

UNDERGRADUATE REQUEST TO ENROLL IN GRADUATE COURSE FOR GRADUATE CREDIT

Applicant must complete this form, obtain the required signatures, and submit the form to the Graduate Office, Sherman Hall 116, before registering for the graduate level courses (400G, 500, or 600 level courses). The following regulations apply:

1. Applicant must be of senior classification. Applicant must have a GPA of 3.00 or higher if a first semester senior; applicant must meet admission requirements to Graduate School if a second semester senior.
2. Applicant must have applied for admission to the School of Graduate Studies and met admission requirements to the School of Graduate Studies.
3. Applicant must have fulfilled the course prerequisites.
4. Applicant must have filed an application for graduation in the Registrar's Office, Sherman Hall 110, prior to enrolling in graduate-level courses for graduate credit.

Applicant may enroll in a maximum of three graduate-level courses for graduate credit. Exceptions may be approved by the Director of Graduate Studies.

TO BE COMPLETED BY APPLICANT:

STUDENT'S NAME _____ STUDENT ID: _____

STAR Number Department Course No. Section Term Year

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TO BE COMPLETED BY REGISTRAR'S OFFICE:

GRAD DATE: _____ HOURS TO COMPLETE BACHELOR'S: _____ WIU GPA: _____

Approved: _____ Not Approved: _____

Signature, Registrar's Office Date

TO BE COMPLETED BY GRADUATE OFFICE:

Approved: _____ Not Approved: _____

Signature, Graduate Office Date

FOR OFFICE USE ONLY: