How to access your voicemail from off campus or other campus building.

**Option A)**
To access your voicemail from home or any other offsite/off campus phone:
Follow these quick and simple steps:

1) Call the QC Campus at 762-3999.
2) When message begins to play, Press *.
3) When Prompted, Enter your extension and Press #.
4) When prompted, Enter your PIN and press #

**Option B)**
To access your voicemail from any phone or campus building other than your home office:
Follow these quick and simple steps:

1) Dial 62399.
2) When message begins to play, Press *.
3) When Prompted, Enter your extension and Press #.
4) When prompted, Enter your PIN and press #