

QC Team Meeting | MINUTES

Meeting date | time 4/28/2015 10:30 AM | Meeting location QCC 3420 and SH205

Meeting called by	Audrey Adamson	Attendees
Type of meeting	QC Persistence and Completion Team Meeting	Angela Bonifas, Blair McDonald, Angela Lynn, Curtis Williams, Debbie Kepple-Mamros, Heather Calvert, Jim Rabchuk, Kristi Mindrup, Kenny Wheeler, Ryan Colclasure
Facilitator	Curtis Williams and Debbie Kepple-Mamros	
Note taker	Debbie Kepple-Mamros	

AGENDA TOPICS

Time allotted | 20 minutes | Agenda topic **Retention Indicators to Explore**

Discussion: The team discussed several indicators, how they would be obtained and whether they were valuable based on the types of interventions or solutions we could provide.

Conclusion: The team decided to begin by looking at type of admit (linkages, consortium, freshmen, transfer, re-admit), ability to pay (Pell and MAP), program/major, full time vs part time, and first semester GPA. The group also decided to look at Belonging and Identity using the NSSE, the study from Southern Mississippi and/or California. The team understood that these were a starting point, other indicators can and likely will be explored in future.

Action items	Person responsible	Deadline
Get QC NSSE response rate and results to group	Angela Bonifas	8/3/2015 12:00 AM
Provide studies from Southern Mississippi and California to group	Kristi and Ryan	5/12/2015 12:00 AM
Find data for the 5 indicators chosen	Debbie, working with IRP	5/12/2015

Time allotted | 20 Minutes | Agenda topic **Actionable Items and Accomplishments**

Discussion The Transfer Year Experience was discussed in some detail. Macomb has transfer orientation but it's mainly focused on getting students registered and is typically done by phone. Much less intense than the Freshman experience. There is a push to get more transfer students to campus. For the QC, we could have new student orientation for freshmen v transfers, with each getting their own tracks with information geared towards their needs. The question came up about how we would measure this if we implemented it.

Conclusion: Get current baseline of transfer student retention, then a Transfer Student Orientation would be implemented based on national best practices, and then success would be tracked afterwards.

Action items	Person responsible	Deadline
What are national best practices for a transfer year experience?	Curtis and Audrey	7/21/2015 12:00 AM

Time allotted | 10 minutes | Agenda topic **Summer Meeting Times**

Discussion The group discussed the best meeting times and frequencies for the summer. We discussed the possibility of people being able to Skype in for the meetings if they were not on campus.

Conclusion: Tuesdays at 10am worked best for those who are on campus over the summer. We will meet every two weeks to increase momentum.

Action items	Person responsible	Deadline
Create calendar invitation for meetings	Debbie	ASAP

Special notes:

The following retention indicators were also suggested and will likely be looked at for QC students if time permits:

- First Generation Status
- Ethnicity
- Age
- Number of times a student seeks help

Additionally, conversation after the meeting adjourned revealed a desire to explore how ethnicity and/or identity affect persistence through focus groups rather than just relying on the data we can pull from the system. Debbie will look to develop a matrix format that Curtis and his team can present with ideas for a focus group at the next QC Team Meeting.