

Western Illinois University
Student Honors Association – Quad Cities
Constitution – adopted February 25, 2023

ARTICLE I – Name

1. The name of this organization shall be Student Honors Association – QC (abbreviated as QC SHA). This organization is a student group at Western Illinois University—Quad Cities.

ARTICLE II – Objectives

1. The objectives of the organization shall be:
 - a. To promote interest in and recruit membership for the Honors College.
 - b. To provide fellowship among students and faculty.
 - c. To present students with opportunities to engage in academic and scholarly activities that go above and beyond the work required in the classroom.
 - d. To provide opportunities for Honors Students to connect with Alumni and other community members.
 - e. To provide educational benefit to the WIU QC campus through speakers, social events, and meetings,
 - f. To provide professional growth to all members

ARTICLE III –Membership and Privileges

1. Student members must be members of the Honors College at Western Illinois University-Quad Cities.
2. To hold office, students need to be an active member and have taken or be taking at least one honors course.
3. Non-students may act as associate members, but may not vote or hold office.

ARTICLE IV – Officers

1. Election of Officers

- a. The officers of this organization are president, vice president, records officer (secretary), treasurer, and SGA representative.
- b. Officers will be elected by written ballot, with each active member casting a vote. A majority of votes will constitute a victory.
- c. Election of officers will normally take place during the final 8 weeks of the spring semester.
- d. Officers will assume office for the period of one year.

2. Recall of Officers

- a. Officers are subject to recall for malfeasance in office.
- b. Recall procedures will be initiated at the request of five active members.
- c. A hearing will be conducted at a regular meeting for the presentation of evidence from all concerned parties.
- d. A majority of those active members voting in a recall at the end of the hearing is necessary to remove any officer.

ARTICLE V—Voting

1. This constitution and by-laws may be amended by a 2/3 majority vote of those voting, a quorum being present.
2. Voting on amendments must be conducted after a minimum of two weeks.

ARTICLE VI—Not-for-Profit Statement

This is Not-For-Profit organization.

ARTICLE VII—Statement of Non-Discrimination

This organization shall not discriminate on the basis of age, color, ethnicity, gender, national origin, disability or handicap, race, religion, sexual orientation, or Vietnam Era veteran status. This policy will include, but is not limited to recruiting, membership, organization activities or opportunities to hold office.

ARTICLE VIII—Statement of Diversity, Equity, and Inclusion

The Student Honors Association – QC shares Western Illinois University’s commitment to foster respect, equity, and inclusion for all students, faculty, and staff. The Student Honors Association – QC is therefore committed to anti-racism, anti-oppression, equity, social justice, and diversity.

ARTICLE IX—Financial Obligations

A majority of voting members of this organization may determine reasonable dues and fees assessed to each member at the beginning of each semester.

A specific number of members, designated by this organization shall be responsible for payment in full of all debts accumulated by the organization not covered by funds on deposit.

ARTICLE X—Statement of Non-Hazing

This organization will not conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

ARTICLE XI—Statement of compliance with WIU-QC Regulations

This organization shall comply with all WIU-QC policies and regulations and local, state and federal laws.

BY-LAWS

Cabinet:

President

- Represent the club members through participation at all levels of affairs at WIU -- QC campus.
- Preside at all meetings of the QC SHA, as a non-voting member, except in case of a tie-vote.
- Conduct regular icebreakers/getting to know you activities.
- Attend all executive board meetings as a voting member.
- Keep and maintain records of the QC SHA constitution and rules of the organization.
- Coordinate with all members of the board for training and development.
- Ensure all responsibilities of the QC SHA board members are completed.
- Coordinate constitution and officer duty revisions annually.
- Lead the QC SHA as a premier association on the WIU QC campus.
- Write the column for the monthly Honors College Newsletter.
- Limited term of two semesters.

Vice President

- Preside at all meetings in the President's absence.
- Assist the President in the coordination of the constitution and officer revisions.
- Complete the remainder of the President's term in event of a vacancy.
- Ensure all responsibilities of the QC SHA officers are carried out.
- Update the QC SHA Facebook Page.

Secretary

- Record and distribute minutes of the QC SHA meetings and officer meetings.
- Control the SHA email account, including updating and entry of QC SHA members' email addresses.

- Create a phone list and calendar of events for each semester per recommendations of the officers.
- Document the QC SHA events and meetings.
- Update the QC SHA purple post account.

Treasurer

- Keep financial records of all transactions of the QC SHA.
- Pay all bills promptly.
- Open/Close accounts as necessary.
- Fill out and sign all monetary requests for QC SHA.
- Prepare a budget for every semester.
- Research beneficiaries to donate funds to.

Senator

- Represent QC Student Honors Association and the WIU Centennial Honors College at the QC Student Government Association meetings.
- Bring back information that was discussed at the SGA meetings.

All Officer Positions

- Submit information for the weekly e-letter.
- Assist all officer positions with organizational needs.
- Coordinate at one fundraising event per semester.
- Coordinate one recruitment activity per semester.
- Coordinate guest speaker, alumni speaker, social events, and outreach to community.
- Maintain high standard of academic excellence.

QC SHA Requirements and Purpose