University Union Board
2013-2014 Activities Board Application
“Student Run...Student Fun”

UUB Mission: The University Union Board serves as the premiere programming board of Western Illinois University. UUB plans and provides social, cultural, recreational, and educational activities, which are sensitive to the needs of the entire campus and surrounding community, with an emphasis on the student body.

Application and Interview Information

Applications are due in the Office of Student Activities by Friday, March 29, 2013

Interviews will be held during the week of April 1st. You will be contacted for an interview time after you complete your application. Interviews will last approximately 10-15 minutes. If you have any questions, please feel free to call the University Union Board Office at 298-3286 or e-mail miuub@wiu.edu.

Application Requirements:
In order to be eligible for the elected position within UUB, you must:
- Have and maintain a minimum cumulative GPA of 2.5.
- Be a full time student.
- Have completed at least 12 credit hours by the time you assume the position.

Position Requirements
- Holding a minimum of five (5) office hours per week (approximately one [1] hour a day, Monday-Friday).
- Attending all weekly Board meetings and all other required meetings (i.e. retreats, conferences, meetings with advisors, etc.).
- Recruiting a committee and holding weekly committee meetings.
- Attend UUB sponsored events each month.
- Meet with a UUB Grad Advisor weekly.

**Due to the nature of the position(s), all members should be aware that extra hours may be necessary at particular times**
Position Responsibilities

1. **COFFEEHOUSE ENTERTAINMENT**: To provide small group entertainment including, but not limited to musical acts, dramatic performers, and open mic nights, or any smaller scale performance in a coffeehouse type atmosphere.

2. **COMEDY MAINSTAGE**: To provide a variety of comic entertainment. Such activities may include, but are not limited to, one-person shows, showcases, and student talent.

3. **CONCERT PRODUCTIONS**: To provide a wide variety of concerts consisting of large scale and small scale shows covering a wide spectrum of musical influences.

4. **ISSUES AND IDEAS**: To provide a variety of speakers or educational activities which increase awareness of social and/or controversial issues. Such events may include, but are not limited to rallies, debates, panels, faculty lecture series, movies/discussions, and fact sheets (i.e. “This day in history”). This committee should also focus on programming during recognized “awareness weeks.”

5. **SPECIAL EVENTS**: To provide activities, which are categorized as novelty and variety. Such events may include, but are not limited to seasonal activities, magicians, and novelty acts i.e. (laser tag and/or carnival rides).

6. **CINEMA SHOWCASE**: To provide the showing of movies to the campus at various locations throughout the year. These movies may be new releases or classic favorites.

**For full position descriptions please refer to the University Union Board Constitution: Article II, Sections 1 – 2.**
University Union Board
Activities Board Application

Name: _____________________________________________ WIU ID: __________________________

Local Address: ______________________________________

Phone (home): __________________________________________ Phone (cell): __________________________________________

E-Mail Address: ___________________________________________ Major: __________________________________________

GPA: _______________ (minimum 2.5 cumulative required) Class: FR SO JR SR GR

Please rank your preferences for UUB positions (with 1 being your top choice):

-Concerts _____ Issues and Ideas _____
-Comedy _____ Special Events _____
-Coffeehouse _____

Please list ALL other time commitments for the 2013-14 academic year.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

***Please have an event prepared prior to the interview to share with the board***

I authorize the University Union Board to verify my grade point average prior to interviews. I understand that in order to be eligible for an elected position within UUB, I must have and maintain a minimum cumulative G.P.A. of 2.5.

Signed: _____________________________________________ Date: __________________________
Short Essay

On a separate sheet of paper, please type a short essay for the following questions (1-2 paragraphs per question.)

Why are you interested in applying for this position?

What are your strengths and how will they be beneficial to the UUB?