards for educator preparation. In addition, we have a sample graduation certificate with the NCATE logo that can be adopted for use as a supplement to the institutional graduation certificate.

Congratulations again on this accomplishment. Should you have any questions regarding NCATE's action or the items reported herein, please do not hesitate to contact us.

Sincerely,

James G. Cibulka
President

Enclosures: Action Report, Policies on Dissemination of Information

cc: Dr. Sterling Saddler, College of Education & Human Services
    Dr. Rori R. Carson, College of Education & Human Services
    Ms. Diane Lacopo, Illinois State Board of Education
    Board of Examiners Team
August 23, 2012

Thomas L. Erekson
Dean, College of Business & Technology
Western Illinois University
Stipes Hall 101
1 University Dr.
Macomb, IL 61455

Dear Dr. Erekson:

The Engineering Accreditation Commission (EAC) of ABET recently held its 2012 Summer Meeting to act on the program evaluations conducted during 2011-2012. Each evaluation was summarized in a report to the Commission and was considered by the full Commission before a vote was taken on the accreditation action. The results of the evaluation for Western Illinois University are included in the enclosed Summary of Accreditation Actions. The Final Statement to your institution that discusses the findings on which each action was based is also enclosed.

The policy of ABET is to grant accreditation for a limited number of years, not to exceed six, in all cases. The period of accreditation is not an indication of program quality. Any restriction of the period of accreditation is based upon conditions indicating that compliance with the applicable accreditation criteria must be strengthened. Continuation of accreditation beyond the time specified requires a reevaluation of the program at the request of the institution as noted in the accreditation action. ABET policy prohibits public disclosure of the period for which a program is accredited. For further guidance concerning the public release of accreditation information, please refer to Section II.A. of the 2011-2012 Accreditation Policy and Procedure Manual (available at www.abet.org).

A list of accredited programs is published annually by ABET. Information about ABET accredited programs at your institution will be listed in the forthcoming ABET Accreditation Yearbook and on the ABET web site (www.abet.org).

It is the obligation of the officer responsible for ABET accredited programs at your institution to notify ABET of any significant changes in program title, personnel, curriculum, or other factors which could affect the accreditation status of a program during the period of accreditation stated in Section II.H. of the 2011-2012 Accreditation Policy and Procedure Manual (available at www.abet.org).

Assuring Quality - Stimulating Innovation
Please note that appeals are allowed only in the case of Not to Accredit actions. Also, such appeals may be based only on the conditions stated in Section II.L. of the 2011-2012 Accreditation Policy and Procedure Manual (available at www.abet.org).

Sincerely,

Susan E. Conry, Chair
Engineering Accreditation Commission

Enclosure: Summary of Accreditation Action
Final Statement

cc: Alvin Goldfarb, President
William F. Pratt, Director
Mohammad H. Hoani, Visit Team Chair
Engineering (B.S.)

Accreditation to September 30, 2018. A request to ABET by January 31, 2017 will be required to initiate a reaccreditation evaluation visit. In preparation for the visit, a Self-Study Report must be submitted to ABET by July 01, 2017. The reaccreditation evaluation will be a comprehensive general review.

This is a newly accredited program. Please note that this accreditation action extends retroactively from October 01, 2010.
April 30, 2010

Thomas Ereksen
Dean
Western Illinois University
College of Business and Technology
101 Stipes Hall
One University Circle
Macomb, IL 61455-1390

Dear Dean Ereksen:

It is my pleasure to inform you that the peer review team recommendation to extend accreditation is concurred with by the Maintenance of Accreditation Committee and ratified by the Board of Directors. Congratulations to you, the faculty, the students, the staff, and all supporters of the business programs of Western Illinois University.

One purpose of peer review is to stimulate further continuous improvement of quality programs. As noted in the team report, your school is to be commended on the following strengths and effective practices:

1. The Supply Chain Management program is rapidly becoming one of the College's signature programs, which is evidenced both in enrollment, as well as in the placement of its graduates. It appears that the College is successful in attracting students to the program from outside of its traditional service area. The program has also gained significant financial support from the local business community.

2. The College's Quality Management Committee is unique in its empowering of the faculty in faculty management, specifically faculty sufficiency and qualifications. The Committee was charged with establishing the standards and subsequently reviewing faculty activities and credentials, identifying faculty as participating or supporting, and academically or professionally qualified. Ownership of the policies and their application will ensure continuous improvement in faculty research and engagement.

3. In the short time that Dean Ereksen has been in his position, he has earned the respect of his administrative colleagues, faculty and staff. His success in establishing partnerships with corporations and members of the private sector have brought vital, additional resources to the College. The College of Business and Technology is fortunate to have an individual with his leadership skills.

Additionally, in the interest of continuous improvement, Western Illinois University should closely monitor the following items, as identified within the Peer Review Team Report, and incorporate them in your ongoing strategic planning initiatives:

1 See Attachment A: Scope of Accreditation 2 See Attachment B: Timeline

The Association to Advance Collegiate Schools of Business
777 South Harbour Island Blvd
Suite 750
Tampa, Florida 33602-5730 USA
813-769-6500 Tel
813-769-6559 Fax
www.aacsb.edu
1. While the College has met standards for academic and professional qualifications of faculty in all business disciplines, all programs and in all locations, significant shortfalls have arisen in disciplines related to business, which may reside among business programs or in other colleges, in this case economics and business communications. Of the four faculty who are classified as Other, one will retire at the end of the Spring 2010 semester. The College, working with union representatives, has initiated a faculty development process within the context of the contract that will address the academic qualifications of the remaining three economics faculty. This is a formal process, which incorporates sanctions, if the shortfall is not addressed. The team fully anticipates the issue of faculty qualifications to be resolved by the time of the next visit. (Standard 10: Faculty Qualifications)

[Note: The next on-site maintenance review occurs in the fifth year, 2015-2016. A timeline specific to your visit year is attached]. Please note that your Maintenance Review Application will be due on July 1\textsuperscript{st}, two years prior to your review year. This application initiates the maintenance process. In this application you will be expected to provide an update on progress in addressing the concerns stated above in addition to other relevant information for initiation of the next maintenance review.

Please refer to the \textit{Maintenance of Accreditation Handbook} for more information regarding the processes for maintenance of accreditation. The handbook is evolving and will be updated frequently to provide the most current process improvements. Please monitor the website to make certain that you have the most current version.

Again, congratulations from the Accreditation Council and AACSB International - The Association to Advance Collegiate Schools of Business. Thank you for participating in the maintenance of accreditation process and for providing valuable feedback that is essential to a meaningful and beneficial review.

Sincerely,

\[signature\]

Andrew Policano, Chair
Board of Directors

cc: Peer Review Team
    Linda Garceau, Business Chair
    Larry Gianchetta, Business Member
    Casper Wiggins, Accounting Chair
    Donald Gribbin, Accounting Member
SCOPE OF ACCREDITATION
Maintenance of Accreditation April 2010

Name of Institution:
Western Illinois University

Name of Business Academic Unit:
College of Business and Technology

List of Degree Programs Reviewed:
Bachelor of Business
MBA
M.A. Economics
April 30, 2010

Thomas Erekson
Dean
Western Illinois University
College of Business and Technology
101 Stipes Hall
One University Circle
Macomb, IL 61455-1390

Hassan Espahbodi
Accountancy Chair
Western Illinois University
College of Business and Technology
418 Stipes Hall
Macomb, IL 61455-1390

Dear Dean Erekson and Dr. Espahbodi:

It is my pleasure to inform you that the peer review team recommendation to \textsuperscript{1} 
should be concurred with by the Accounting Accreditation Committee and ratified by the Board of Directors. Congratulations to you, the faculty, the students, the staff, and all supporters of Western Illinois University and its Accounting Programs.

One purpose of peer review is to stimulate further continuous improvement of quality programs. As noted in the team report, your School is to be commended on the following strengths and effective practices:

1. The Department should be commended on its very strong Accountancy Advisory Board. The members we met were very complimentary regarding the education they received at WIU. Their loyalty and support are demonstrated by their hiring WIU accounting students for both internships and full-time positions. The Board members provide significant input into the strategic management process for the Department.

2. The Department is to be commended on the recent hiring of five new AQ faculty members. The Department needs to be aware of continuing salary pressure for new hires.

3. The Department is to be commended on strong support for student organizations including release time and travel support for faculty advisors.

4. The CBT Dean, Associate Dean, and Interim Chair of the Department of Accountancy have demonstrated exemplary leadership in this accreditation process.

Additionally, in the interest of continuous improvement, the Accounting Department should closely monitor the following items, as identified within the Peer Review Team Report, and incorporate them in your ongoing strategic planning initiatives:

1. Continue the development of your Assurance of Learning (AoL) Program. The Department has a strong culture of assessment. There are well-defined AoL programs in place for both the Bachelor of Business and MAcc programs and the Department has made several significant curricular and program improvements as a result. The Department should consider the inclusion of additional direct methods (course embedded measures) for measuring selected objectives in addition to exit exams and CPA exam.

\textsuperscript{1} See Attachment A: Scope of Accreditation \textsuperscript{2} See Attachment B: Timeline

The Association to Advance Collegiate Schools of Business
777 South Harbour Island Blvd
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Tampa, Florida 33602-5730 USA
813-769-6500 Tel
813-769-6569 Fax
www.aacsb.edu
results for measuring technical knowledge/skills. (Standards 15, 16, 19, 37, 39, 40, 42: Assurance of Learning)

2. The Department should make additional efforts to track the career success of graduates at subsequent dates (i.e., 5-10 years out). The Department collects considerable short-term placement information through exit interviews upon graduation but information regarding subsequent career success of graduates is limited. (Standard 33: Accounting Student Placement)

3. The Department should take steps to assure continued effective communication, coordination, and interaction of faculty at the Macomb and Quad Cities campuses. Additionally, the Department should take steps to continue to maintain consistent resource allocation, teaching and research support, advising and student support activities at the two campuses, particularly as the new Riverside Campus comes online and enrollment grows.

Western Illinois University has achieved accreditation for an additional five years. The next on-site maintenance review occurs in the fifth year, 2014-2015. A timeline specific to your visit year is attached. Please note that your Maintenance Review Application will be due on July 1st, two years prior to your review year. This application initiates the maintenance process. In this application you will be expected to provide an update on progress in addressing the concerns stated above in addition to other relevant information for initiation of the next maintenance review.

Please refer to the Maintenance of Accreditation Handbook for more information regarding the processes for maintenance of accreditation. The handbook is evolving and will be updated frequently to provide the most current process improvements. Please monitor the website to make certain that you have the most current version.

Again, congratulations from the Accreditation Council and AACSB International - The Association to Advance Collegiate Schools of Business. Thank you for participating in the maintenance of accreditation process and for providing valuable feedback that is essential to a meaningful and beneficial review.

Sincerely,

[Signature]

Andrew Policano, Chair
Board of Directors

c: Peer Review Team
   Linda Garceau, Business Chair
   Larry Gianchetta, Business Member
   Casper Wiggins, Accounting Chair
   Donald Gribbin, Accounting Member
SCOPE OF ACCREDITATION
Maintenance of Accounting Accreditation April 2010

Name of Institution:
Western Illinois University

Name of Business Academic Unit:
Department of Accounting

List of Degree Programs Reviewed:
Bachelor of Business (Accountancy)
Master of Accountancy
Dear Dr. Alvin Goldfarb, President:

The ATMAE Board of Accreditation conducted hearings on accreditation requests on 11/1/2011. Your request for initial and/or reaccreditation of your Technology program(s) was among those considered. I am pleased to notify you that your program(s) was granted Accreditation through 11/1/2015, with a report due 45 days prior to 11/1/2013. The report should address the standards on the enclosed “Program/Option Accreditation Status” sheet(s) that were determined to be in partial and/or noncompliance. Please check all of the information on the “Program/Option Accreditation Status” sheet(s) for accuracy and report any discrepancies to the ATMAE office.

Program Status Sheets are attached for your review with a set being forwarded to Dr. C. Ray Diez, Chair along with Accreditation Certificate(s) for each program(s)/option(s).

The written progress report by the institution will be evaluated to determine if ATMAE standards have been met. If the Board determines at the end of two years that the corrective action taken was adequate to meet standards, the program(s) will be continued on Accreditation status for the final years of the reaccreditation period. If the Board determines that the corrective action taken was not adequate, the program(s) may be continued on Accreditation status with another written report or a written report and on-site visit required in two years or moved to Non-Accreditation status.

I hope the accrediting services provided by ATMAE have been beneficial to your program(s).

Sincerely,

Rick Coscarelli, Executive Director
The Association of Technology, Management, and Applied Engineering

cc: Dr. C. Ray Diez, Chair
    Dr. C. Ray Diez, Chair - ATMAE Board of Accreditation

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National Association of Industrial Technology
Program/Option Accreditation Status

Program Information and Status:

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Institution Personnel Information:

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<th>Dr. Alvin Goldfarb, President</th>
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<td>Western Illinois University</td>
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<td>1 University Circle</td>
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<tr>
<td>Email:</td>
<td><a href="mailto:cr-diez@wiu.edu">cr-diez@wiu.edu</a></td>
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<tr>
<td>Contact Person:</td>
<td>Dr. C. Ray Diez, Chair</td>
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<tr>
<td>Address:</td>
<td>Western Illinois University</td>
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<tr>
<td>Department:</td>
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Program Head:

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<td>Email:</td>
<td><a href="mailto:cr-diez@wiu.edu">cr-diez@wiu.edu</a></td>
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Standards in Partial (P) or Non-Compliance (N):

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Board of Accreditation Action:

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<th>01-Nov-11</th>
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Comments:
# National Association of Industrial Technology

## Program/Option Accreditation Status

### Program Information and Status:
- **Degree:** Bachelor of Science
- **Program Name:** Construction Management
- **Option Name:**
- **Institution Name:** Western Illinois University
- **Accreditation Status:** Accredited
- **Initial Accreditation Date:** 01-Nov-11
- **Current Accreditation Date:** 01-Nov-11
- **Reaccreditation Date:** 01-Nov-15
- **Next Action Date:** 01-Nov-13

### Institution Personnel Information:

<table>
<thead>
<tr>
<th>Name/Title</th>
<th>Contact Person</th>
<th>Program Head</th>
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<tr>
<td>Dr. Alvin Goldfarb, President</td>
<td>Dr. C. Ray Diez, Chair</td>
<td>Dr. C. Ray Diez, Chair</td>
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<tr>
<td>Western Illinois University</td>
<td>Dept of Engineering Technol</td>
<td>Western Illinois University</td>
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<td><a href="mailto:cr-diez@wiu.edu">cr-diez@wiu.edu</a></td>
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### Standards in Partial (P) or Non-Compliance (N):
- **Option:**
- **Updated:** 18-Nov-11
- **Based On:** Board Action - 2011
- **Team Chair:** Dr. Ahmad Zargari

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### Board of Accreditation Action:
- **Check Box:** Accreditation
- **Report Due:** Yes
- **Year:** 2013
- **Program Eliminated:** No
- **Non-Accreditation:** No
- **Extension:** 0 Years
- **Comments:**

**Date of Board of Accreditation Action:** 01-Nov-11
November 15, 2010

P. Lea Monahan, PhD., RN, CNE
Director
School of Nursing
Western Illinois University
1 University Circle
339 Wagoner Hall
Macomb, IL 61455-1390

Dear Dr. Monahan:

On behalf of the Commission on Collegiate Nursing Education (CCNE), I am pleased to advise you that the CCNE Board of Commissioners acted at its meeting on October 14-16, 2010, to grant accreditation of the baccalaureate degree program in nursing at Western Illinois University for the term of 5 years, extending to December 31, 2015. The accreditation action is effective as of February 22, 2010, which was the first day of the program’s recent CCNE on-site evaluation. You should plan for the next on-site evaluation to take place in the spring of 2015.

At its meeting, the Board determined that the program met all four accreditation standards. However, the Board additionally determined that there is a compliance concern with respect to Key Element IV-E.

As is required for all accredited programs, the Board requested that the program submit a Continuous Improvement Progress Report (CIPR) at the mid-point of the accreditation term. The CIPR should address the nursing program’s continued compliance with all accreditation standards. The report should focus, in particular, on the following compliance concern for the baccalaureate program:

Demonstrate that aggregate faculty outcomes are consistent with and contribute to achievement of the program’s mission, goals, and expected student outcomes (Key Element IV-E).

The deadline for submitting the progress report to CCNE is December 1, 2013. The Report Review Committee, and then the Board of Commissioners, will review the progress report in the spring of 2014. For more information about CIPRs, please refer to the CCNE Procedures for Accreditation of Baccalaureate and Graduate Degree Nursing Programs, available at http://www.aacn.nche.edu/Accreditation/pdf/Procedures.pdf.

Please note that the aforementioned CIPR will need to address the CCNE standards that are in effect at the time of submission. In the reminder letter sent approximately 5 months prior to the CIPR due date, CCNE will inform the program of the specific standards to be used and will provide guidance for the preparation of the report.

A copy of the accreditation report that was sent to you earlier, along with your response to it, is being transmitted to the institution’s chief executive officer as the Commission’s official report to Western Illinois University. We hope that both the results of your self-study process and the accreditation report will be useful to the
continued growth and development of the nursing program. A certificate of accreditation is enclosed.

As a reminder, programs are expected to continue to comply with the CCNE standards and procedures throughout the period of accreditation. This includes advising CCNE in the event of any substantive change in your nursing program or of any major organizational changes that may affect the program's administration, scope, or quality. Substantive change notifications must be submitted to CCNE no earlier than 90 days prior to implementation or occurrence of the change, but no later than 90 after implementation or occurrence of the change. These reporting requirements are discussed further in the CCNE Procedures.

We appreciate the many courtesies and the helpfulness extended to the CCNE evaluation team in the spring of 2010. The Commissioners join me in expressing our best wishes as you proceed with tasks important to the future of your nursing program.

Sincerely,

Carol Ledbetter, PhD, FNP, BC, FAAN
Chair, Board of Commissioners

cc: President Alvin Goldfarb✓
   CCNE Board of Commissioners
   CCNE Accreditation Review Committee
   CCNE Evaluation Team
July 25, 2008

Dr. Alvin Goldfarb  
Office of the President  
Western Illinois University  
1 University Circle  
209 Sherman Hall  
Macomb, Illinois 61455  

Dear President Goldfarb:  

The Council for Accreditation of Counseling and Related Educational Programs (CACREP) met July 16-19, 2008, for the purpose of rendering accreditation decisions. Two programs housed in the College of Education and Human Services at Western Illinois University were reviewed under the 2001 Standards. The following decisions were made:  

**Community Counseling** (M.S.Ed. degree)  
*Accredited: Eight-Year Period through October 31, 2016*  

**School Counseling** (M.S.Ed. degree)  
*Accredited: Eight-Year Period through October 31, 2016*  

The above accreditation decisions were based on the Board’s extensive review of the self-study document, the addendum to the self-study, the visiting team’s report, and your institution’s response to the visiting team’s report.  

Programs receiving accreditation for an eight-year period deserve to be commended for the work they completed throughout the accreditation process. This is indeed a worthy achievement. Congratulations! Please note that a certificate of accreditation will be enclosed with Dean Smith-Skripps’ copy of this letter.
On behalf of the CACREP Board, I would like to extend my thanks to you and your administration for the support provided to these programs. Such support is considered vital to the process of continuous improvement of higher education programs. Once again, congratulations are extended to all of those involved in making this a successful accreditation review process.

Sincerely,

Carol L. Bobby
Executive Director

cc: Dr. Bonnie Smith-Skrip, Dean, College of Education and Human Services
Dr. Frank Main, Chair, Counselor Education Department (via e-mail only)
Dr. William McFarland, CACREP Liaison (via e-mail only)
November 20, 2013

Dr. Joseph Rives
Vice President, Quad Cities and Planning
Western Illinois University
Transmitted via e-mail to j-rives@wiu.edu

Dear Joe:

The Iowa College Student Aid Commission (the Commission) required Western Illinois University to apply for Iowa registration renewal in order to continue providing in-person instruction at the Figge Art Museum in Davenport, Iowa, and to acknowledge the distance education programs that it offers Iowa residents.

**On November 15, 2013, the Commission approved the University's Iowa registration renewal authorization for a period of 2 years that ends on November 15, 2015.**

The Commission now requests that the University remit the registration renewal fee of $2000 by check payable to the State of Iowa. Please send the check to the Iowa College Student Aid Commission at the address below, to the attention of Compliance Officer J. Carolyn Small.

**Note: Effective June 3, the Commission’s offices are located at a new address:**

Iowa College Student Aid Commission
430 East Grand Avenue, 3rd FL
Des Moines, IA 50309

For future reference, our new location is provided on the Commission’s Postsecondary Registration/Authorization page at [http://www.iowacollegeaid.gov/PostsecondaryRegistration/postsecondaryregistration.html](http://www.iowacollegeaid.gov/PostsecondaryRegistration/postsecondaryregistration.html)

Registration in Iowa does not infer that the Commission or the State of Iowa endorses the school or approves the quality of the school’s educational programs. The Commission’s registration authorizes the school to operate within the State of Iowa for the purpose of offering postsecondary educational programs to Iowa residents.

Please note that Iowa law requires a registered school to renew its registration every two years, or to seek earlier approval for a registration amendment in the event of a substantive change in the school’s accreditation or location, or in a case when the school wishes to add a new program that requires the approval of another agency of the State of Iowa.
It was a pleasure to work with you during the registration evaluation process. I wish the University every success in serving Iowans.

If you have any questions or need any assistance going forward, please contact me at (515) 725-3413 or by e-mail at carolyn.small@iowa.gov.

Sincerely,

[Signature]

J. Carolyn Small
Compliance Officer
Postsecondary Registration/Authorization

Cc: Karen Misjak, Executive Director, Iowa College Student Aid Commission
May 13, 2010

Charles A. Wright
Chair, Department of Art
Garwood Hall 32
Western Illinois University
One University Circle
Macomb, IL 61455

Dear Professor Wright:

The NASAD Commission on Accreditation, at its April 2010 meetings, voted to grant Associate Membership to Western Illinois University. The enclosed Commission Action Report provides the official description of this action and, if applicable, any requests for additional information. A copy of the Commission Action Report is being sent to the individuals listed below, along with a notice of NASAD policies regarding strict confidentiality.

This action is taken upon review of Western Illinois University according to accreditation standards in effect in April of 2010. As a member of NASAD, the institution is responsible for participating in all revisions and additions to the standards as well as maintaining its curricular programs in the visual arts and design current with NASAD standards as these are developed.

Please accept our congratulations on behalf of the Association.

With best wishes for the success of your program, I remain

Sincerely yours,

Samuel Hope
Executive Director

SH:ms
Enclosure

cc: Alvin Goldfarb, President
Western Illinois University
Robert Milnes, President, NASAD
Johanna Branson, Chair
NASAD Commission on Accreditation
William W. Lew, NASAD Visitor
Annette Stott, NASAD Visitor

11250 Roger Bacon Drive
Suite 21
Reston, Virginia 20190
Tel 703 437 0700
Fax 703 437 6312
Western Illinois University
Department of Art

Action:

The Commission voted to accept the response and grant Associate Membership with the degree listing indicated below.

The Commission requests a progress report addressing the issues cited below.

The Commission also took action regarding new curricula, as outlined elsewhere in this report.

NASAD Degree Listing:

Bachelor of Arts – 4 years: Studio Art.
Bachelor of Arts – 5 years: Art Teacher Certification.
Bachelor of Fine Arts – 4 years: Art (Ceramics, Drawing, Graphic Design, Painting, Printmaking, Sculpture).
Master of Arts – 1 year: Museum Studies.

Next Full Review:

2015-2016 Academic Year

Items for Progress Report:


2. The Commission recognizes measures that the institution has taken to improve health and safety in Garwood Hall. The Commission requests follow-up data indicating the means and results of efforts to ensure that air quality meets safety standards and thus ensure that the institution can remain in

Due Date for Progress Report:

September 1 for consideration at the Commission meetings of October 2010.

The Procedures for Submitting Responses and Progress Reports may be downloaded from the NASAD Web site at http://nasad.arts-accredit.org (see “Publications,” “Accreditation Procedures and Documents,” and beneath that “Other Procedures Related to the Accreditation Process”).

New Curriculum:

The Commission voted to grant Plan Approval for the following degree:

*Master of Arts – 1 year: Museum Studies.*

When two transcripts are available for this program, the institution should submit an application for Final Approval for Listing. Instructions for submitting Final Approval for Listing applications are found in Policies and Procedures for Reviews of New Curricula. This document may be downloaded from the NASAD Web site at http://nasad.arts-accredit.org (see “Publications,” “Accreditation Procedures and Documents,” and beneath that “Other Procedures Related to the Accreditation Process”).

Recommendation:

In addition to and separate from the accreditation action outlined above, the Commission wishes to transmit the following recommendation:

The institution notes that it will include language in the next catalog revision to clarify the liberal arts emphasis of the degree Bachelor of Arts – 4 years: Studio Art. Since this revision will not occur until October, the institution is encouraged to include the revised language on its Web site.

This recommendation is made in order to assist the development of the art/design program at Western Illinois University. The institution is under no obligation to respond to the Commission concerning the above recommendation.
Commendations:

The Commission commends the institution for its response to the health and safety concerns raised in the Visitors’ Report. The Commission further commends the institution for its allocation of funds to improve its digital art resources.

__________________________
Samuel Hope
Executive Director

SH:mm
November 24, 2009

Dr. Al Goldfarb
Office of the President
Western Illinois University
1 University Cir. Sherman Hall 209
Macomb, IL 61455

Dear Dr. Goldfarb:

This is to report that the Council on Accreditation of Parks, Recreation, Tourism, and Related Professions, at its meeting on October 11, 2009 in Salt Lake City, UT acted to remove conditions on the accreditation of Western Illinois University’s Department of Recreation, Park and Tourism Administration, placing the program in good standing.

Your institution’s accreditation by the Council on Accreditation is valid until the program’s next review in fall 2013. The program should expect an on site visit in spring 2013. To maintain accreditation, the institution must also comply with the Council’s requirements for timely submission of annual fees and reports.

The Council is pleased to maintain Western Illinois University on the list of accredited institutions in recreation, park resources, and leisure services education. Please contact me at (703) 858-2150 or joconnor@nrpa.org if I can be of any assistance.

Sincerely,

James O’Connor
Accreditation Manager

cc: Dr. Dale Adkins, Professor and Chair
Fwd: COAPRT - Review Cycle Change

From: Dale Adkins <KD-Adkins1@wiu.edu>  
Subject: Fwd: COAPRT - Review Cycle Change  
To: Prosise Linda <LK-Prosise@wiu.edu>  
Cc: Adkins Dale <KD-Adkins1@wiu.edu>, Yoder Daniel <DG-Yoder@wiu.edu>

Wed, Aug 21, 2013 03:27 PM  
0/2 attachments

Below you will find the communiqué from the Council regarding the change in the RPTA accreditation schedule.

For your records, the name has changed to the Council for Accreditation of Parks, Recreation, Tourism and Related Professions (COAPRT).

All of this occurred on my way out of the Chair position in the Spring of 2012.

Hope this helps.

K. Dale Adkins, Re.D.  
Associate Dean for Academic Affairs, Research, and Innovation  
College of Education and Human Services  
Western Illinois University  
117 Horrabin Hall  
1 University Circle  
Macomb, IL 61455  
309.298.1690  
KD-Adkins1@wiu.edu

WESTERN ILLINOIS

"Shaping the future, one student at a time."

P Please consider whether it is necessary to print this email.

Begin forwarded message:

From: COAPRT Accreditation <coa@nrpa.org>
Subject: COAPRT - Review Cycle Change  
Date: March 2, 2012 11:15:17 AM CST  
Cc: "Michael Blazey" (Michael.Blazey@csulb.edu) <Michael.Blazey@csulb.edu>

Good Afternoon!  
Per the Council Winter 2012 Memo that was released earlier this week:

- Programs utilizing the 2004 Standards will be reviewed on the current five-year cycle. Upon successful accreditation/reaccreditation utilizing the 2013 Standards, the standard review cycle will be seven years. Although a standard, seven-year cycle will be observed, Council may shorten the cycle at its discretion if a program experiences significant disruptions in its ability to maintain accreditation. Such disruptions typically arise in the program eligibility standards (1.00 Series).

Programs with extensions will continue as currently scheduled. Programs with 2013 hearings without extensions will be placed on the standard review cycle immediately, with the result that their next accreditation hearing will occur in fall 2015.

Since your program was scheduled for its next accreditation hearing in the fall of 2013, this change has an impact on your review cycle. The new standard review cycle pushes your next visitation to the 2014-15 academic year with your hearing taking place in the fall of 2015. Council chose to implement the new cycle immediately, effectively granting a two-year extension to all programs scheduled for 2013.

I will also be sending you a letter in the mail with these details for your official records.

Please let me know if you have any questions. Thank you!

Danielle Price  
Education and Accreditation Manager  
National Recreation and Park Association  
22377 Belmont Ridge Road  
Ashburn, VA 20148  
Phone: 703-858-2195  
Fax: 703-858-0794

Join us March 27-29  
Washington, DC  
MAKE CHANGE HAPPEN

Sweep_no_Leathernecks [Converted] for e-mail.jpg  
26 KB