

# ALCOHOLIC BEVERAGES

All alcoholic beverages must be provided and served by Western Illinois University's service personnel and proof of age will be required. WIU Catering requires food to be ordered for alcohol services. We reserve the right to refuse service of alcoholic beverages to any person.

## FULL BAR

If you wish to have a Full Bar setup at a dinner or reception, your bar setup charge will be \$60.00. All necessary bar items are provided with this charge including handling of alcohol prior to event, portable dry bar including non-alcoholic beverages, ice, mixers, napkins and Eco-friendly cups. We recommend at least one bartender for every 50-75 guests for Full Bar Service. The charge for a bartender is \$10.50/hour. If you would like to upgrade your bar with glassware, a minimal charge will be applied. There is minimum of \$50.00 in Bar Sales. Balances below that total will be the responsibility of the client paying for the event.

## BEER AND WINE BAR

If you wish to have a Beer and Wine Bar at your event, please let us know in advance. A setup charge of \$50.00 will apply. Bartender Service is available at a rate of \$10.50/hour. One bartender recommended for every 75-100 guests. There is minimum of \$50.00 in Bar Sales. Balances below that total will be the responsibility of the client paying for the event.

## ALCOHOL PROCEDURE AND POLICY

All beverages are to remain within the facility and consumed in designated area. Beverages not consumed will remain the property of Western Illinois University. Personnel have completed the Illinois Basset Certification for Alcohol Service.

- By State Law all alcohol must be paid for on or before the date of the event.
- A food order must be present in order to have alcoholic beverages present at events on WIU's campus or the Macomb Community.
- Alcohol events must end thirty minutes before the scheduled end of the event.

FLAVOURS  
by *sodexo*\*