

# **STARS Menus**



## Launch STARS

Go to wiu.edu. Click the purple bar at the top, hover over myWIU, and then click STARS.

## Libraries | Course Offerings | Directory | A-Z Index | myWU ▼ Search WiU

Open STARS in a New Window.

APPLY NOW

#### Western Illinois University Your potential. Our purpose. • Macomb • Quad Citie

ts & Families | Visitors | International Studer

About WIU Academics Admissions Arts Athletics Alumni Giving Student Life

### Student/Alumni Records System (STARS)

### Launch STARS

STARS provides students, alumni, and employees with online access to their university records.

- New student registration
- Register for classes
- View your grades
- Check financial aid
- Pay your bill

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# Parent & Guest STARS

Parent and Guest access to STARS. You must obtain your Guest WIU ID Number and initial password from your student. For Parent & Guest account assistance, contact your student directly.

### Hours of Availability

Q

STARS is available daily from 3 AM to Midnight (Central time)

#### STARS Help

STARS Help is available Monday-Friday from 8 AM to 4:30 PM (Central time)

- Frequently Asked Questions
- Enable Javascript & Popups
- Students and Employees
   Call 309-298-8324 (309-298-TECH)
- Alumni (graduates of WIU)
   Call 309-298-1914
   (After hours) 309-298-8324
   (309-298-TECH)
- Parents & Guests
   Contact your student

# Click on the gray box that says Launch STARS.

WIU.edu/STARS

Your po	stern Illinois University
Your po	
	itential. Our purpose.
	STARS Sign On
	STARS is available daily from 3 am to Midnight (Central Time).
	New Students - If this is your first time on STARS, you may obtain your WIU ID Number and instructions for your initial password from your acceptance letter or the temporary ID card which was mailed to you upon acceptance.
-	WIU ID Number: Forgot your WIU ID?
	Password: Forgot your Password?
	Sign On
o to: Quick L	ook Instructions Change Password Exit STARS
For STARS	Sign On Assistance
Payroll Office Alumni (Gra a picture ID 1 at ( <u>309) 298</u>	c) Sherman 221), or the WIU Quad Cties Riverfront campus (Moline). duates of WIU): During regular office hours, please contact the Alumni Association at ( <u>309) 298-1914</u> or bring to the Alumni House. Outside of regular office hours, please contact the University Technology Support Center -8324 ( <u>298-TECH</u> ).
Regular Uni	versity hours are 8 am through 4:30 pm, Monday through Friday.
For more in	formation about STARS or what's new on STARS, click STARS FAQS.
Access Ac	ureement
This system are automat University, 1 personnel. enforcemen whether bus WIU abides disclosure	Is to be used only by authorized personnel, and all others will be prosecuted. Activities on this system ically logged and subject to review. All data on this system is the property of Western Illinois which reserves the right to intercept, record, read or disclose it at the sole discretion of authorized Specifically, system administrators may disclose any information on or about this system to law t or other appropriate individuals. Users should not expect privacy from system review of any data, siness or personal, even if encrypted or Password-protected. by the Family Educational Rights and Privacy Act of 1974, and takes precautions to prevent the of confidential information.

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rds System - Test

WESTERN ILLINOIS UNIVERSITY Malpass Library / 1 University Circle Macomb, IL 61455 USA

### Welcome, TRANSFER NEW STUDENT

Your potential. Our purpose.

#### STARS Notifications

Please read this notification. Click the button at the bottom of the page to read the next notification.

#### **Financial Agreement**

I understand and agree to pay Western Illinois University all tuition and fees as a result of any past, current or future registration. I understand and agree if I do not cancel my classes during the published withforawal dates I will be held responsible for paying all tuition and fees owed. I understand and agree to pay any additional charges incurred including but not limited to charges for room, board, parking, and class materials and any other departmental or college charges. I further understand and agree that my registration and acceptance of these terms constitutes a promissory note agreement in which Western Illinois University is providing me an education, and I promise to pay for all assessed tuition, fees and other associated costs by the published or assigned due date.

I understand and agree that if I drop or withdraw from some or all of the classes for which I register, I will be responsible for paying all or a portion of tuition and fees in accordance with the published tuition refund schedule at http://www.wiu.edu/catalog/2018\_\_2019/admission/refund php. I have read the terms and conditions of the published tuition refund schedule and understand those terms are incorporated herein by reference. I further understand that my failure to attend class or receive a bill does not absolve me of my financial responsibility as described above.

I understand that the University is advancing value to me in the form of educational services and that my right to register is expressly conditioned upon my agreement to pay the costs of tuition and fees and any additional costs when those charges become due. I understand that, regardless of my eligibility for financial aid, I am personally responsible for the full amount assessed to me as a result of my registration and attendance. If I

# Sign in

A new window will open up. Enter your WIU ID Number and password.

## Agreements

Depending on the time of the year, students may see a HIPPA statement, Financial Agreement, Emergency Alert update, or address update. For all these pages, the student must click "accept" or "I agree" before moving on.

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My STAI	RS My	Profile	Financials	Academic	Housing/Din	ing C	Other
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## **Next Steps**

New freshmen and transfers will land on the Next Steps page. This screen lists items that should be completed.

This page is date based and will not appear after 10<sup>th</sup> day.

## Summer Orientation

On the Next Steps page, students can scroll down to the Commitment Section, where they will find a link to sign up for Summer Orientation.

Student/Alumni	Records System				Welcome, <u>FR</u>	ESHMAN NEW STUDENT -
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Adm	nissions®					

# Main Menu

The main menu structure is at the top.

1	- Freshmen and Tra	nsfer Next Steps		RS In	structions			
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# **My STARS**

The top of this menu changes a little throughout the year to display the most relevant pages.

The bottom of the menu is always the same.

#### Student/Alumni Records System

nt/Alumni Records Syste

#### Welcome, FRESHMAN NEW STUDENT

Welcome, FRESHMAN NEW STUDENT



employees with access to their university records from 3:00 a.m. to midnight (Central Time), 7 days a week. Access is based on your 9-digit Western identification number (WIU ID) and your 8-character password. You will also be required to have two personal identification questions and answers on file which may be used to verify your identity if you forget your password.

Your STARS Password must be EXACTLY eight characters long and must contain at least one letter (A - Z) and one number (0 - 9).

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Student, Al	Monthly Bill	ing Statement			
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Your STARS	College Illin	ois Authorization		s long and must contain	at
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## **Financials**

**My Profile** 

Your potential. Our purpose.			
My STARS My Profile	Financials Academic Housin	ng/Dining Other	
	Records		
	Class Schedule		
Student Alumni and Empl	Degree Plan Display		
Student, Alumin, and Empi	Grades		
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The Student/Alumni Records	WARD Report	and	
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Your STARS Password must	Special Permissions	contain at	
least one letter (A - Z) and or			
	Accommodations		
For STARS Sign On Assist	DRC Exam Scheduling Request		
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Other

#### Student/Alumni Records System Welcome, FRESHMAN NEW STUDENT Western Illinois University Your potential. Our purpose. My STARS My Profile Financials Academic Housing/Dining STARS Ins Housing

Student, Alumni, and Employee access to	Contract Renewal WESTEL Phone/Long Distance Services
The Welcome menu is located at the top, righ Contact/Comment, Menu, Help, STARS FAQs detailed information about the page currently	Residence Hall Break Housing Request Check-in
The Student/Alumni Records System (STARS employees with access to their university reco Time), 7 days a week. Access is based on yo (WIU ID) and your 8-character password. You personal identification questions and answers identity if you forget your password.	Fall Assignment Cancellation Late Stay Request Lifestyle Preferences Update MicroFridge Contract Changes Wait List
Your STARS Password must be EXACTLY etc least one letter (A - Z) and one number (0 - 9)	Dining Lost student ID card Meal Plan Contract Changes Meal Plan Money and Rocky Dollars
For STARS Sign On Assistance:	mour full money and recety bolidio

# **Housing/Dining**

WIU.edu/STARS



Student/Alumni R	Records System				Welcome,	FRESHMAN NEW STUDENT
W	Wester Your potential.	<b>n Illino</b> i Dur purpose.	is Unive	ersity		
	My STARS	My Profile	Financials	Academic	Housing/Dining	Other
			Contact/( Submit Comm	Comment lent Cancel		
Please review Go to:	e type in your co ved and forwarde Previous Commen	mment. When y ed to the approp nts	ou are finished priate office as a	, click Submit ( soon as possib	Comment. Your comn le.	nent will be
	We will res FN-Student If you need	pond to you, if @wiu.edu I more than 14	necessary, at th	nis email addres	ss: nore than one comm	ent.
	Approximate	number of charac	ters remaining - 1	106		
	A Univ to the	versity Technolog uTech Support (	yy staff member I Center.	has requested th	at this comment go dir	ectly

## Comment Screen

Comments submitted on this screen are sent to the Registrar's Office and the Alumni House. If the student needs technical help, they can choose to send the comment to uTech by selecting the box at the bottom.

My STARS	/v Profile	Financials	Academic	Housing/Dining	Other		
		STAR	S Menu				
My STADS		017.00					
Freshmen and Transfer Steps	<u>Next</u> This dur stur per	This screen shows the different tasks that student will need to complete duringtheir admission process. It is broken into three sections to allow the studentto confirm application information, view financial information and performate/sto compit to attording NUI					
New Student Registration	n Thi: Rec	s program allows	you to make a r	reservation for a New S	Student		
Registration - Add/Drop Courses	Use you	e this application ir class schedule	to add, change,	or drop classes; also,	to view or print		
Academic Calendar	Use	e this program to	view the Acader	mic Calendar for the ch	iosen Term.		
Contact/Comment STARS Instructions	Her The ST/	Here you may enter comments that will be reviewed and acted upon. The STARS Instructions inform the reader how to sign onto and use the STARS system.					
STARS Notifications	Thi: can	This is a display of any STARS Notifications that must be read before you can access STARS.					
Mr. Drofile							
Billing E-Mail Addresses	Ado pur	d and update E-r poses.	nail addresses u	sed for billing and infor	mational		
Emergency Alert Contac Update	t Em	ergency Alert Co	ntact Update				
Mental Health Disclosur Authorization Update	2 Thi Aut	s application allo horization and C	ws you to update ontact informatic	e your Mental Health D on.	isclosure		
Parent and Guest Acces Management	<u>s</u> Thi	s program allows	you to add or u	pdate parent and gues	t accounts.		
Security Questions		This Personal ID data is used to verify your identity if you later forget your Password and need to have it reset.					
Student Addresses	Thi: you ado Mei	s application disp ir School addres Iress, Emergenc ntal Health Discl	olays addresses s, Home address y address, Gradu osure Contact.	that you have on file. s, ECOM username, Le uation address, Email a	These include egal/Payroll W-2 address, and		

## **STARS Menu**

You can find all screens within STARS from the STARS menu.