



Sport Clubs Instructor/Coach Contract

WIU Sport Club: _____

Coach/Instructor Name: _____
(Last) (First) (MI)

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Telephone Number: _____

Date Service Begins: _____ **Date Service Ends:** _____

This agreement between the Instructor/Coach of the aforementioned Sport Club and the Office of Campus Recreation must be signed and completed before being officially recognized.

I agree to be the Instructor/Coach of the above mentioned Sports Club. I understand and accept the roles, responsibilities, and authority of the position as described below.

1. I have proper certification by a national certifying agency or written documentation of competence and background in my area of expertise and I will submit copies of these with this contract.
2. I understand that I will be representing the club as a coach and not as an administrator. I will restrict my contributions to instructing and coaching and I will not have active involvement in club management. A sports club is first and foremost a student organization and as such, the student representative must serve as the liaison between the club and the Sports Clubs staff, not the instructor/coach. The key to the success of the Sports Clubs program is the emphasis placed on student leadership and participation.

3. I agree to abide by all rules and policies of Western Illinois University, the club, the sports club staff, Campus Recreation, any national governing body of the sport, and state and federal laws. Violation of any such rule or policy may be grounds for immediate termination of this agreement at the sole discretion of the sports club staff.
4. In the event of a dispute between the club and the coach/instructor, the club and the coach/instructor must notify and seek assistance from the sports club program staff.
5. The Instructor/Coach shall not solicit money from any source, or purchase, rent, or commit anything in the name of the Western Illinois University without the approval of the Director of Sport Clubs.
6. The Instructor/Coach should develop and employ safety practices for all participants to include the inspection of sports gear and the reporting of any hazardous facility conditions. The safety of the participants should always be placed above the value of a win or of personal prestige or gain.
7. I will attend all practices and competitions for the entire duration of the competitive season. If I am not able to attend a practice or competition, I will ensure that an adequate replace is available or I will give a copy of that day's practice or game plan to the Club President. I understand that I am responsible for the actions of the team members at practice, while competing, and during travel.
8. In case of an incident involving injury to a club member, I will ensure that an accident report is completed, by either myself, the club President, or a team member that was present at the time of the incident, and that it is turned into the sports club program staff within 24 hours of the event.
9. The Instructor/Coach should promote good sportsmanship on and off the field.
10. The Instructor/Coach should become familiar with the current resource manuals. This includes the Western Illinois University Student Code of Conduct.
11. The Instructor/Coach is a strictly voluntary position.

Signature: _____

Date: _____