1. Call To Order and Roll Call

Present: Audrey Adamson, Scott Brouette, Heather Crouch, Everett Hamner, Mary Lawson (for Bob Andersen), Debbie Lee, Angela Lynn, Kristi Mindrup, Jim Patterson, Dana Requet, Joe Rives, Alicia Wester (for Angela Bonifas), Kenny Wheeler, and Curtis Williams

Absent: Ryan Colclasure, Terri Hare, Blair McDonald, Tammy Werner, Pam White, and Janine Wilker

Guest: Jessica Woods, University Housing and Dining Services

2. Academy Updates
   a. The Team confirmed that focus populations for analytic work will include veterans and first generation students.
   b. The Steering Team defined first generation status as the highest level of education completed by the student’s parent(s)/guardian(s) is a high school diploma. If either parent attended post-secondary education, the student is not a first generation student for the purposes of the Team’s analytic work.
   c. The Team confirmed that mentoring is the key component of the Quad Cities culture and the First Year Experience. It has been infused into admissions, New Student Orientation, University 100, CORE, and academic advisement

3. Old Business
   a. Academy Mentor and Senior Scholar feedback was reviewed and discussed.
   b. Presentation of a Qualitative Analysis of Quad Cities students was tabled until the next meeting.
   c. No progress in updating benchmark institutions at this time.
   d. Discussion/Overview of Transfer Year Experience.
      i. Jessica Woods presented the model used in Macomb.
      ii. Discussion of Quad Cities applications/implications followed.
         1. What should a Quad Cities program look like?
         2. How can we encourage new students to participate in the program?
         3. How can we engage faculty teaching gateway courses in the major?
         4. When a draft is being developed, it should be shared with Faculty Council for input and discussion of participation strategies.
         5. How can we engage academic advisors in a Transfer Year Experience?
         6. What is the role of peer mentoring in a Transfer Year Experience?
         7. Will we benchmark a Transfer Year Experience against national best practices and/or benchmark institutions?
         8. What is the student incentive for participating in a Transfer Year Experience?
         9. What is the role of technology in a Transfer Year Experience?
        10. How do we help first-generation students become acclimated to higher education vocabulary and acronyms?
        11. How does what we developed for the First Year Experience relate to the Transfer Year Experience?
      iii. Kristi Mindrup will lead a team to start discussing these issues. Other team members are: Audrey Adamson, Scott Brouette, Heather Crouch, Everett Hamner, Jim Rabchuk, Kenny Wheeler, and Curtis Williams.
4. New Business
   a. Western Illinois University-Quad Cities will have two new Volunteers In Service To America during academic year 2014-2015. They will be added to our team.
   b. Jim Rabchuk, new Quad Cities Assistant Dean for the College of Arts and Sciences will be invited to serve on the Team.
   c. Heather Calvert, new Quad Cities Financial Aid Adviser Manager will be invited to serve on the Team.

5. Future Meeting Topics
   a) How do the pieces and parts go together (Joe)
   b) Discuss initial quantitative data in relation to Quad Cities students, and especially first generation and veteran students.
   c) How will we address the following issues that we initially identified as priority areas?
      i) Child care availability
      ii) Balancing work and school commitments
      iii) University affordability
      iv) Growing student unmet financial need
      v) Need to see the return on investment value for attending college
      vi) Resources for expansion (academic and student service support)
      vii) Academic preparation-and support services available to students
      viii) Student preference to do all four years at Western Illinois University-Quad Cities
      ix) Socioeconomic status and feelings of not belonging
      x) Course availability-and understanding cancelling a section can delay graduation
      xi) When there is only one section of a course, QC students are competing against others with higher registration priority
      xii) Importance of career counseling
      xiii) Student veteran status
      xiv) Increase ethnic diversity
      xv) University barriers to student success

6. No announcements.

Meeting Adjourned.

Next meeting: Friday, July 18, 3PM, Sherman 205 and Riverfront 239.