

## University Technology Advisory Group (uTAG) Meeting Agenda

Wednesday, October 11, 2023 • 3:00 PM / 15:00

### Attendance

Athena Brooks	Isaac Hunter Dunlap	Katy Gorsuch	Megan Owens	GIS has no tech rep	Thomas Oliver Rosner
Linda Prosisie	Heather Marshall	Public Safety not filled as they have a tech rep	Bridget Sheng	Chad Sperry	
Ketra Roselieb	Dana VanBebber	Nicholas Katz	Stacey Macchi	Peter McMeekan	
Holly Sutton	Dawn Sweet	Benjamin Beach	Charles Chadwell	Chet Derry	
Curtis Williams	Dennis DeVolder	Jacquelyn Price	Nicholas Miguel	Stacie Hunt	
Il-Seop Shin	Cassandra Standberry	John Determan	Krista Bowers Sharpe	Paul Sweet	
Walt McGath	Justin Griffith	Liguo Song	Michael Lorenzen	Ian Szechowycz	
Keith Boeckelman	Mark Clark	Beth Hansen	Donald McLean	Gregory Kain	
Craig Conrad	Joe Roselieb	Leaunda Hemphill	Hoyet Hemphill	Dan Romano	
Lorette Oden	IRP has no employees right now	George Mangalaraj	Harrison Dehnert	Robert Emmert	
Rashmi Sharma	Kristen Rogers	Donna Wiencek	Patty Mason	Jeremy Merritt	
Khaing Saw	Rita Moore	Tammi Bories	CBT has no tech rep	Jeffrey Calhoun	

### Upcoming Technology Maintenance

- uTech Systems 9:00 PM – 6:00 AM / 21:00 - 6:00, Friday evening - Saturday morning
- Mainframe – 7:00 PM – 9:00 PM / 19:00 - 21:00, Sunday evening

### Events

- Oct 11, Wed. - uTAG Meeting
- Oct 12, Thu. - 13, Fri. - BOT Meeting in Macomb
- Oct 13, Fri. - 14, Sat. - Homecoming

- Oct 20, Fri. - Fall Break Day
- Nov 5, Sun. - Daylight Saving Time End
- Nov 8, Wed. - uTAG Meeting
- Nov 20, Mon. - 22, Wed. - No Classes because of Thanksgiving
- Dec 4, Mon. - 5, Tue. - BOT Meeting in Macomb
- Dec 11, Mon. - 15, Fri. - Finals Week
- Dec 23, Fri. - WIU Year End Holiday/Administrative Closure Starts  
===== 2024 =====
- Jan 1, Tue. - WIU Year End Holiday/Administrative Closure Ends
- Jan 16, Tue. - Spring Classes 2024 Start
- Feb 14, Wed. - uTAG Meeting
- Mar 10, Sun. - Daylight Saving Time Starts
- Mar 11, Mon. - 15, Fri. - Spring Break Week
- Mar 20, Wed. - uTAG Meeting (moved because of Spring Break)
- Apr 10, Wed. - uTAG Meeting
- May 6, Mon. - 10, Fri. - Finals Week
- Aug 19, Mon. - Fall Classes Start
- Sep 11, Wed. - uTAG Meeting
- Nov 3, Sun. - Daylight Saving Time Ends

**Prior Meeting: September 13, 2023**

**Meeting started at 15:02 / 3:02 PM**

### **Agenda**

1. uTAG Coordinator (Thomas Oliver Rosner)
  - Welcome
  - Preferred Meeting Location Survey Results  
37 Answers of 56 People = 66.07 % response rate:  
73 % 6 Online  
10.8% 5 Online / 1 Macomb,  
5.4 % 4 Online / 2 Macomb,  
5.4 % 3 Online / 2 Macomb / 1 QC,  
2.7 % 2 Online / 2 Macomb / 2 QC,  
2.7 % 4 Online / 1 Macomb / 1 QC
  - Change of March 13, 2024 meeting to one week later because of Spring Break
  - If you have any ideas for demos you would WANT or SHOW, please email  
uTAG-Moderator@wiu.edu
2. Introductions of Members of uTAG
  - Please state your name / department you work for / area you represent / anything you want to mention about what you bring to the table for uTAG
3. CIO update (Greg Kain)

- Transition of ODES to uTech is going well
  - Dawn Sweet and Joan Nkansah will report to Ian
  - Joe Kotraba will report to Bob Emmert
  - GA Balogi is reporting to Dan Romano
  - Re-engineering tools like Attendance Tracker
- Ongoing Compliance Audit
- Ongoing Risk Assessment
- 4. IT Governance (ITG) update (Greg Kain)
  - New procedures being added to Administrative Handbook
    - SOC Review
    - Breach notification procedure
- 5. ERP implementation – (Stacie Hunt)
  - Slate
    - We kicked off the Application Status Custom Portal implementation project with Carnegie Underscore on 10/2/2023. Carnegie will help us to build our student application portal within Slate.
  - Regent Education Financial Aid Software
    - Regent Education won the bid for the Financial Aid software implementation.
    - We are currently reviewing the Statement of Work and Master Service Agreement.
    - We hope to have a project kickoff mid-October. Our goal is to have phase 1 implemented by April 1st so that we can receive ISIR records, perform verification and process award letters.
  - Ellucian Colleague
    - The University is hoping to move forward with the purchase of the Ellucian Colleague ERP system. This system will completely replace our existing homegrown MVS/WIUP system and will contain modules for Finance, Human Resources and Student Information System (SIS). The Administration is currently evaluating financing options for the annual subscription and implementation cost.
- 6. University Technology updates
  - Network and Data Center and Information Security (Dan Romano)
    - Library now uplinked at 10Gps (was 1Gbps)
      - Will soon have another 10G uplink for redundancy
    - Horrabin, Currens, Beu, Western Hall/Rec Center next for 10G
    - Hired a Information Security Specialist II, Matt Housewright
    - Currently updating WiFi in Western Hall, then to Union
  - QC Technology (Jeff Calhoun)
    - No new updates this month
  - User Support Services (Robert Emmert)
    - Down staff
  - Business Applications (Robert Emmert)

- Update on Adobe licensing (includes these applications <https://www.adobe.com/creativecloud/all-apps.html>)
- Online Teaching and Learning (Dawn Sweet)
  - D2L will be ending its Chat Tool feature on December 31, 2023. Faculty who have been depending on this tool in their courses will need to transition to using Google Chat. [See D2L's announcement](#) for more information. We will send out announcements to faculty over the next few weeks to remind them of this change. Those needing to learn to use Google Chat can refer to the [WIU Google Training Resources - Chat \(http://www.wiu.edu/googlehelp\)](http://www.wiu.edu/googlehelp).
  - Workshop, BPTO, and other announcements related to Online Teaching and Learning at WIU will now be coming from University Technology Online Teaching and Learning.
- Administrative Information Management Systems (Stacie Hunt)
  - No additional updates
- Web Services (Jeremy Merritt)
  - No new updates this month
- CAIT (Paul Sweet)
  - No new updates this month
- Digital Spaces (Ian Szechowycz)
  - Pay-for-Print
    - Average of 240 pages remaining
    - Average has gone down approximately two pages per week.
    - 15 students have hit or close to hitting 250 page stipend (less than 25 pages remaining)
    - 6 students @ 0 Pages remaining
    - 38 students low on pages (25 - 100 pages remaining)
  - Collaboration Spaces

### **Open discussion or new business**

- Incident/outage dashboard (including option to receive notices via email): [http://www.wiu.edu/university\\_technology/status/index.php](http://www.wiu.edu/university_technology/status/index.php)
- Other new business
  - Ben Beach asked about Windows 11 Compatible computers availability, Bob answered that Matthew is looking a bit into what our WIU wide situation is
  - Krista Bowers-Sharpe mentioned that Inter library loan system has some issues and that Dan is working on fixing it

### **Next meeting**

- November 8, 2023, 3:00 PM / 15:00

**Meeting adjourned at 15:56 / 3:56 PM**