Persistence and Completion Steering Team Minutes
Meeting 3: March 21, 2014, 3:00 PM
Sherman 205 connected to Riverfront 205

1. Call to Order and Roll Call

2. Approval of Minutes:
   a. August 21, 2013
   b. January 24, 2014

3. Review of Academy Actions Taken Since Last Meeting (January 24, 2014)
   a) Data Mentor Visit, Dr. Mile Wilds, Northeastern Oklahoma State University
      i) Recommendation
      ii) Report
   b) Data Book
      i) Overview (Rhonda Kline)
      ii) How do we provide access to the teams?
   c) Seeking Additional Team Members on the Subcommittees. Feedback received from:
      i) President’s Leadership Team
      ii) January 2014 Strategic Plan Update
      iii) Presentations to Governance Groups (Power Point to be given at the meeting)
         (1) Civil Service Employees Council: March 6th
         (2) Council of Administrative Personnel: March 20th
         (3) Faculty Senate: March 4th
         (4) Quad Cities Faculty Council: March 6th
         (5) Student Government Association-Macomb: April 1st
         (6) Student Government Association-Quad Cities: March 20th
   d) March 12-14 Academy Roundtable Update (Kristi Mindrup, Andy Borst, Sara Lytle, Rhonda Kline, Roger Runquist)
   e) Website Development (Lindsay Fender)

4. Starting Team Meetings; Macomb (Nancy and Sara), Quad Cities (Kristi and Joe), Off-Campus (Roger, Jennifer, Rick), Data/Facilitation (????)
   a. Do you want Chris’ help in setting up your first meeting?
   b. Content for First Meeting
      i. Power Point from Joe
      ii. WIU Framework, Goals, and Actions
      iii. What Else?
      iv. Standing Meeting Schedule and do you want Chris’ help in scheduling?
   c. What if teams need data/analytic help?

5. Standing Steering Team Items
   a. Call to Order/Roll Call
   b. Academy Updates
   c. Team Progress Since The Last Meeting and Opportunities for Collaboration Between Teams
      i. Macomb
      ii. Quad Cities
      iii. Off-Campus
      iv. Data/Facilitation
      v. Other?
   d. Old Business
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e. New Business
f. What Else?

6. Other?

7. Next Steps?

Adjourn
Current Team Members as of March 13, 2014
(84 appointments to date)

**Academy Steering Team (20)**
- Gary Biller, Vice President Student Services/Co-Chair
- Joe Rives, Vice President, Quad Cities and Planning/Co-Chair
- Angela Bonifas, Associate Director, Institutional Research and Planning
- Andy Borst, Director, Admissions
- Chris Brown, Administrative Aide, Western Illinois University-Quad Cities
- Rick Carter, Director, Distance Learning, International Studies, and Outreach
- Lindsay Fender, Assistant to the Vice President, Quad Cities and Planning
- Rhonda Kline, Director, Institutional Research and Planning
- Angela Lynn, University Registrar
- Sara Lytle, Assistant Director, Admissions
- Kristi Mindrup, Assistant Vice President, Quad Cities and Planning
- Dana Moon, Assistant to the Dean, College of Education and Human Services/President, Council of Administrative Personnel
- Wendi Mattson, Office Manager, Theatre and Dance/President, Civil Service Employees Council
- Brenda Parks, Director, Administrative Information Management Services
- Nancy Parsons, Associate Provost
- Padmaja Pillutla, Associate Professor, Accountancy and Finance/Chair, Quad Cities Faculty Council
- Steve Rock, Professor, Economics and Decision Sciences/Chair, Faculty Senate
- Roger Runquist, Director, Center for Innovation in Teaching and Research
- Jennifer Tibbitts, Assistant Director, General Studies Degree Program
- Ron Williams, Assistant Vice President, Academic Affairs

**Macomb Freshmen (18)**
- Nancy Parsons, Associate Provost/Co-Chair
- Sara Lytle, Assistant Director, Admissions/Co-Chair
- Andy Borst, Director, Admissions
- Gary Biller, Vice President, Student Services
- Katrina Daytner, Professor, Educational and Interdisciplinary Studies
- Holly Fecht, Chief Accountant, Foundation and Development
- Jennie Hemingway, Instructor, Recreation, Park and Tourism Administration
- Sarah Jewell, Assistant Director, Admissions
- David Lane, Professor, Psychology
- Wendi Mattson, Office Manager, Theatre and Dance/President, Civil Service Employees Council
- Mishelle Oaks, Director, Residential Life
- Steve Rock, Professor, Economics and Decision Sciences/Chair, Faculty Senate
- Joe Roselieb, Director, Residential Facilities/Alumni Council Member
- Michelle Terry, Academic Advisor, College of Business & Technology
- Connie Upton, Office Manager, Psychology
- Heriberto Urby, Assistant Professor, Health Sciences
- Ron Williams, Assistant Vice President, Academic Affairs
- Michelle Yager, Director, University Advising and Academic Services Center
Quad Cities (16)
- Joe Rives, Vice President, Quad Cities and Planning/Co-Chair
- Kristi Mindrup, Assistant Vice President, Quad Cities and Planning/Co-Chair
- Angela Bonifas, Associate Director, Institutional Research and Planning/Co-Chair
- Audrey Adamson, Assistant Director, Quad Cities Student Services
- Bob Andersen, Director, Financial Aid
- Scott Brouette, Assistant Director, Quad Cities Student Services
- Ryan M Colclasure, Instructor, Psychology
- Lindsay Fender, Assistant to the Vice President for Quad Cities and Planning
- Alex Hall, Financial Aid Adviser
- Everett Hammer, Assistant Professor, English
- Angela Lynn, Registrar
- Blair McDonald, Associate Professor, Engineering
- Jim Patterson, Assistant Dean, College of Business and Technology-Quad Cities
- Dana Requet, Admissions Counselor, Western Illinois University-Quad Cities
- Kenny Wheeler, Academic Advisor
- Curtis Williams, Associate Director, Quad Cities Student Services

Off-Campus Students (22)
- Rick Carter, Director, Distance Learning, International Studies, and Outreach/Co-Chair
- Roger Runquist, Director, Center for Innovation in Teaching and Research/Co-Chair
- Jennifer Tibbitts, Assistant Director, General Studies Degree Program/Co-Chair
- Christine Anderson, Assistant Professor, Curriculum and Instruction
- Kim Dodson, Assistant Professor, Law Enforcement and Justice Administration
- Stacy Dorethy, Office Manager, Art
- John Drea, Associate Dean, College of Business and Technology
- Anne Gregory, Chair, Curriculum and Instruction
- Hoyet Hemphill, Chair, Instructional Design and Technology
- Leaunda Hemphill, Professor, Instructional Design and Technology
- Leaunda Hemphill, Professor, Instructional Design and Technology
- Kris Kelly, Alumni Council Representative
- Lloyd Kilmer, Assistant Dean, College of Education and Human Services-Quad Cities
- Rhonda Kline, Director, Institutional Research and Planning
- In Lee, Professor, Computer Science
- Kristi Mindrup, Assistant Vice President, Quad Cities and Planning
- Lea Monahan, Director, School of Nursing
- Holly Nikels, Professor, Counselor Education
- Padmaja Pillutla, Associate Professor, Accountancy and Finance/Chair, Quad Cities Faculty Council
- Emeric Solymossy, Professor, Management and Marketing
- Jeanette Thomas, Professor, Biological Sciences
- Connie Upton, Office Manager, Psychology
Data/Facilitation Team (8)

- Angela Bonifas, Associate Director, Institutional Research and Planning
- Lindsay Fender, Assistant to the Vice President, Quad Cities and Planning
- Rhonda Kline, Director, Institutional Research and Planning
- Angela Lynn, University Registrar
- Sara Lytle, Assistant Director, Admissions
- Kristi Mindrup, Assistant Vice President, Quad Cities and Planning
- Brenda Parks, Director, Administrative Information Management Systems
- Joe Rives, Vice President, Quad Cities and Planning