PRESIDENT’S AREA

PRESIDENT’S OFFICE
ALUMNI PROGRAMS
BUDGET OFFICE
EQUAL OPPORTUNITY AND ACCESS
GOVERNMENTAL RELATIONS
INTERNAL AUDITING
INSTITUTIONAL RESEARCH AND PLANNING

Fiscal Year 2012 Accomplishments
Fiscal Year 2013 Plans
PRESIDENT’S OFFICE

President Thomas Margaritta Fields
Kerry Lemaster
Christi Reed
Paula Rhodes

Fiscal Year 2012 Accomplishments
Fiscal Year 2013 Plans
President’s Office Accomplishments

- Assisted in ensuring the University meets budget, compliance, and reporting requirements of the Illinois State governing bodies (IBHE, IL Audit Commission, State legislature)

- Developed, implemented, and monitored the Strategic Plan of the University

- Planned, coordinated and provided support for the WIU Board of Trustees
President’s Office Accomplishments

- With the assistance of the governing structures, ensured policies and procedures were developed, implemented, and monitored for efficient and effective controls over State and University resources.

- Assisted the new President and new members of the President’s Leadership Team.
President’s Office FY 2013 Plans

- Help support the President, the Board and WIU by:
  - Continuing to support the President and Board of Trustees in governing the University
  - Scheduling, coordinating, and monitoring the President’s schedule
  - Coordinating the department allocation and implementation of the fiscal budget and resources of the University
  - Providing support to the President and Vice Presidents
  - Providing support to the Board of Trustees, particularly Trustees that have been newly appointed
  - Continuing to support the implementation of the Presidential Initiatives and the strategic plan, *Higher Values in Higher Education*
Alumni Programs

Amy Spelman
Judith Eckerly
**Angeline Harpman
Carrie Lowderman
Amanda Shoemaker
**Kim Stuaan
Beverly Stuckwisch

Graduate students Emily Isaacs and Ryan Trump
Student Brock Flesner

Fiscal Year 2012 Accomplishments
Fiscal Year 2013 Plans
Alumni Programs Accomplishments

- Linked alumni to each other, the Alumni Association and the University

  - Hosted over 50 Alumni related events to date with several still to come in FY2012
    - Homecoming, Adler Planetarium, John Deere Classic
    - New and collaborative events included Legislative in Springfield hosted by Trustee Houston, Peoria and Wicked production, Al Sears Jazz Festival, Western After Hours

- Stepped up social networking efforts: RockeNetwork (3,209); Facebook (2,972 with followers in 20 countries); LinkedIn (3,420); Twitter (543); Flickr (47,764 views)
Alumni Programs Accomplishments

- Linked alumni to each other, the Alumni Association and the University Continued
  - Developed new affinity partnerships for class rings, diploma frames and travel programs
  - Finalized the Alumni Directory project to update Alumni files and keep Alumni connected
  - Helped promote and launch the “Think Purple Postage Stamps”
Alumni Programs Accomplishments

- Utilized Alumni for Recruitment and Retention
  - Launched initial steps in Alumni Admissions program – recommend a student in print and online and several recommendations have been received including those paying for the application
  - Actively marketed the achievements of Alumni

- Presented three Alumni Achievement Awards and will present two Distinguished Alumni Awards at May Commencement
Alumni Programs Accomplishments

- Prepared students to be lifelong, contributing members of the Western Illinois University community

- Began development of an open Student Alumni Association similar to overall Alumni Association
  
  ✓ Currently serve as Ambassadors
  ✓ Host Alumni events
  ✓ Collaborate with campus organizations especially Purple Haze to increase overall School Spirit
Alumni Programs FY 2013 Plans

- Alumni Legacy Project
- Develop strategic plan for social media
- Extend marketing efforts to better reach alumni
- Develop program to evaluate batch email effectiveness
Fiscal Year 2012 Accomplishments

Fiscal Year 2013 Plans

BUDGET OFFICE

Matt Bierman
Bonnie Elder
Letisha Trepac
Budget Office Accomplishments

- Planned and Coordinated Western Illinois University’s Annual Operating and Capital Budget

- Fiscal Year 2011 Departmental Operating Budget Allocations for Appropriated and AFS Funds

- Fiscal Year 2012 Operating Budget and Capital Request
  - WIU Board of Trustees
  - Illinois Board of Higher Education – RAMP
  - Governor’s Office of Management and Budget
  - Illinois State Legislature
Budget Office Accomplishments

- Monitored expenditures to determine available University resources to address the state cash flow problems
- Provided information, guidance, and other needed support to assist the new campus leaders in making financial and personnel decisions for the institution
- Developed Tuition and Fee models for recommended increases for next fiscal year
- Assisted in the review of accounts with negative account balances
Budget Office FY2013 Plans

- Develop plans to assist those accounts/entities that have negative cash balances
- Implement standardized reports and instructions for annual reports submitted to state entities
Equal Opportunity and Access Accomplishments

- Provided support and service to the campus community
  - Provided search support and coordination for 206 faculty and administrative positions
  - Investigated and resolved 11 allegations utilizing the University’s Discrimination Complaint Procedures
  - Served as liaison between the institution and the Department of Education’s Office of Civil Rights to resolve a federal complaint
  - Assisted with the mediation of one Illinois Department of Human Rights complaint
  - Coordinated and provided support for six new employee accommodations
Equal Opportunity and Access Accomplishments

- Workforce Diversity – New Hires

  - Assisted in the hiring of faculty and administrative positions which included the hire of 21 individuals from underrepresented groups.

  - Faculty
    - 2 Hispanic
    - 7 Black
    - 8 Asian

  - Administrative
    - 3 Black
    - 1 Asian

  - Reflects a 1.1% overall increase in minority employees from FY2011
Equal Opportunity and Access Accomplishments

- Drafted comprehensive Affirmative Action (AA) plan
- Created search waiver policy and guidelines
- Created gender transition guidelines
- Coordinated sexual harassment training for all employees
- Created video captioning guidelines
- Coordinated video captioning pool
Equal Opportunity and Access Accomplishments

- Completed Title IX survey of student Interests and Abilities in Athletics
- Provided financial resources for installation of power opener on restroom in Horrabin
- Partnered with DRC for the purchase or JAWS licenses
Equal Opportunity and Access Accomplishments

- Engagement with the Campus Community
  - University Diversity Council
  - Affirmative Action Administrative Internship Committee
  - ADA Advisory Committee
  - Web Accessibility Committee
  - Gender Equity in Athletics Committee
Equal Opportunity and Access Accomplishments

- Engagement with the Campus Community Continued
  - University Committee on Sexual Orientation
  - WIU Black Caucus
  - Trainee Pre-screening Committee
  - Emergency Coordinator
  - Minority Health Month Planning Committee
Equal Opportunity and Access
FY2013 Plans

- Implement online application, search, and hiring process

- Finalize revisions to the AA Plan

- Provide more information and outreach to assist units in recognizing underutilization and establishing affirmative action goals and objectives

- Participate in state and local job/recruitment fairs

- Engage in professional development opportunities
GOVERNMENTAL
RELATIONS

Dave Steelman

Fiscal Year 2012 Accomplishments
Fiscal Year 2013 Plans
Governmental Relations
Accomplishments/Plans

- Seeks support for the University, promotes current and future practices and programs, and facilitates exchange of information internally and externally
  - Worked at keeping costs for government relations low
  - At state level, interacted with General Assembly, Governor, state agencies and the Illinois Board of Higher Education to seek support for the University
  - Interacted with variety of federal and local government agencies and officials, and with individuals representing other Illinois educational institutions
Governmental Relations Accomplishments

- Provided legislative updates to University President, Vice Presidents and Board of Trustees
- Updated and informed departments of new or changes in existing legislation that may impact their areas
Continue to develop relationships with new and existing members of the state legislature after the election
INTERNAL AUDITING

Rita Moore
Mike Sartorius
Interns Blake Combs, Heather Hall, Britta Davis, Katelyn Wurth

Fiscal Year 2012 Accomplishments
Fiscal Year 2013 Plans
Internal Auditing Accomplishments

- Provided leadership and service to the campus and local communities

- Compliance/Reporting
  - Completed the Audit Plan and Annual Report
  - Implemented a formal management risk acceptance process for follow-up Reporting
Compliance/Reporting Continued

- Developed employees through Continuing Education Requirements
- Prepared for the Quality Assurance Peer Review to be completed in calendar year 2012
- Assisted the State University Civil Service System (SUCSS) in revising Internal Auditor Series Classifications, job description and skills assessment tools
Internal Auditing FY2013 Plans

- Complete planned audits and conduct Quality Assessment Review
- Continue to provide educational opportunities and development for accounting students and existing staff
- Serve as liaison with External Audits, communicate findings, provide legislative updates
- Continue to monitor and inform appropriate staff of legislative and regulatory changes
- If Budget Enhancements Allow
  - Implement new Automated Work Paper Application
  - Modify internship program to compensate Interns – Graduate Assistantship & Summer Intern or pay Interns as student workers
INSTITUTIONAL RESEARCH & PLANNING

Rhonda Kline
JoHyun Kim
Sue Thorman
Martha Youngmeyer

Fiscal Year 2012 Accomplishments
Fiscal Year 2013 Plans
Institutional Research & Planning Accomplishments

- Special Data Analyses
  - Worked with the Office of Admissions and consultants Noel Levitz to provide extensive WIU enrollment data and create a 10-year enrollment model
  - Provided analyses for Office of Admissions to examine recruitment, enrollment, retention, graduation and financial aid
  - Provided enrollment benchmark data to Board of Trustees, program review data to chairs and deans, teacher education data to COEHS, workforce data to Equal Opportunity and Access
Institutional Research & Planning Accomplishments

- Accountability Reporting: Internal and External Audiences
  - CUPA and AAUP Faculty and Administrative Salary Studies
  - U.S. News & World Report
  - Princeton Review
  - Consortium of Student Retention/Data Exchange
  - Integrated Post Secondary Education Data Systems (IPEDS)
  - Complete College America
Institutional Research & Planning Accomplishments

- Accountability Reporting: Internal and External Audiences Continued
  - National Student Clearinghouse
  - Postsecondary Education Data System (PEDS)
  - Teacher Education Data Warehouse
  - College Portrait (Voluntary System of Accountability)
  - Common Data Set
  - Illinois Longitudinal Data system (ILDS)
Institutional Research & Planning Accomplishments

- Internal Reporting
  - Student Credit Hour
  - Enrollment
  - Fact Book
  - Retention/Graduation
  - Alumni Survey
  - Cost Studies
Institutional Research & Planning Accomplishments

Service On:

- Higher Values in Higher Education Review committee
- Recruitment and Retention committee
- Admissions Tracking committee
- Performance Based Budget–Refinement committee
- Illinois Longitudinal Data System committee
- University Diversity Committee
Institutional Research & Planning
FY2013 Plans

- Provide analyses to Office of Admissions to aid in recruitment, enrollment and retention
- Provide additional program review data via web
- Utilize National Student Clearinghouse data in retention and graduation studies
- Provide leadership in Performance Based Budget refinement as well as the new Illinois Longitudinal Data System
PRESIDENT’S AREA

➢ Equal Opportunity and Access
   ▪ $18,000 – $23,000 annually for subscription service for an online application, search and hiring solution

➢ Alumni
   ▪ Because the Western News is a University-wide publication, additional funding is requested to offset the $150,000 per year publication with a current $37,000 budget
   ▪ Additional staff to manage an alumni population growing at 3,000 per year and the social media aspect of the program

Fiscal Year 2013 Budget Requests
THANK YOU!