

GRADTRAC AGREEMENT

Western Illinois University Four-Year Graduation Guarantee

Western Illinois University's Macomb campus has developed an exciting program designed to help you complete your undergraduate degree in four (4) years or less. The University is committed to helping you graduate in a timely fashion and has developed GradTrac to enable you to achieve this goal. In order to complete your degree in four years, you will be required to take significant initiative during your years at Western. Specifically, you must:

Enter the University as a regularly admitted freshman with appropriate high school preparation to begin GradTrac;

Enroll in GradTrac and declare your interest in a major that qualifies for the four-year plan;

Take responsibility for meeting the deadlines and requirements of GradTrac, and regularly monitor your progress toward graduation. Such monitoring includes timely meetings with your academic adviser at least once each semester, prior to each registration;

Take responsibility for making and keeping required appointments and advisement sessions;

Consult with your adviser before dropping or adding a class;

Follow notifications and counsel of your academic adviser;

Accept any available class section that fits your schedule and register for classes at your assigned registration time. The following encumbrances can prevent you from registering on time: financial, immunization, administrative, housing, judicial, athletic. Be sure these are taken care of prior to pre-registration;

Meet all the academic requirements of your major, minor (when applicable), your college and University;

Accept responsibility for timely annual application for all necessary financial assistance;

Complete approximately one fourth of the applicable credits for your degree program each year as set out in your GradTrac degree plan; and

Notify your academic adviser of any schedule changes, transfer credits, major or minor changes, and summer coursework.

If you change majors, you will be withdrawn from the GradTrac program but you may reapply with your new adviser.

If you do not attend Western during a semester, withdraw from all of your classes, or are academically suspended, you will be withdrawn from the GradTrac program.

Some minors require specific courses that follow a rotation schedule. Check with your academic adviser.

It is your responsibility to check your GradTrac status on your STARS account.

You may enroll in an additional major or minor or in programs leading to additional licensing and certification, if you can complete all of these requirements within the time specified by the GradTrac agreement. You must consult with your academic adviser in a timely manner in order to accomplish these changes or additions.

