

Interview Confirmation Sheet

Interviewer:

Please sign the form below once you have conducted a mock interview with the individual stated below.

_____ has successfully completed a mock interview with the
Career Service Representative on (Date) _____

The following criteria were met:

____ Arrived on time

____ Gave appropriate greeting

____ Dressed appropriately

____ Demonstrated professionalism (i.e. grammar – no slang, attitude, initiative)

Areas in which student excelled:

Areas in which improvement is needed:

Student Signature _____

Interviewer Signature _____