

Academic Integrity Incident Report

Student's Name: _____

Student Identification Number: _____ Date: _____

Instructor's Name: _____

Department: _____

College: _____ Office Phone: _____

E-Mail Address: _____

Course Title: _____

Course Number: _____ Section Number: _____

Semester Course Taken: _____ Year Course Taken: _____

Attach a brief narrative of the incident which summarizes the nature of the charge, the evidence of academic dishonesty, and the outcome of the meeting with the student. Attach copies of evidence as appropriate. The instructor should retain original copies of the evidence.

Instructor's Action/Penalty Assigned: _____

NOTE: If the penalty for this incident is the assignment of a grade of "F" *in the course*, that course grade may not be replaced under the Grade Replacement Policy. (Undergraduate only)

Student's Signature: _____ Date: _____
(The above signature is not an admission of guilt, but an acknowledgment of notification.)

Instructor's Signature: _____ Date: _____

Department Chair's Acknowledgment: _____ Date: _____

Notice to the student: If you wish to appeal this charge of academic dishonesty, you must contact the Department Chair in writing or by e-mail within five (5) working days of the date you received a copy of this report. If the meeting takes place during final exam week or after the fall or spring semester, the due date shall be extended to the end of the second week of the following fall or spring semester.

Report given to student: _____ Notice of appeal due: _____

The Student Academic Integrity Policy is available on the web at:

<http://www.wiu.edu/policies/acintegrity.php>