Fiscal Year 2011 Accomplishments
Fiscal Year 2012 Plans
PRESIDENT’S OFFICE

President Goldfarb
Margaritta Fields
Kerry Lemaster
Christi Reed
Paula Rhodes

Fiscal Year 2011 Accomplishments
Fiscal Year 2012 Plans
President’s Office Accomplishments

- Assisted in ensuring the University meets budget, compliance, and reporting requirements of the Illinois State governing bodies (IBHE, IL Audit Commission, State legislature)
- Developed, implemented, and monitored the Strategic Plan of the University
- Planned, coordinated and provided support for the WIU Board of Trustees
- With the assistance of the governing structures, ensured policies and procedures were developed, implemented, and monitored for efficient and effective controls over State and University resources
- Assisted the Presidential Search Committee and Board of Trustees on the Search for the 11th President of Western Illinois University
President’s Office – FY2012 Plans

Help Support the President and Organization by:

- Continuing to support the President and Board of Trustees in governing the University
- Scheduling, coordinating, and monitoring the President’s schedule
- Coordinating the department allocation and implementation of the fiscal budget and resources of the University
- Providing support to the incoming President and Vice Presidents
Alumni Programs

Amy Spelman
Judith Eckerly
Michael Jones
Terra Litchfield

Carrie Lowderman
Amanda Shoemaker
Beverly Stuckwisch

Graduate students
Drew Donahoo & Angeline Harpman
Student
Brock Flesner

Fiscal Year 2011 Accomplishments
Fiscal Year 2012 Plans
Alumni Programs Accomplishments

Linked alumni to each other, the Alumni Association and the University

- Launched the first WIU mobile website – Enter Leatherneck Country right from your phone m.wiu.edu
- Hosted 49 Alumni related events to date with 14 still to come in FY2011
  - President Goldfarb attended nearly 2/3 of them; focused Spring events on transitioning President-Elect Jack Thomas at multiple events
- Further developed online social network: RockeNetwork (3,070); Facebook (2,555); LinkedIn (2,388); Twitter (210); Flickr (27,847 views)
Alumni Programs Accomplishments

- Partnered with Midwest's InTrust Bank to provide the new WIU Alumni affinity credit card and new revenue stream to the Alumni Association

- Launched an Alumni Directory project to update Alumni files and keep Alumni connected

- Found alternative ways to fund Western News sent to 100,000 Alumni 4 times a year

- Developed the University's “Use of Foundation/Alumni Database Policy” to ensure a single source of accurate information, maintain the integrity of the information and protect the privacy of the individuals whose personal information is included:

  - http://www.wiu.edu/policies/alumnidb.php
Alumni Programs Accomplishments

Utilized Alumni for Recruitment and Retention

- Final stages of the development of an Alumni Admissions Recruitment program
- Actively marketed the achievements of Alumni
- Presented three Alumni Achievement Awards and one International Alumni Achievement Award (furthering the University’s objective of developing a coordinated international alumni program)
- Will present three Distinguished Alumni Awards at May Commencement
Alumni Programs Accomplishments

Prepared students to be lifelong, contributing members of the Western Illinois University community

- Final stages of an Alumni Mentoring Program to pair students and Alumni with other Alumni

- Student Alumni Association grew membership to nearly 40, hosted new events for Alumni and students, gave Discover Western tours and other admissions tours

- Launched a new website coinciding with University’s new site; student blogger Robyn Winker writes for the University’s site as well as Alumni site
Alumni Programs – FY2012 Plans

• Finalize and implement the Alumni Admissions Program Plan
• Finalize and implement “Neckworking” – the Alumni Mentoring Program Plan
• Develop long-range Alumni event plan
• Begin development of an overall Alumni volunteer program
• Finalize affinity class ring and diploma frame partnerships
Budget Office Accomplishments

Planning and Coordination of Western Illinois University’s Annual Operating and Capital Budget

- Fiscal Year 2011 Departmental Operating Budget Allocations for Appropriated and AFS Funds
- Fiscal Year 2012 Operating Budget and Capital Request
  WIU Board of Trustees
  Illinois Board of Higher Education – RAMP
  Governor’s Office of Management and Budget
  Illinois State Legislature
Budget Office Accomplishments cont.

- Provided reports, data, and support for the 6.2% General Revenue Funds reduction.
- Provided reports, data, and support for the 3.5% reductions in campus departmental budgets.
- Monitored expenditures to determine available university resources to address the state cash flow problems.
- Developed multi-year tuition projections to assist in the planning for limited state resources.
- Developed web-based personnel hiring forms.
Budget Office – FY2012 Plans

- Implementation and training for web-based budget and personnel forms.
EQUAL OPPORTUNITY AND ACCESS

Andrea Henderson
Donald Bowen
Tammie McCoy

Fiscal Year 2011 Accomplishments
Fiscal Year 2012 Plans
Equal Opportunity and Access Accomplishments – Continued

Provided support and service to the campus community

- Provided search support and coordination for 96 faculty and administrative positions

- Investigated and resolved 13 allegations utilizing the University’s Discrimination Complaint Procedures

- Coordinated and provided support for 7 new employee accommodations
Equal Opportunity and Access
Accomplishments – Continued

Workforce Diversity

- Assisted in the hiring of faculty tenure track, administrative, and other instructional positions which included the hire of twenty-five individuals from underrepresented groups.

  - Tenure Track
    - 1 Hispanic
    - 3 Black
    - 9 Asian
    - 3 Other

  - Administrative
    - 4 Black
    - 1 Other

  - Other instructional
    - 2 Hispanic
    - 1 Asian
    - 1 2 or more
Equal Opportunity and Access Accomplishments – Continued

Engagement with the Campus Community

- University Diversity Council
- Affirmative Action Administrative Internship Committee
- ADA Advisory Committee
- Web Accessibility Committee
- Gender Equity in Athletics Committee
- University Committee on Sexual Orientation
- WIU Black Caucus
- Trainee Pre-screening Committee
- Emergency Coordinator
Equal Opportunity and Access Accomplishments

Engagement with the Campus Community

- Created lactation accommodation policy and procedure
- Coordinated sexual harassment training for all employees
- Worked with AIMS to develop and implement a system for monitoring compliance with testing requirement
- Working with UCOSO to revitalize Safe Space Training
Equal Opportunity and Access – FY2012 Plans

- Continue to explore strategies to streamline faculty and administrative/professional hiring process.

- Provide more information and outreach to assist units in recognizing underutilization and establishing affirmative action goals and objectives.

- Design and implement auditing and reporting systems to measure the effectiveness of the University's affirmative action program.

- Coordinate video captioning pool training and service.

- Train Assistant Director
GOVERNMENTAL RELATIONS

Dave Steelman
Fiscal Year 2011 Accomplishments
Fiscal Year 2012 Plans
Seeks support for the University, promotes current and future practices and programs, and facilitates exchange of information internally and externally

- At state level, interacted with General Assembly, Governor, state agencies and the Illinois Board of Higher Education to seek support for the University
- Interacted with variety of federal and local government agencies and officials, and with individuals representing other Illinois educational institutions.
- Provided legislative updates to University President, Vice Presidents and Board of Trustees
- Updated and informed departments of new or changes in existing legislation that may impact their areas.
INTERNAL AUDITING

Rita Moore
Mike Sartorius
Interns
Gavin Lang, Ola Adewunmi, Grace Castillo,

Janet Still

Fiscal Year 2011 Accomplishments
Fiscal Year 2012 Plans
Internal Auditing
Accomplishments

Provided leadership and service to the campus community:

- Completed internal audits, coordinated external audits, conducted special investigations
- Updated the Internal Auditing Manual and Charter
- Trained and mentored four Interns while assisted in meeting diversity goals.
- Director – Guest lecturer for Auditing Class and Local High School Leadership panel participant
- Provided consulting services on
  - Tuition and Fee Waiver Committee
  - IPV On-line Orientation
  - Housing & Dining Roommate Matching Application
  - Alumni Phonathon System
- Participated and prepared for the Accreditation Process
Compliance/Reporting

- Completed the Audit Plan and Annual Report
- Coordination of FCIAA Certification Process
- Completion of Continuing Education Requirements and Employee Development
- Completed a Quality Assurance Peer Review for Southern Illinois University and assisted in the Chicago State University Quality Assurance Peer Review.
- Updated the Internal Auditing website
Engagement with the Community

Service on Campus:

- University Technology Security Committee
- President’s Technology Advisory Group
- President’s Search Committee

Local Community:

- University of Illinois Extension Council
- Board Treasurer of McDonough County United Way
Internal Auditing – FY2012 Plans

- Complete planned audits and conduct Quality Assessment review.
- Conduct orientation for new management for the audit and risk processes and state auditing requirements.
- Serve as liaison with External Audits, communicate findings, provide legislative updates.
- Continue to provide value-added consulting services to development and implementation teams.
- Continue to monitor and inform appropriate staff of legislative and regulatory changes.
- Continue to provide educational opportunities and development for accounting students and existing staff.
INSTITUTIONAL RESEARCH & PLANNING

Rhonda Kline
JoHyun Kim
Sue Thorman

Martha Youngmeyer

Fiscal Year 2011 Accomplishments
Fiscal Year 2012 Plans
Institutional Research & Planning Accomplishments

Efficiency & Compliance

- Updated Faculty Activity data collection, streamlining process for chairs/deans
- Supported sustainability by converting paper reports to electronic reports
- Utilized National Student Clearinghouse data to track WIU student applicants
- Streamlined the Teacher Ed data warehouse data submission process
Special Data Analyses

- Working with Office of Admissions, Noel Levitz and CAGAS, analyzed freshmen admissions data to aid in assessment of admissions process and standards.

- Served as primary source for Quad Cities campus ad hoc data requests.

- Provided enrollment benchmark data to Board of Trustees, program review data to chairs and deans, teacher education data to COEHS, First Year Experience data to Provost office, workforce data to Equal Opportunity and Access.
Accountability Reporting: Internal and External Audiences

- CUPA and AAUP Faculty and Administrative Salary Studies
- U.S. News & World Report
- Princeton Review
- Consortium of Student Retention/Data Exchange
- Integrated Post Secondary Education Data Systems (IPEDS)
- Complete College America
- National Student Clearinghouse
- Postsecondary Education Data System (PEDS)
- Teacher Education Data Warehouse
- College Portrait (Voluntary System of Accountability)
- Common Data Set
Institutional Research & Planning
Accomplishments – Continued

Internal Reporting

- Student Credit Hour
- Enrollment
- Fact Book
- Retention/Graduation
- Alumni Survey
- Cost Studies
Institutional Research & Planning Accomplishments – Continued

Service On:

- NCA/HLC Steering Committee
- NCA/HLC Criterion 2 and Special Emphasis #3
- NCA/HLC Federal Compliance
- NCA/HLC Support Team
- Retention Committee
- First Year Experience Committee
- Civil Service Employees Council
- University Diversity Committee
Institutional Research & Planning – FY2012 Plans

- Continue to work with Noel Levitz on admissions data
- Provide additional program review data via web
- Utilize National Student Clearinghouse data in retention & graduation studies
- Analyze the impact of early warning grades on retention and graduation
President’s Area
FY2011 Budget Reductions

President’s Office – $24,600 Personal Services Retirement Savings
$5,200 Reduction in Operating Funds

Alumni – $4,300 Reduction in Operating Funds

Budget – $2,000 Reduction in Operating Funds

Equal Opportunity & Access – $6,700 Reduction in Operating Funds

Government Relations – $1,000 Reduction in Operating Funds

Internal Auditing – $1,700 Reduction in Operating Funds

Institutional Research and Planning – $2,000 Reduction in Operating Funds
President’s Area
FY2011 Budget Requests–Wish List

Alumni Programs & the Alumni Association

- Additional funding for the Western News
- Upgrade the Clerk position and/or add an additional staff member to assist with growing needs of our Alumni base
THANK YOU