PRESIDENT’S OFFICE
ALUMNI PROGRAMS
BUDGET OFFICE
EQUAL OPPORTUNITY AND ACCESS
GOVERNMENTAL RELATIONS
INTERNAL AUDITING
INSTITUTIONAL RESEARCH AND PLANNING

Fiscal Year 2013 Accomplishments
Fiscal Year 2014 Plans
PRESIDENT’S OFFICE

President Thomas Margaritta Fields
Kerry McBride
Christi Reed
Paula Rhodes

Fiscal Year 2013 Accomplishments
Fiscal Year 2014 Plans
President’s Office Accomplishments

- Assisted in budget, compliance, and reporting requirements of the Illinois State governing bodies (IBHE, IL Audit Commission, State legislature).

- Developed, implemented, and monitored the Strategic Plan of the University.

- Support of the WIU Board of Trustees, including recognizing outgoing Trustees and providing an orientation for incoming Trustees.
President’s Office Accomplishments

- Ensured policies and procedures were developed, implemented, and monitored for efficient and effective control over State and University resources.

- Assist the President and the members of the President’s Leadership Team.

- Scheduled the new President’s Roundtable meetings.
President’s Office FY 2014 Plans

- Support the President, the Board and WIU by:
  - Support the President and Board of Trustees and Vice Presidents in governing the University.
  - Coordinating, and monitoring the President’s schedule.
  - Coordinating the department allocation and implementation of the fiscal budget and resources of the University.
  - Support the implementation of the Presidential Initiatives and the strategic plan, *Higher Values in Higher Education*. 
Alumni Programs

Amy Spelman
Judith Eckerly
Angeline Harpman

Carrie Lowderman
Amanda Shoemaker
Kim Stuaan
Beverly Stuckwisch

Graduate students Emily Isaacs and Amber Bedee
Student Blogger Kolette Herndon
Students Cassidy Depoy and Kelli Gibson

Fiscal Year 2013
Accomplishments
Fiscal Year 2014 Plans
Alumni Programs
Accomplishments

- Linked alumni to each other, the Alumni Association and the University
  - Created and implemented Social Media Strategic plan to be more intentional in meeting goals established in Alumni Association/Western Illinois University strategic plan
  - Restructured affinity partnerships for travel programs; implemented new class rings, diploma frames programs
  - Maintained Foundation/Alumni database with over 150,000 records
  - Welcomed (will welcome) 2,500 new members to Alumni Association
<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
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<tr>
<td>Tune in every Tuesday for the latest installment of “Tuesday Tours!” Each week, we’ll highlight a different facility on campus – so much has changed over the years and yet so much remains the same. Whether it be the classroom where you studied and learned, or a residence hall where you met your best friends or even the athletics field where you cheered your Leathernecks onto victory, we’ll take a weekly walk down memory lane and showcase the true bricks and mortar of this great University! #Memories #LeatherneckNation</td>
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<td>Join us in celebrating WIU during Western Wednesdays on Facebook! Every Wednesday we will feature WIU Alumni &amp; Friends who aren’t afraid to show-off their Leatherneck Pride. If you “Think Purple” and want to be featured, email your photo(s) to <a href="mailto:AlumniAssociation@wiu.edu">AlumniAssociation@wiu.edu</a> along with your name, graduation year, and explanation (if your picture needs one). Examples of showing your swag include WIU items displayed in your office/home, WIU license plates/window decals/bumper stickers, WIU coffee mugs, and WIU framed diplomas (just to name a few). Snap the pictures with your phone or camera and submit them at any time! We want to say thanks for showing the world what it means to be a member of the Leatherneck Nation!</td>
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<td>Celebrating the history and traditions of Western Illinois University by showcasing photos, videos, memories, etc. from years past.</td>
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<td>Each week a different fan will be selected to be featured as WIU Alumni Association’s Fan of the Week. Fans who have “liked” the WIU Alumni Association Facebook page become eligible to win by interacting with the page at some point during the week. Liking photos, commenting on posts, and sharing our content are just a few of the easy ways to qualify. Fan of the Week is just one more way that the WIU Alumni Association thanks supporters of WIU for their loyalty and Leatherneck Pride.</td>
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Alumni Programs Accomplishments

- Linked alumni to each other, the Alumni Association and the University (continued)...

- Hosted nearly 60 Alumni related events to date
  - Highlights: Springfield Legislative event, homecoming, football and basketball pregame socials, Peoria event with Jersey Boys, Western Wednesdays, Art Institute (May 3), commencement and Alumni Awards weekends

- Extended marketing efforts to better reach alumni; developing new batch email program to better estimate effectiveness

- Completed phase I of the Alumni Legacy Project (private donations)
Alumni Programs
Accomplishments

- Prepared students to be lifelong, contributing members of the Western Illinois University community
  - Restructured student organization
  - Developed governing body Student Alumni Leadership Council
  - Combined efforts of Student Alumni Association and Purple Haze
  - Launched first Student Alumni Philanthropy Day
Alumni Programs FY 2014 Plans

➢ Link Alumni to each other, the Alumni Association and the University; Prepare Students to be active Alumni

 ✓ Fully execute new Social Media Strategic Plan; review effectiveness and make appropriate changes
 ✓ Further develop new Student Alumni Leadership Council
 ✓ Extend marketing programs to reach more alumni, utilize them to recruit more students and extend legislative reach
 ✓ Implement new batch email program
 ✓ Complete fundraising to fund phase II and III of the alumni Legacy Project
Because the Western News is a University-wide publication, additional funding is requested to offset the $150,000 per year publication with a current $37,000 budget.

Additional staff member to manage an alumni population growing at 3,000 per year and the social media aspect of the program.
BUDGET OFFICE

Matt Bierman
Bonnie Elder
Renee Georges

Fiscal Year 2013 Accomplishments
Fiscal Year 2014 Plans
Budget Office Accomplishments

- Planned and Coordinated Western Illinois University’s Annual Operating and Capital Budget
- FY13 Budget Allocations for Appropriated and AFS Funds
- FY14 Operating Budget and Capital Request
  - WIU Board of Trustees
  - Illinois Board of Higher Education – RAMP
  - Governor’s Office of Management and Budget
  - Illinois State Legislature
Budget Office Accomplishments

- Monitored expenditures for cash flow problems
- Assist the campus leadership in making financial and personnel decisions for the institution
- Developed tuition and fee models for recommended increases for next fiscal year
  - Review accounts with negative account balances
  - Worked with the Business office to develop financial training for campus constituents.
  - Training and use of the new RTF System.
Budget Office
FY2014 Plans

- Develop plans to assist those accounts/entities that have negative cash balances
- Implement standardized reports and instructions for annual reports submitted to state entities
  - Actively participate in the planning for a new Financial System.
  - Continue to offer financial training to the campus.
EQUAL OPPORTUNITY AND ACCESS

Andrea Henderson
Rica Calhoun
Donald Bowen
Tammie McCoy

Fiscal Year 2013 Accomplishments
Fiscal Year 2014 Plans
Equal Opportunity and Access Accomplishments

- Provided search support and monitoring
  - Implemented online hiring management and applicant tracking system and provided associated training
  - Provided search support and coordination for 202 faculty and administrative positions
  - Investigated and resolved 13 allegations of discrimination and/or harassment utilizing the university’s internal Discrimination Complaint Procedures
  - Responded to 5 complaints of discrimination filed with external agencies
  - Provided support for 4 new employee accommodations
Equal Opportunity and Access Accomplishments

- Workforce Diversity – New Hires

  - Assisted in the hiring of faculty and administrative positions which included the hire of 17 individuals from underrepresented groups.

  - Faculty
    - 9 Asian
    - 5 Black

  - Administrative
    - 2 Black
    - 1 Hispanic
Equal Opportunity and Access Accomplishments

- Continued to edit and update comprehensive Affirmative Action (AA) plan
- Drafted service animal policy
- Coordinated sexual harassment training for all employees
- Coordinated Mandated Reporter Compliance for all employees
- Coordinated ADA compliant video captioning for 58 videos
Equal Opportunity and Access
Acomplishments

- Completed 3rd Title IX survey of student Interests and Abilities in Athletics

- Started a review of Title IX compliance in Athletics in all areas of athletic benefits and opportunities
Equal Opportunity and Access Accomplishments

- Engagement with the Campus Community

- University Diversity Council
- Affirmative Action Administrative Internship Committee
- ADA Advisory Committee
- Web Accessibility Committee
- Gender Equity in Athletics Committee
- University Committee on Sexual Orientation
- Emergency Coordinator
- Minority Health Month Planning Committee
- Illinois Violence Prevention Initiative
Finalize revisions to the AA Plan to include updated census data

Provide more information and outreach to assist units in recognizing underutilization and establishing affirmative action goals and objectives

Update/revise Anti-Harassment Policy to clarify Title IX protections

Provide campus training to include: Title IX, non-discrimination, anti-harassment, and sexual harassment prevention.

Participate in state and local job/recruitment fairs

Engage in professional development opportunities
$20,000 for subscription service to Interview Exchange online hiring management and applicant tracking system.
GOVERNMENTAL RELATIONS

Jeanette Malafa

Fiscal Year 2013 Accomplishments
Fiscal Year 2014 Plans
Governmental Relations Accomplishments

- Seeks support for the University, promotes current and future practices and programs, and facilitates exchange of information internally and externally.

- At state level, interacted with General Assembly members, Illinois Constitutional Officers, state agencies, and the Illinois Board of Higher Education to seek support for the University.
Governmental Relations Accomplishments

- Interacted with federal and local government agencies and officials, and with individuals representing other Illinois educational institutions

- Provided legislative updates to University President, Vice Presidents and Board of Trustees

- Informed departments of relevant legislation

WIU Legislative Reception in Springfield
Governmental Relations
FY 2014 Plans

➢ Continue to develop relationships with members of the General Assembly, Illinois’ Constitutional Officers, and Congressional delegation.

➢ Continue to update the campus on legislation affecting Western and Higher Education.
INTERNAL AUDITING

Rita Moore
Mike Sartorius
INTERNS
Katelyn Wurth, Brian Bailey, Alexis Slater

Fiscal Year 2013 Accomplishments
Fiscal Year 2014 Plans
Completed planned and unplanned audits to assist University leadership in assessing operations.

Completed and successfully passed the 5 year departmental quality assessment review with external validation.

Assisted in the reclassification and testing process for the internal auditor series for the State Civil Service System.

Promoted the Auditor Associate to Internal Auditor Assistant Manager through the Civil Service audit process.

Reduced Operating Expenses by 10%
Internal Auditing Accomplishments

- Completed the design and implementation of an Internal Auditing follow-up database
- Provided work experience and training for 3 Accounting Interns
- Coordinated the compilation of data for the State of Illinois Auditor General’s Office audits
- Provided consulting services to the organization
- Provided leadership and service to community organizations as directors for the boards of the United Way and McDonough District Hospital
Internal Auditing FY2014 Plans

- Complete FY2014-15 two year Audit Plan and perform FY2014 audits
- Continue to provide educational and development opportunities for accounting students and existing staff
- Serve as liaison for external audits
- Continue to monitor and inform appropriate staff of legislative and regulatory changes
- If Budget Enhancements Allow
  - Update Director’s computer
  - Implement an Automated Work Paper Application
  - Modify internship program to Graduate Assistantship and/or compensate interns
Budget Enhancement

If funds are available:

- $1,500 - Laptop replacement
- $6,000 - Automated Workpaper Application
- $8,600 - Graduate Assist & Summer Intern
- $3,100 - Paid Interns
Special Data Analyses

- Worked with the Vice President for Student Services and Office of Admissions to provide recruitment, enrollment, retention, graduation and financial aid analyses
- Provided enrollment benchmark data to Board of Trustees, program review data to chairs and deans, teacher education data to COEHS, workforce data to Equal Opportunity and Access
- Provide special analyses to academic departments, including course analyses, student retention, student credit hour production and cost analyses
Accountability Reporting: Internal and External Audiences

- CUPA and AAUP Faculty and Administrative Salary Studies
- U.S. News & World Report
- Princeton Review
- Integrated Post Secondary Education Data Systems (IPEDS)
- Complete College America
- Illinois Longitudinal Data System (ILDS)
Accountability Reporting: Internal and External Audiences Continued

- National Student Clearinghouse
- Postsecondary Education Data System (PEDS)
- Teacher Education Data Warehouse
- College Portrait (Voluntary System of Accountability)
- Common Data Set
- National Survey of Student Engagement (NSSE)
Institutional Research & Planning Accomplishments

- Internal Reporting
  - Student Credit Hour
  - Enrollment
  - Fact Book
  - Retention/Graduation
  - Alumni Survey
  - Cost Studies
Institutional Research & Planning Accomplishments

Service On:

- Long Term Planning Committee
- Recruitment and Retention Task Force
- Performance Based Budget-Refinement Committee
- Illinois Longitudinal Data System Committee
Institutional Research & Planning FY2014 Plans

- Continue to provide analyses to the University to aid in recruitment, enrollment and retention
- Provide additional program review data via web
- Utilize National Student Clearinghouse data in retention and graduation studies
- Provide leadership in Performance Based Budget refinement as well as the Illinois Longitudinal Data System
President’s Area Budget Enhancements

- EOA - $20,000 for subscription service to Interview Exchange online hiring management and applicant, tracking system.
- Alumni - $163,000 for Western News and Social Media Program.

Fiscal Year 2014 Budget Requests
THANK YOU!