Administrative Services
2015 Accomplishments
2016 Goals and
Budget Requests
Administrative Services

Business and Financial Services
Document and Publication Services (DPS)
Facilities Management (FM)
Human Resources (HR)
Illinois Law Enforcement Training and Standards Board (ILETSB)
Executive Institute
Office of Public Safety (OPS)
Risk Management and Emergency Preparedness (RMEP)
10 Years of Service

Bradley Baxter, Facilities Management
Curtis Bilbrey, Public Safety
Kerrie Bishop, Public Safety
Gary Campbell, Facilities Management
Natalie Divan, Facilities Management
Robert Divan, Parking Operations
Tamera Klinedinst, Facilities Management
Robert Looney, Public Safety
Terry Mingus, Facilities Management
Raleigh Mitchell, Facilities Management
Byron Oden, Facilities Management
Danny Ostrander, Facilities Management
Brad Payne, Facilities Management
Martin Polk, Facilities Management
10 Years of Service
(continued)

Benjamin Sollenberger, Accounting Office
Gerilee Vail, Facilities Management
Linda Windsor, Facilities Management
Dawna Zimmerman, Purchasing Office
15 Years of Service

Bruce Ackers, Facilities Management
Sandra Blue, Payroll
Terri Brown, Facilities Management
Wilbert Cole, Facilities Management
Tyrone Coleman, Facilities Management
Cabe Cordell, Facilities Management
Kenneth Dean, Facilities Management
Sue Forman, Facilities Management
Russell Hamm, Billing and Receivables
Bonnie Helms, Purchasing Office
Chris Hicks, Facilities Management
Angela Hyde, Facilities Management
Georgia Icenogle, Business Services
Lance Johnston, Parking Operations
Beverly Lawyer, Human Resources
Lora Lidaywa, Purchasing Office
15 Years of Service
(continued)

Jacqueline Lucas, Facilities Management
Jason Lytle, Public Safety
Stan Mercer, Public Safety
Edward Peters Jr., Facilities Management
Kimberley Sedgwick, Document and Publication Services
Jeffrey Sivill, Facilities Management
Tracy Slater, Public Safety
Lee Ann Smith, Facilities Management
Pete Smith, Facilities Management
Herbert Snowden, Facilities Management
Jane Sprinkle, Facilities Management
Trenton Sullivan, Document and Publication Services
Edward Vyhnaneck Jr., Facilities Management
20 Years of Service

Warren Abbot, Facilities Management
James Adams, Facilities Management
Christopher Bell, Facilities Management
Keith Bruns, Facilities Management
Brad Burt, Facilities Management
Ronald Foster, Facilities Management
David Hainline, Facilities Management
James Hall, Facilities Management
Michael Hott, Facilities Planning and Construction
Randy James, Facilities Management
Sheri Johnson, Facilities Management
Debra Klinedinst, Facilities Management
Melvin Larson, Facilities Management
Larry Litchfield, Facilities Management
Kalib McGruder, Public Safety
20 Years of Service
(continued)

Robert O’Bear, Accounting Office
Trenton Robertson, Public Safety
Elizabeth Seals, Facilities Management
John M. Simmons, Purchasing Office
Tammy Sinnett, Facilities Management
Shanee Sullivan, Document and Publication Services
Walter Thorpe, Facilities Management
John Wetterling, Facilities Management
Kevin Wiley, Facilities Management
Jody Young, Purchasing Office
25 Years of Service

James M. Blaylock, Facilities Management
Richard Crowl, Facilities Management
Larry Finch, Facilities Management
Mary Howe, Facilities Management
Richard Leenerts, Facilities Management
Gary Maguire, Accounting Office
Jeffrey Mahr, Facilities Management
30 Years of Service

Lisa Waller, Facilities Management
35 Years of Service
Kevin Hare, Document and Publication Services
Civil Service
Community Service Award

Kirk Hare, Facilities Management
Business and Financial Services
Business Services FY15 Accomplishments

• Staffing
• Automation
• Training
• Equipment transfer from the Quad Cities campus to the Macomb campus
Business Services FY16 Goals

• Policies, procedures, and internal control

• Financial accounting system

• Staff training and development

• Website redesign

• Cost savings to University departments
Document and Publication Services (DPS)
DPS FY15 Accomplishments

• Consulting services
• Staffing
• MFD program
• Sustainability
DPS FY16 Goals

• Operations
• Service
• MFD program implementation
Facilities Management (FM)
FM FY15 Accomplishments

• Major projects
• Sustainability
• Department of Commerce and Economic Opportunity (DCEO) grants
• Cost savings
FM FY15 Accomplishments

Sherman Hall Secrets Tour
FM FY15 Accomplishments

Water Bottle Stations

Northeast Entrance

Western Hall Floor Installation

University Union Renovation

Spring We Care for Arbor Day

Western Hall Video Screen

Plowing Snow
FM FY15 Accomplishments

- Tree Campus USA
- Greenhouse
- Banner Crew
- Charging Station Installation
- Thompson Hall Lobby Renovation
- Art Gallery Painting
- Southwest Entrance Column & New Parking Lot
FM FY16 Goals

• Time cards
• Mobile devices
• Work order management system
• Building audits
Human Resources (HR)
HR FY15 Accomplishments

• Illinois Higher Education Consortium on Human Capital
• 6% Rule
• Employee training and development
• Professional Development
HR FY16 Goals

• Employee onboarding programs
• Online Civil Service requests
• Employee training and development
Illinois Law Enforcement Training and Standards Board (ILETSB) Executive Institute
ILETSB Executive Institute FY15 Accomplishments

• 23rd year of service
• Grant funded
• Education and training
• Center for Homeland Security Leadership
• Metro East Police District Commission
ILETSB Executive Institute FY16 Goals

• Strategic plan
• Funding
• Professional development
Office of Public Safety (OPS)
OPS FY15 Accomplishments

- Education and training
- Community policing
- Digital equipment upgrades
- Tier I accreditation
- Clery compliance review
OPS FY16 Goals

- Tier II accreditation
- Grants
- Programs
- Training and development
Vice President for Administrative Services (VPAS)
VPAS FY15 Accomplishments

• Risk management
• Contract review
• Ethics

VPAS FY16 Goals

• Policy review
• Training