

Panhellenic Council Extension Process Timeline
Western Illinois University

TIMEFRAME	TASK	DETAIL
Fall 2011	Expansion Approval	Panhellenic Council (PHC) votes to open extension process. Office of Student Activities (OSA) supports PHC vote to open for extension. Vice President of Student Services agrees with OSA support of PHC vote to open for extension. PHC extension officially open
January - February 2012	Committee Formation	Appointment of Extension Committee by the PHC President and Assistant Director of Student Activities for Greek Life. The PHC President will appoint the committee which will include three (3) PHC Representatives/Chapter Presidents, three (3) IFC Representatives/Chapter Presidents, and two (2) Chapter Advisors from Panhellenic.
January - February 2012	Expansion Announcement	Assistant Director of Student Activities for Greek Life will invite interested international and national fraternities to submit requests for consideration by completing an interest letter and application. Letters requesting consideration shall be signed by a member of the executive staff of the national or international fraternity and shall be sent, along with an expansion application including support materials to the PHC deadline.
February 13 2012	Application Deadline	Deadline for interest letters, expansion application and supporting materials from international and national chapters
February - March 2012	Committee Review	Expansion Committee review interest letters, expansion applications, and supporting materials
March - April 2012	Presentations	Presentations by invite. Open to Greek Life and campus community.
April - May 2012	Committee Review	Extension Committee recommends sorority invited to colonize at the university. PHC votes on recommendation. Vote results and recommendation is made to the OSA and Vice President of Student Services.
May - June 2012	Invitation to Colonize	Written invitation sent by Vice President of Student Services to national or international sorority to colonize at Western Illinois University
Fall 2013	Committee Review	Invited groups begin process for achieving colony status