

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES
Minutes of the Meeting
March 30, 2012

The meeting of the Board of Trustees of Western Illinois University convened at 8:00 A.M. in the Capitol Rooms of the University Union, WIU – Macomb campus. Chair William L. Epperly, presided.

Chair Epperly moved to convene the Board to Open Session. Trustee Cole seconded the motion.

The following trustees were present to answer roll call:

Trustee Lyneir R. Cole
Trustee Cathy E. Early
Trustee Carolyn J. Ehlert Fuller (VIA TELECONFERENCE)
Trustee William L. Epperly
Trustee Donald W. “Bill” Griffin
Trustee Phil G. Hare
Trustee J. Michael Houston
Trustee Cesar Salas

Chair Epperly moved to convene the Board to Executive Session to consider personnel, legal, collective bargaining and other such issues as covered by Section 2.c. of the Illinois Open Meetings Act with plans to reconvene in open session at approximately 9:00 A.M. Trustee Houston seconded the motion.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

Motion carried. The Board convened to Executive Session at 8:02 A.M.

Chair Epperly moved to reconvene the Board to Open Session. Trustee Griffin seconded the motion. Following Executive Session the Board reconvened in open session at 9:00 A.M.

The following trustees were present to answer roll call:

Trustee Lyneir R. Cole
Trustee Cathy E. Early
Trustee Carolyn J. Ehlert Fuller (VIA TELECONFERENCE)
Trustee William L. Epperly
Trustee Donald W. “Bill” Griffin
Trustee Phil G. Hare
Trustee J. Michael Houston
Trustee Cesar Salas

Also present for the open meeting of the Board of Trustees:
President Jack Thomas

Legal Counsel Representative Matt Kwacala
Interim Vice President for Administrative Services Julie DeWees
Administrative Assistant to the Board Kerry Lemaster
Provost and Academic Vice President Ken Hawkinson
Vice President for Student Services Gary Biller
Vice President for Quad Cities, Planning and Technology Joseph Rives
Vice President for Advancement and Public Services Brad Bainter

Advisory Group Representatives present:

Faculty Senate Chair – Steve Rock
Council of Administrative Personnel President – Jennifer Grimm

REVIEW AND APPROVAL OF DECEMBER 16, 2011 BOARD MEETING MINUTES

Chair Epperly moved to approve the December 16, 2011 minutes. Trustee Cole seconded the motion.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

CHAIRPERSON’S REMARKS

Chair Epperly said with that I’d like to welcome everybody. A few comments, number one I like to always say it’s a great day to be a Leatherneck. I mean that with true emotional conviction this morning as this is the first time since May of 2008 that we actually have a full Board. So, actually we’ll start off in alphabetical order and I’d like to go through and introduce and ask them to make a few comments. Cathy Early, who is Cathy Early?

Trustee Early joked well, there’s way too many people in this room that could answer that question. I’m a State Farm Insurance Agent in town. I’ve been in Macomb for 26 years. I was named an Honorary Alumni of Western Illinois University in 1997, a fact I’ve been very, very proud of. I got my bachelor’s degree from another state institution, and I will simply say that when I moved to Macomb I think that there was a formal ceremony and all the red was drained out and the purple was put in. I’ve been involved with the University with regards to numerous different committees over the years. I was on the Athletic Advisory Board I think for a little over 20 years; on the Foundation Board for somewhere around 20 years; Performing Arts Society; the Friends Board from WIUM; and other different committees along the line. So, I came to Macomb and embraced Western and I’m very honored and very pleased, excited, and nervous, a combination of all of that to be able to sit at this table with fortunately a number of people who I’ve known for a number of years and they’ve made me feel very welcome. And I know a number of you out there, and I’m very glad to be here and I hope to do a good job in helping this institution go to the future. Chair Epperly said and I should point out that Cathy mentioned that she was on the Foundation Board and her first question to me was is that a conflict of interest now? And which we talked, I talked with Matt, and he said he felt that it was. And Cathy stepped down from the Foundation Board at that point here just in the past week or two, so what’s our gain is Brad’s loss. Trustee Early added and Tim’s also on Athletic Advisory Board too. I had to resign from Dr. Van Alstine too.

Chair Epperly said Carolyn Ehlert Fuller is, in fact we just received notification as most people know I want to say about two weeks ago of the three appointees and reappointments. Carolyn was reappointed. Immediately, I called Carolyn as soon as we found out that same day, but Carolyn and she's on the phone here. She'll talk in a second, but she was in Florida, had planned to be there for the winter and in fact had already made arrangements to fly her grandkids in for this week and next week. So Carolyn is joining us from I want to say Marco Island wherever at in Florida. Carolyn, any thoughts, comments? Trustee Ehlert Fuller said I'm close to Marco Island. I'm in Naples, and it's beautiful here in southwest Florida. The children are here so keeping busy. I apologize for not being able to be at the Board meeting. I certainly would liked to have been there for this meeting to meet the other new members. And I'm very honored to be returning. I've had a terrific experience at Western...Kerry Lemaster said Carolyn, are you there? Trustee Ehlert Fuller said yes, can you hear me? Kerry Lemaster said you're cutting in and out a little bit. Trustee Houston said I think they're adjusting the sound. Chair Epperly said, it's still breaking up Carolyn. Trustee Ehlert Fuller said ok, well I think that I've said pretty much what there is to say. I'm looking forward to meeting everyone. Chair Epperly said ok, thank you and I mentioned to Kerry please jump in if I overlook and I forget that your face isn't here or I forget you're there, if you need to jump in whenever.

Chair Epperly said the next individual, I've known Phil for a good number of years, known of Phil for a longer time because I'm from the Quad Cities myself originally. And Phil Hare, who is Phil Hare? Trustee Hare joked don't ask my wife that this morning. No, first of all let me just say how honored I am to be here. I've worked with Bill on the Hennepin Canal and some other issues. I'm a lifelong resident of the Quad City area. I do have, I don't have direct involvement with Western Illinois in terms of going here, however my son and my daughter-in-law received their Masters degrees here. My niece, Mindy, pitched for the Women's Softball Team and was very, very good, much better than I. I really am looking forward to this. I served as Lane Evans', Congressman Lane Evans' District Director for 24 years, and then after he became ill, served in congress for four. I was on the House Education & Labor Committee. I believe education, and Bill and I were talking earlier, you would hear people say well how can we afford this. The question isn't really that it's how can we afford not to do that in terms of education. It's an investment, and I've always said that at the committee meetings where I was at. So, I had the opportunity to meet with the President the other day. He's an outstanding President. You have a great staff here. I just look forward to being a team player. I'm learning. I'll have to learn quickly, but you know I will say that I think being in the House and learning and understanding and trying to help and secure some funds for the new campus, and we talked, Joe and I talked about I'm going to meet with Joe. What a wonderful thing for the Quad City area and I thought everybody here that had anything to do with that. It's going to be, it is a great facility, and Phase 2 starts soon, and then Phase 3, so thank you Bill and Mr. President. Thanks for giving me the opportunity to serve here, and I look forward to doing the best I can and I'll try to get up to speed as soon as I possibly can. As I said, this Board, it was nice just to conclude, it's nice sitting in a board meeting where everybody saying yes, when you're in congress and everybody's screaming saying no the other way, so at least we can get some things done here. I appreciate that. Thank you. Thanks very much.

Chair Epperly said thank you. With that, as I said it was alphabetical order, but actually I saved the best for last. Cesar, what's, who is Cesar? Trustee Salas said I'm Cesar Salas, a political science major. I'm from Hoffman Estates, Illinois. I hope to attend law school in the fall, and thank you everyone for letting me serve my University. Chair Epperly said and just FYI, our former trustee Jesse had to step down. Cesar was the number two candidate at the last student government election, lost by 6 votes was it or something like that. But anyway, the Student Government President appointed Cesar to fill that balance of the term out there, so welcome. I also say that I had the pleasure to work with Cesar in the Presidential Selection Committee, and it's just again a great young guy-great student-and welcome.

The few things, just a few comments, congratulations everybody I just saw recently on the presidential, or on the website that the Higher Education Community Service Award, we received it. The President's Award for the fourth year in a row. However, we even moved up a notch because I want to say we moved up to the Honor Roll with Distinction, which is very few schools in the nation qualify for that.

Gary Biller was telling me this morning that it was not Tim Van Alstine, it was him that takes all the credit for the success of the basketball team and the basketball programs. And the men and women's programs both had an exciting, great year. I think for the first time in my memory, was able to watch it on TV, ESPN2, if I remember correctly. And also our congratulations to Coach Molinari for being named Coach of the Year, so a little of excitement there during the winter season.

Our thank you to Bob Fitzgerald, where you at Bob? I'm sure he's here. Stand up. What's tomorrow? Bob Fitzgerald said it's in about a couple hours, as soon as this meeting is over, I'll be retired. Chair Epperly said fifteen years as a Director of OPS, and I just wanted to say thank you. Thank you for all the challenges, or handling all of the challenges and so forth there. I always laugh. That's probably one of the most whatever jobs it is, I was going to say aggravating, well from the standpoint of crowd control can be difficult I think at times.

Rick Carter, where are you at? Not only does this man have a Harley, which is good, but he was honored recently as the Past President by the Illinois Council of Continuing Ed. of Higher Education. So again, just wanted to say congratulations Rick, very nice.

An individual most of you probably don't know, but have probably heard about mainly from the newspapers, Joe Rives. Is he here? Joe Rives, stand up. Joe is in the Quad Cities most of the time as everybody knows, but he was recently appointed by Renew Moline to be the, he was added to the Project Management Team, if I understand it correctly, and as soon as he was appointed to the Project Management Team for Renew Moline, he was named the Manager of the Project Renew Moline Team. So, congratulations and thanks for all you do in the Quad Cities and representing the University, etc. Outstanding.

And the final thing, before I turn it over to President Thomas, just a few things. At our last meeting in fact, I think Brad had mentioned that, I believe it was Brad that had mentioned that during his comments, but had not seen it at the time, saw it that evening the next day, but President Thomas is now a YouTube celebrity, as the Christmas greetings that was done on YouTube. I thought was very well done, very nice touch, so we're three months late here, but it was very nice. The snow scenes, where'd the snow scenes come from? We didn't have any snow this year, did we? Darcie, did you bring those back? Darcie Shinberger said past campus photos. President Thomas joked they can always make things happen. Chair Epperly continued but very nice. I thought it was a very nice touch, very well done professionally etc. there on it.

Again, congratulations to President Thomas. So everybody's aware of it, President Thomas is on the Stillman College, I want to say Board of Directors, Board of Trustees. He represents Western from that standpoint with their Board. He's also on the AABHE Board, which I think was recently, meeting was recently held, he was recently appointed. Also, was the keynote speaker at the Clemson University National Conference on Best Practices recently. So, President Thomas has obviously been a very active individual, but it's great to see that type of involvement and the recognition it brings to the University, because of the things that you do. With that, I'll turn it over to President Thomas for his remarks.

PRESIDENT'S REMARKS

President Thomas said thank you Trustee Epperly and good morning. I, too, would like to welcome the new board members to Western. It is good to finally have a full board here. I want to welcome Trustees Cathy Early, Phil Hare, Cesar Salas, and also to welcome our returning Trustee Carolyn Ehlert Fuller to the Board. We do plan to recognize the contributions of Former Trustee Steve Nelson at our June Board Meeting. So, we do congratulate you all and look forward to working with you. I've already met with each of you, and we look forward to a good working relationship and your guidance as Board members, so welcome.

In terms of budget related issues, the State currently owes us around \$32M. They owe us \$5.7M for MAP funds. We have not received funds within the past two months, however we feel that based on what we have that we can move forward without any payments successfully up until June. So, hopefully we will get some funding before that time.

We were pleased that our testimonies before the House and the Senate were very well received. One of their main concerns had to do with diversity, and not just diversity here at Western, but other institutions in the Midwest as well. They are encouraging us to enhance diversity on our campuses. This is not just Western, but other institutions as well. But overall, we have done a great job in terms of diversity as compared to the data from 2002 to 2012.

Yesterday, we had open forums on pension. We had a panel consisting of yours truly, as well as Steve Cunningham from Northern Illinois University, Julie DeWees, as well as Dave Steelman. We want to make sure that we are just as open and transparent as possible and letting individuals know where we stand and the support that we are providing. We are very concerned about the cost that universities may have to incur as well as the costs to personnel, and that's our faculty and staff. If they have to incur additional costs, it will hurt us in terms of our recruitment of individuals and also sometimes to retain individuals as well. One thing that the State asked, as well as the Governor, had to do with if we do incur additional costs, how will it affect our institution. We know that based on what we have now in terms of the budget, the decreased budget, that it will have a tremendous effect on our institution. So, we still have to do all that we can do in terms of being as conservative as possible as well as making sure that we're able to meet payroll and do some of the goals, achieve some of the goals that we have set for ourselves as an institution. But know that during my testimonies before the House and the Senate, as well as working through Dave Steelman, which you will hear more about a little later, that we want, if we do have to incur costs that it, we ask for it to be at a bare minimum for the University as well as for the faculty and staff here. That we're doing all that we can in working with the legislators and talking with them about helping to keep the costs at a minimum, particularly because of the way the budget is for higher education today.

Since our last meeting, we had the Quad Cities Riverfront Campus Grand Opening and Ribbon Cutting, and we also received funding for Phase 2 of the Riverfront Campus. We unveiled the Goldfarb Atrium and debuted what we call now Western Rocks ice cream, which was good. And it was really delicious, so I kind of enjoyed that ice cream. Trustee Houston joked he's an ice cream connoisseur. That is truly a connoisseur. President Thomas said yes, so we were pleased with that as well.

There are many other bills that we were very concerned about and we are monitoring those by way of Dave Steelman, our legislative liaison, and I'm sure that he will talk more with you about the bills that may exist, that exist regarding pensions and employment benefits. These are things that we are very concerned about.

Last month, the Illinois Board of Higher Ed approved Western's projects for the renovation of Thompson and to begin the Phase 1 of the University Union renovations. That is estimated to be about a \$20M for

Thompson Hall, a \$20M project. And what we have in plan is to take Thompson Hall offline for next year and we will be opening Corbin/Olson in the fall and those students will move in that area while we do the renovation. And there are some concerns about Higgins, and I've been talking with individuals about Higgins Hall, and we will look closely at that at a later date.

We are pleased that two WIU Engineering Programs have received accreditation from the Association of Technology Management and Applied Engineering. The distinction covers the Construction Management and Engineering Technology programs within WIU's College of Business and Technology. And I'm sure I'm stealing your thunder, Ken. The accreditation became effective in November and runs through October 2015, so my hat is off to those-the chair as well as Tom Erekson, the Dean of the College.

This has been an exciting season for us as Chair Epperly has already stated, for our Leathernecks, for basketball, our Men's and Women's Basketball Teams. We're quite pleased. I was quite proud to just sit there in Sioux Falls, South Dakota behind our team, our teams rather, men and women, as they played. And, I got all kinds of text messages as well as phone calls from all across the country. The times that we played on television, that was free publicity for the institution, and advertisement for the institution. Everywhere I go now, people are talking about Western, and I want to congratulate both coaches as well as the leadership, Dr. Van Alstine and Dr. Gary Biller. And one thing that I did tell them is that I expect the same high caliber of playing next year. Trustee Houston added except we're going to win it. President Thomas said except we're going to win, even better next year.

We have to do some things a little different here. We know that every program cannot be a signature program, but as an institution we can't be everything to everybody, but what we can do is to carve a niche for this institution, and that's what we're doing, similar to what we did with the academic programs our signature academic programs. We have to have signature programs all across this university. In Athletics, every program is not going to be a top program. I love Track & Field tremendously, but I know that it may not be a signature program. But, we want to have some successes in some of our programs, so we look at those programs to identify what we'll consider to be those core athletic programs in conjunction with the Summit League, what they have already named those core programs. We do that all across our campus. For example, in Advancement and Public Services, we look at the billboard campaign "Think Purple," that's a signature for us. When we look at Student Services, we look at these Western Commitment Scholarship, we made a concerted effort here and a decision to make sure that we combine all of those scholarships, so that we can have a bonafide scholarship plan to represent Western. We do the same thing in Administrative Services when we look at the beautification, that's going to be a signature for us in beautifying the campus. These are just some of the things that we want to do. We know that we can't do everything, but we want some successes all across this campus. Things that individuals can be proud of here at this institution when they come on our campus and when they read about Western Illinois University.

I also want to thank our students last night for the Black & White Tie attire that they had. They put this on each year, this is the third consecutive year where they raise funds for a worthy cause, so we do appreciate our students and what they do here at the institution.

Also, in mentioning what Trustee Epperly stated, for the fourth consecutive year, Western has been named to the President's Higher Education Community Service Honor Roll for its exemplary service efforts, and we're quite pleased with what we have here in our rankings here. So, and he's already stolen my thunder in terms of congratulating Bob Fitzgerald for his many years of service to this institution. And also we want to welcome, I don't know that you knew that, we want to welcome Tom Clark, who is the interim. Did he stand? Chair Epperly said no. President Thomas continued Tom, will you stand please so individuals can see you. Tom Clark is our Interim Director of OPS, so we can give him a round of applause as well. With that being said, I think I've said enough, thank you.

LEGISLATIVE UPDATE

Chair Epperly said with that, I'd like to call Dave Steelman up to the podium in regards to government relations. Dave Steelman said thank you Mr. Chairman. Chair Epperly asked how are our relations with the government? Dave Steelman joked are you sure you want to know? I'd also like to welcome our new members. I hope that after hearing my report you won't change your mind about deciding to serve. I told you at a recent board meeting that it felt like higher education and Western were under siege. That hasn't changed, in fact it's appearing as if it's gotten worse. As you know, the Governor's recommended budget for the new fiscal year essentially holds us flat, flat funding with a bit of additional funding for operations for the new Quad Cities Campus.

In the General Assembly in the past week, both the Senate and the House have been working to decide on overall total budget number and determining the allocations and impact of that budget number. There's nothing in writing yet, but what we're hearing from members is very ominous in that there are significant cuts on the horizon. We keep hearing rumblings of 5% cuts to higher education, but at this point we can't verify that and there's a long way to go in the budget development. We also have to consider, as President Thomas pointed out, the ongoing discussions regarding the transfer of normal costs to the universities. That could have an enormous impact on Western and all the universities in the state. And I can assure you nothing has been finalized in terms of the transfer of normal costs. We've heard everything from 3% to the institution to the full 12% normal costs. If we did 12% normal costs for Western alone, that would be \$12M. If you add \$12M of impact to a 5% budget reduction, I can't imagine an institution being able to survive in that scenario.

In terms of substantive legislation, we're facing a number of challenges. There's a number of bills, as the President pointed out, that have been trying to chip away at employee benefits, particularly pension benefits. I want to talk about just a few of those, start with one of my favorites, House Bill 3116. This bill directs the Governor to create a compact with other states providing that no government employer in any of the states would pay wages to a retired annuitant, unless that annuitant elected to suspend their pension for the duration of their employment. In other words, if I retired from WIU and I moved to Wisconsin and got a job at a university there, I'd have to defer my Illinois pension as long as I worked there. I think there might be some constitutional questions about that one, or it might just be a punishment for somebody that wants to move to Wisconsin.

House Bill 4146, as many of you know, WIU has been in discussions with the Law Enforcement Training & Standards Board regarding establishing a training academy here. The academy has been at the University of Illinois for many years. There are legislators who believe it should stay there. This bill would have allowed the Vice Chancellor at the University of Illinois to determine if they were meeting the Police Training Board standards. It would have also provided a funding stream for their academy. The Training and Standards Board, Western Illinois University, along with a fair portion of the law enforcement community oppose the bill, and we don't believe it's going to move further.

Our local Representative, Norine Hammond, is sponsoring a bill that would extend the 6% salary increase exemptions in the pension code until 2016. Right now, if an employee is given a salary increase of more than 6%, the university is responsible to the State Universities Retirement System for anything above that number. There were exemptions in the act that provided for things like summer teaching, overloads, those kinds of items, but those exemptions have a limited time span. This bill would have extended those exemptions until 2016. I know the representative has encountered some opposition on this bill, but we're...hope springs eternal.

House Bill 4996, sponsored by Representative Biss, deals with employees who have retired and returned to work. Essentially, the bill creates something called an affected annuitant, whereby if a retiree returns to

work and meets two triggers: 18 weeks or more of employment or 40% or more of their former salary. The university is then required to pay their contribution to SURS for that employee. That bill has passed out of the House and now moves to the Senate.

House Bill 5531, this is Representative Arroyo's bill that would have eliminated the 50% tuition waivers for dependents of employees. This bill has been one of our top priorities. We went all out to oppose it. All the universities working in concert with a variety of employee unions were working to defeat this measure in the House, and I'm very happy to report that the bill last night was soundly defeated. It only got 26 votes. That's not to say that the issue can't be raised again, but at least for now that bill is dead.

House Bill 5745 is the concealed carry legislation. You might recall this bill came up for a vote last year and was fairly narrowly defeated. We worked last year for campus exemptions. We're doing the same thing again this year. This year there was interesting language added to the bill that we believe was purely punitive to the universities. It provided that universities could have a policy against concealed carry, but if they did and someone got shot on campus the university was liable. Please understand that the legislation didn't include that same provision for any of the other categories like day care centers or schools or bars or others that might have been subject to the policy, only universities.

The next bill would prohibit universities from spending general revenue funds on, or income funds, to hire employee search committees. We've only employed search committees to deal with presidential searches, but there are other institutions that use them more broadly than we do. That bill has passed the House and is now headed to the Senate.

Another bill dealing with pensions, Senate Bill 3569, would prohibit payments for unused sick or vacation time from being used to calculate pensionable earnings and salary. And unused sick or vacation time from being used to establish service credit. That bill is still being held in the Senate Committee.

Senate Bill 3686 is essentially an attempt to eliminate all reimbursements for travel expenses for members of boards and commissions. Thankfully, for all of you, that bill doesn't appear to have a lot of momentum.

Senate Bill 3777 would give the General Assembly authority to approve or disapprove collective bargaining contracts entered in to or amended by any state agency. The bill isn't likely to get very far and is still held in Senate Committee.

We have a bill dealing with the articulation or transfer of students and courses from community colleges. Originally, the bill was highly objectionable, but we've been working with the sponsor and various constituency groups. Hope to have an agreed proposal in the very near future.

The bill that I mentioned, I believe at our last board meeting, that would have, every time a university did a tuition increase the president's salary and all the vice president's salaries would have to go down by the same percentage. It was defeated. It has, however, been resurrected as a resolution, so that one is not quite over yet.

We have new legislation, fairly recent legislation, Senate Bill 3802, dealing with performance contracts, energy savings contracts. The bill would require that energy savings contracts now go through the Capital Development Board. We have some concerns about that.

And finally, many of you probably saw recently the U.S. House has passed their budget. We have some concerns about the level of cuts in terms of higher education, particularly in the area of Pell Grants. We're going to be talking to our delegation during the break.

In keeping with my desperate need to try and end on a high note, I want to mention a couple of items. President Thomas and I recently had a rare opportunity to have dinner with Senator Durbin. I think it went very well. The President discovered a number of linkages with both the Senator and his staff. I think we can look forward to continued cooperation from that office.

The President also got the opportunity to meet with a number of legislators during our stay in Springfield for the Approp. Hearings. Again, some new linkages were discovered and enabled, and that undoubtedly will help us in the future. That's all I have. I'm happy to try and answer any questions.

Trustee Hare said I just have a question about the status of 5745, concealed weapon, is that? Dave Steelman said it's currently still in second reading in the House. As you might imagine, universities aren't the only players. The bill is very, very controversial. It's unclear whether Speaker Madigan is simply letting the sponsor move the bill forward and see where the votes land, or if anyone's particularly pushing it. They have their work cut out for them, I believe.

Chair Epperly said thank you Dave. It made me think, I recently read somewhere, I'm not sure where I saw it at, but the writer was commenting and mentioned that we used to be a state-supported institution. Then we became, and I think Joe and several of you said that in the past, that we became a state-located institution, and I recently read that we are now a state-abused university, state-abused institution.

STRATEGIC PLAN UPDATE

Chair Epperly continued with that we'll move into general comments by the Vice Presidents. Kerry Lemaster said wait, we have a Strategic Plan Update. Chair Epperly said oh, excuse me, I'm sorry. I crossed you off too early, Joe. We have the Strategic Plan update. Joe Rives.

VP Rives said good morning. I'm on page 57 of your board book, and as the new trustees know *Higher Values in Higher Education* is our institutional Strategic Plan that sets our priorities and goals, guides our resource allocation, and is the basis for accountability reporting. As you've entered or re-entered the board as the case may be, as you saw in the March Strategic Plan Update, we as a campus community are in the process of updating this and we will be coming before you at your June meeting for approval. You read Draft #2 starting on page 57. Since Draft #2 went out to the campus, there've been two substantive comments that you will see embedded in June and wanted to give you heads up on those and then seek any feedback or direction you have. The first substantive comment relates to we are a military-friendly institution with many designations, so we need to have an action item on supporting our veterans and returning military personnel, so that will be embedded. Secondly, the second substantive comment related to we do outstanding work in Career Services and job placement and to continue to recognize those efforts in the Strategic Plan. So, I wanted to give you a heads up on those two substantive suggestions from the campus community, and then you've had a chance to read and absorb of if you need some more time to process would like to get your final substantive feedback from you. The plan has been through our various governance groups for endorsement and if there are any substantive changes beyond those I just referenced we'll go back to them before we would come to you. The process started in 2002 under the call of Trustee Houston, so he might have some historical perspective he wants to offer. Otherwise, I'll yield for questions.

Trustee Houston said I have no historical perspective, other than the fact that one of the things that Joe does do is that he sends out monthly updates so that rather than getting a large bulk of information at one time, you have the opportunity to be able to sort of follow along on what's happening on a monthly basis, which is a lot easier to digest.

Chair Epperly said a couple questions, comments probably more so. In that report, on page 60, I think, it referred to the, in fact I questioned Joe that, I sent a question to Joe that should we not refer to our signature programs that President Thomas referenced earlier in the Strategic Plan or whatever. And, in actually even our plans for any possible future doctoral programs, but it was interesting. Joe sent me a note back, and Joe could you reiterate kind of to our board what you kind of said there in regards to how you're handling that. VP Rives said yeah, first I said talk to Ken. The institution is limited to three doctoral programs at our current Carnegie Classification. Remember we're regional, midwest regional university. We're in the top tier. If we as an institution choose to go to number four, that would be an institutional conversation, that would advance us to national doctoral status. Which you don't manage an institution based on rankings, but the perception of Western would greatly change because we would be a lower tiered institution. So I know Academic Affairs, through Provost Hawkinson, and with Dr. Thomas, wrestle with what are doctoral programs? And that's really outside my purview, but my caution to Bill was obviously it needs to be an academic conversation and we need that institutional context as we make those decisions. I think that's what I said to you Bill. Chair Epperly said and which I found interesting, because I just questioned should that be in the Strategic Plan, but if the three...the difference between the three to the four, I wasn't aware of and didn't realize. VP Rives said the other thing I noted in the email to you was unlike past Strategic Plans we didn't identify specific programs, because you don't want to have your hands tied. So in *Higher Values in Higher Education*, at the time, for example, Engineering was not identified in the plan, but the huge opportunity with the generous John Deere \$1M gift was the seed. You want to have freedom and flexibility.

Provost Hawkinson said and Trustee Epperly, if I may just add that we are working towards developing our second doctoral program in Environmental Sciences. That's been on the board for a couple years now. It's one of our President's goals, and feasibility study is completed and this plan may be coming to you in the not too distant future. Chair Epperly asked that would be number two. Provost Hawkinson said yes. Chair Epperly asked any idea as to number three? Provost Hawkinson said not at this point.

Chair Epperly said and then one other question, I guess, and this would be probably in your area, Provost. I read something recently that the accreditation bureaus or bodies or whatever it was for teacher education. Are they consolidating or something? And did I read something that the accreditation boards were changing or do you know? Provost Hawkinson said there are many things happening with teacher education but it might be best if I ask the Dean of Education or his staff to come up and. Kerry Lemaster said if you could come up to the microphone that would be great. Lance Ternasky said I'm Lance Ternasky. Sterling Saddler said Sterling Saddler, Dean of College of Education and Human Services. Lance Ternasky said no information about that. There are a number of changes that are taking place. A couple of members of the college actually spoke to Faculty Senate just Tuesday about concerns that could potentially impact the entire university.

Chair Epperly asked any other questions, comments? President Thomas said you did mention about any maybe a third doctoral program. We do have a program listed that we, in the President's Initiatives, as well as things that we are talked about and the other one had to do with. I think it was Law Enforcement and Justice Administration, but we're not sure where we want to go at this moment. We do have to make sure that when we do get, we pursue doctoral programs, as Provost Hawkinson mentioned, we have to make sure that we have a feasibility study and we want to make sure that we have done all of the groundwork or legwork to make sure that these programs are going to be successful. And there are others listed on there as well, but we do have that list and there down the road, as I mentioned with the dates, when we had our Trustee Retreat this past summer, but that's where we are.

Chair Epperly said any other questions? With that, thank you Provost Hawkinson. Brad Bainter, Vice President for Advancement and Public Services. VP Bainter said thank you and as always I want to thank my staff and my division for everything that they do for us, and... do you want to go Ken? Chair Epperly

said yeah, we'll come back to Ken. VP Bainter joked we had a pool who would be first, and....Chair Epperly said when you talk I think you're done Ken, I'm sorry. I'll flip back to Ken, who was talking.

GENERAL COMMENTS BY VICE PRESIDENTS

Academic Services

Provost Hawkinson said thank you, we're in the process in Academic Affairs of completing our budget and planning process for the next fiscal year. The Consolidated Annual Report planning documents and budget requests process is an arduous process, but a very necessary one for it ensures full participation of all stakeholders who want to participate and it ensures transparency. Here at Western, we do not make decisions in back rooms, but rather through an open and transparent, bottom-up, budgetary process wherein chairs meet with their faculty and discuss their accomplishments of the past year, and the goals and priorities for the next year and then forward their reports to their deans, who work with their stakeholders to establish college priorities. Directors presented their final reports and budget priorities on March 21st and deans will present their reports this, they just presented their reports this past Wednesday, and all reports will be posted on college or unit websites. On April 20th, along with the other vice presidents, I will make my recommendations to the President for his consideration, major expenditures will then work their way to you, the Board of Trustees. We have a very transparent process, one that we all should be very proud of.

As I've stated in previous reports we're doing a comprehensive review of our First Year Experience Program. We will have a report outlining strengths, weaknesses, and proposed changes posted by the end of the day, today. I set a deadline of March 30th, and it is noteworthy that Dr. Nancy Parsons and her large committee met this deadline and prepared such an impressive and comprehensive report. It's not often that committees get things done in about a 4-5 month period of time, but that's the way we do things at Western, as Dr. Thomas will attest. In the next few weeks, this document will be presented in open meetings on campus and would be presented to the Faculty Senate.

Provost Hawkinson continued Trustee Epperly asked for some data on our Distance Learning numbers, and I'm delighted to share this information with you. In 2007, the total enrollment in Distance Learning classes was 1,447. In 2008, after then Provost Thomas invested funds in the unit and appointed Dr. Rick Carter as the Director, the enrollment jumped to 4,199. Enrollment has gone up significantly each year, and in 2011 we had an enrollment of 9,165, more than doubling the enrollment four years earlier. In addition in 2007, there were 175 online courses developed. In 2011, that number has more than doubled to 383. We have made significant progress in our online offerings that has contributed greatly to our overall enrollment at the university and have helped students who are largely far away from our campus to advance to a degree.

The Thomas E. Helm Undergraduate Research Day will occur on April 18th in the University Union. This provides a public, university-wide forum for undergraduate research, scholarship, and creative activity. It includes poster sessions, presentations of papers, research papers, and performances. Well over 150 student scholars will be presenting their research. It's a very, very impressive event.

T.K. Vinod, a Western Illinois University Chemistry Professor was named the 2012 Distinguished Faculty Lecturer. This is the highest honor a faculty member can earn at WIU. Dr. Vinod presented his lecture, "Green Chemistry: Retooling of Chemistry and Making it More Sustainable," on March 19th on the Macomb Campus, and he'll present it again at 3:00 PM April 9th on the Quad Cities Campus.

Trustee Early, before the meeting, asked me about retirements and how many retirements we have. My extraordinarily competent staff got those numbers for me, and these numbers though are only from April through June and so they leave out Bob Fitzgerald's retirement since his is today. And we have 35

academic/administrative retirements April to June of this year and 80 civil services retirements. That's 115 retirements just for this three-month period, and let me add that we have 1,961 total employees. Perhaps by the June meeting, between civil service and academic affairs we can give you the total numbers for the entire year. This is a very large number of retirements. I think many people are making the decision to retire because of some of the pension concerns. I will state that we are well prepared for these retirements. We currently have 37 tenure-track searches going on. This is more than recent years, but we have needed to make sure that we have faculty in the classrooms. We have seven department chair searches going on and one dean search going on.

Provost Hawkinson continued Trustee Epperly asked me about grade replacement, and in 2010 we had approximately 420 undergraduate students who repeated one course. Of the students who repeated class in fall of 2010, 5% moved from academic warning/probation to good academic standing as a result of repeating that class. By comparison, 855 undergraduate students actually closer to 900 repeated at least one course in fall of 2011. And as a result of this new grade replacement policy, 12% of the students moved to good academic standing. And this spring nearly 1,000 students are taking a class over to replace the grade. This leads to faster degree completion and it has a very positive impact on our retention.

Then finally, ceremonies recognizing the academic and personal accomplishments of our students will be held May 11th through 13th during our Spring Commencement Weekend. On Friday, May 11th the Academic Honors Convocation will be held in Western Hall at 2:00 PM. The ROTC Commissioning will be held in the Prairie Lounge at 4:00 PM, and Graduate Commencement will be in Western Hall at 5:30 PM. On Saturday, the Undergraduate Commencement Ceremonies will be at 9:00, 1:00, and 4:30. And on Sunday, May 13th at Noon, the Honors Convocation will take place at the iWireless Center in Moline followed by a combined Undergraduate and Graduate Commencement Ceremony. This concludes my remarks, I'd be happy to answer any questions that you might have.

Trustee Houston said Ken, you talked in terms of Distance Learning and you said that we have 9,165. Provost Hawkinson said I'm sorry, I couldn't hear. Trustee Houston stated you've talked in terms of Distance Learning. You said you had 9,165 people participating in it or people taking courses. How do we figure that or do we figure that into our full-time enrollment? Is that broken down as we look at enrollment or how is that handled? Provost Hawkinson said yes, Rick Carter, the Executive Director, would you come up? The way these numbers are figured it's enrollment in each class, so if a student takes four classes, that counts as four. Ok, and but it does count as a part of our overall enrollment. Trustee Houston said we factor them as full time students based on 15 hours or that type of thing or? Rick Carter said true, these are just the actual enrollment numbers themselves then from those numbers it's calculated into the overall enrollments for the university as full times. Trustee Houston said do we know about how many of those students are on campus that are taking online courses as opposed to taking the courses in the classroom? Rick Carter said well the ones that I've been watching are the, specifically because I work with the Bachelors of General Studies students and the ones within 20 mile range total out to be about, just under 100 of the BGS students who are taking courses online from within that 20 mile range. Trustee Houston said so the bulk of it then is really? Rick Carter said students at a distance or adding to their course load sometimes they'll take on campus courses and then maybe add a course to subsidize those courses so they can fit in their schedule better. Provost Hawkinson said let me add that the vast majority of these online courses are initially restricted to Board of General Studies, degree of general studies. Trustee Houston said it used to be Board of Trustees. Provost Hawkinson said yes, it used to be Board of Trustees program, and only if there are seats left open by those registrations do on-campus students register. Rick Carter said and this past year we've also been doing the same thing with the Quad Cities students. Trustee Houston said one of the reasons I ask the question, I was curious, is that with UIS they generally talk in terms of having 5,000 students but almost 4,000 of those are distant learning. And you know, they do it sort of the same way that a junior college does it, if somebody's taking a course they throw that in as a student as opposed to breaking it down to full time equivalents.

Chair Epperly said any other questions for Rick? One just question or comment, when I was reading the minutes from the last meeting, I was caught by some words of which I didn't catch at that time. When we talked about Desire2Learn, the comment was made that we were creating, developing, and deploying the Desire2Learn system, and those words kind of fascinated me from the standpoint of what I thought we were buying a software package here, what's this create, develop, deploy? And so I asked the question, can you explain that just a little bit Ken or Joe? Provost Hawkinson said yes, I will invite Dr. Neumann, who is leading the effort for Desire2Learn, and Rick you might stay up since you've been part of the process. One of the difficulties that we incurred with the Desire2Learn process though is we have our own home grown mainframe system, and if we had one of the standard systems such as banner the transition would have been easier, because they're set up that way. And so, there's been more kinks in the system to try to adapt it to our own system. Kathy, do you want to explain a little bit more thoroughly? Kathy Neumann said Desire2Learn had to create an instance for us, just like they do with any campus that they are being contracted by to provide their services. So, we have a technical team that spent the all fall semester working with their team at Desire2Learn in Canada setting up our instance, so we did have to do student information systems integration. We had to setup our roles and permissions, how it's going to integrate with our classes, and how we do things here. That is all done. We are now moving courses over. Our online courses started, the courses that our 100% online started moving over before the fall break. On February 6, we've opened that up to everybody who has a class, a traditional face-to-face class that wants to use Desire2Learn as a supplement. We're reminding faculty that they are in charge of initiating that process. I think Rick will agree with me. We are pleasantly surprised how smooth it has gone so far, and we will be using it for summer session. It'll start June 1st. Chair Epperly said good. And I'll catch the two of you at break, I have one other comment, but whatever, off the record. With that, any other questions for Provost Hawkinson since I tried to eliminate him off the program? With that, we will now go to Brad Bainter, Vice President for Advancement and Public Services.

Advancement and Public Services

VP Brad Bainter joked I thought you'd done this gig before Bill. And we do appreciate your comments about the video for the holiday season, so Darcie, we got a great staff there, get those thanks to the appropriate people for that. Trustee Epperly, you should know the original concept was Col. Rock III in antlers and the President in a purple elves uniform, but...President Thomas said I wasn't having it. VP Bainter joked it was actually Col. Rock's parents that nixed that idea.

Anyway, from our Annual Fund Report, current pledges up over \$200,000. We've doubled phone-a-thon pledges by credit card use this year, which is expanding and growing all the time. We have over 1,000 new donors through the phone-a-thon. We have about a month to go in the phone-a-thon at this point. What we still have left to call is Leatherneck Club, Western Illinois Now, Library Atrium Society, Psychology, Biology, and Student Services all in the next 4-5 weeks. We are still pursuing VOIP as an alternative to the calling that we do right now, and getting close to the total elimination of the green bar paper that we use for this.

Our direct mail revenues are up 12% this year as well, we revamped the annual fund website with the same look and feel as our direct mail pieces have featuring students. We developed landing, online landing pages per college and university relations, our matching gift revenues are exceeding last year including one pledge of \$2,500 over the phone one night to one of our students with a match of \$2,500, which is always exciting for the students. And we're currently developing our annual fund mobile website, and we are also working now with texting for dollars. We have that capability, and our first, and you see it on our website every once in a while is texting to support Col. Rock III. We want to develop a fund so Col. Rock can travel the country and meet our alumni all over the United States, so some initiatives for the annual fund.

In our Scholarship Office, Terri's been working very hard on a new database. We hired a grad student to actually help her sort this out and create a website that is going to be much easier to use. She continues to work closely with the departments to confirm account balances and ensure that all scholarships are being awarded and to review Foundation Scholarship accounts and update, revise criteria when necessary.

On to University Relations, it covered a variety of events this year so far. Since the last meeting actually, the grand opening of the WIU Quad Cities Riverfront Campus was certainly one of the big items that they covered. This time of year, we're busy promoting numerous events and activities, theme speakers, COFAC events, guest lecturers, alumni success stories, faculty research, etc. Certainly, the ongoing cash flow situation has been something that we've been covering. Summer session promotion and new ads and billboards and stories working with Provost Hawkinson on that campaign, continue to support the "Think Purple" branding campaign, starting to work with the new viewbooks for next year, incorporating "Think Purple" into them. Our Facebook account now has, is up 1,200 since December. It's pushing between 16 and 17,000 now, and that's an important way that we do communicate with our alumni and our students as well. And part of that process that Darcie and her office have to go through is to make sure all posts are appropriate and relevant to WIU and adhere to WIU social media guidelines.

Our Visual Production Center, you see Larry and George taking photos all over campus all the time. They do a great job in being available. And then our guys who develop a lot of things, also some new pieces for the kiosk behind the Union, wall clings and banners in Western Hall. They do some things for us. If you go to Buffalo Wild Wings, you'll see a huge display of our football stadium and some other logos there. And for those, soon, that are traveling by train they'll be greeted by a fairly purple train station soon as flags and banners go up outside and inside the train station.

With Marketing, we continue to design the billboards and ads and other materials to promote WIU both on and off campus. We have a new series going out start of this month and next month. We also put our 30 second commercial back into the movie theaters middle of this month through the middle of April to kind of coincide with the release of *The Hunger Games*, knowing a lot of high school students will be attending the movies to see that. We received word since our last meeting that the, we now own the patent to the term Leathernecks, so us and the Marines can use that right now. We are trying to patent "Think Purple" as well at this point. A couple of new concepts for us, working with Jeff Hancks in the Library to develop "This Week in Western's History" on our websites so that people can start to remember and explore what Western's history is about. And working with Alumni Programs and President Thomas to do something on the theme of "Where in the World is Rocky," so that whenever anyone's traveling you can take Rocky with you and take a picture and put that up on the website and one of the things we did over the spring break we did have "Think Purple" campaign. We invited our students to wear their purple wherever they were for spring break, and we had pictures submitted from Brazil, Russia, Turkey, United States. And we selected a winner from Brazil I believe, and that person gets to get decked out in purple at the union right now as a first prize for that.

Lastly, we have developed and we have a gift for the Trustees as part of our "Think Purple" campaign, we have our own stamps now that we have developed on the website and so we are making these available eventually. But this will help you spread the "Think Purple" all over the country and all over the world as you mail your stuff out. We have postcard stamps as well as first-class stamps, and we're working to make those available on campus, but they will be available at the Alumni House, online at the Alumni House, at the information desk in the Union, and through our office for those on campus that want to use it for business purposes we'll transfer funds to our office and get the stamps to use for business purposes on campus. Thank you.

Chair Epperly said questions, comments? Guerrilla marketing at its best, alright, I like that. Direct mail is up 12%, is that because of increased direct mail or? VP Bainter said yes. Chair Epperly said so we

stepped that campaign up and it's paying off handsomely. VP Bainter said exactly. Chair Epperly said any other questions, comments? Thank you Brad. With that, hopefully I've got the right order here. I believe it is Dr. Gary Biller, Vice President for Student Services.

Student Services

VP Biller said thank you Mr. Chairman, members of the Board. Since we last met, I'd like to give you some highlights of some of the activities in Student Services. We have conducted six different President Welcome Sessions, and these are receptions. These are where we go out into community with the President, some top administrators, personnel from Admissions, Financial Aid, Housing, and Orientation. And, we invite prospective students from that area to come visit with us and we talk with them about how to make that transition from their final college or final high school semester into the first college semester. These have been very successful, we did four of these in Chicago, in the north and south suburbs with about 200 prospective students in attendance at each one. And then we did two more, one up in Bettendorf, Iowa and one in Springfield, Illinois. And again these are our outreach efforts to try and increase our yield of prospective students coming to Western.

We have other programs that you may be familiar with called Discover Western, that's where we invite prospective students to be on campus. Since we last met, we conducted one of those in February, where we had about 300 students on campus. We have one scheduled for tomorrow, if you'd like to stick around and see the fun. We have 485 students registered for that and they bring their parents and their brothers and sisters and everybody, and it's a fantastic time because not only do they get to meet the people I mentioned before that we send out, but they also visit with academic departments and talk about their major and then, you know, get ready to come back here in the summer and register for classes. Chairman Epperly had asked a question about the yield rate, the success with Discover Western programs. How many students do we actually, you know, get as students here. And we've looked at that, that runs about 22% of the students who are invited. As an institution, we may think that's a little bit low, but let me put this in perspective for you from the students point of view. Today's college freshman applicant applies to 11 different institutions, so by holding these events we go from being one of 11 institutions to one of five. So, it does increase our visibility. It does increase the turnout that we get, and the yield from these students, so we're very happy with those.

We have continued to meet with our Noel-Levitz consultants to discuss our ten-year model and provide direction for our future in recruitment and retention. We had a meeting in February. We will have another one in April. Using one of their instruments, called the College Student Inventory, which is a student readiness inventory for high school students getting ready to go to college, we randomly selected a large group of our freshman and administered this survey to them. And then we asked them to come in for a mentoring session with a trained professional who would kind of take them through this survey and talk about how ready they are and what services they might need and how they could get those services. And we did this last fall with a large group of, as I said, randomly selected freshman, what we found are some really unique results. We found that students who came in and met with their mentor and went through this session came back in the spring at 89.6%. Those students who did nothing, they took the survey but they didn't go meet with anybody, didn't follow through, they came back at 81%. So, there's significant difference there. We know that mentoring has an impact on these students, and so based on that we're developing a program for next fall where we hope to get a cadre of mentors ready and trained and really try and introduce this program to the entire freshman class. Hopefully, that will have a positive impact on our freshman to sophomore retention rate.

In Career Services, we've had a Spring Career Fair and a Graduate Program Expo. Those were conducted in February.

In the area of Financial Aid and Bob Andersen is going to be here to give you more of the details, but I wanted to explain a couple of things there. Financial Aid is activated by the student's application, that's called the FAFSA, and we use that term a lot. That means the Free Application for Federal Student Aid, and because of the number of campaign's on campus through our Res. Life Programs and through our other on campus outreach programs and then through working with prospective students through our Admissions counselors and also as a part of our Western Commitment Scholarship requirement, we're asking more students to apply early. The advantage of applying early is they get in line before certain monies are gone, for instance the MAP monies. So we have seen an increase of 16% in FAFSA Financial Aid applications over this time last year, processing and awarding since January is up around 12%. And that's good news for us because the total number there as we're looking at the number of applications we've received it's about 8,500, so we're getting more students to apply for financial aid. We're getting more of them processed in a more timely manner, and I think that's going to bode well for next fall.

Our student union programming study is complete and ready for Phase 1 of design, and you'll be hearing more about that later.

We are planning for, I like the way J.B. put this, we're planning for the celebration of the decommissioning of Wetzel Hall. We're going to blow it up, and invite everybody to come watch. We're planning for the grand reopening of Corbin/Olson, and that's going to be a great event.

Our Inter-Hall Council won several awards at the annual Illinois Residence Hall Association Conference. We were selected as School of the Year. We also had one of our students, Matt Jeslis, selected as Student of the Year. James Bletsch was named Most Outstanding Leader at the Illinois State Resident Assistant Association Conference, and one of our staff members, Megan Thurston was selected for the National Housing Training Institute this summer, and she will be at the University of Georgia completing that.

From our Gwendolyn Brooks Cultural Center, we sent 33 students to attend the Big 12 Conference on Black Student Governance. And from those 33 students, one student, Jonathan McGee, was voted Outstanding First-Year Delegate and awarded the Barbara Jordan Award. We're very proud of him for that.

And all of you have of course mentioned Men and Women's Basketball and their tremendous success this year, and I just want to add to that my congratulations to Coach Mo, who was named The Summit League Coach of the Year by collegeinsider.com. So, we're very proud of him for doing that. Board members, that concludes my report. I would be happy to answer any questions that you may have at this time.

Chair Epperly said questions? I'd add one for actually Gary and a couple people and they answered it, but just to be on the record, but just information also for the new members the historically we've always approved tuition and I say, historically, had always approved tuition and fees in March at this, normally at this meeting, and then about four years ago, five years ago, whatever it was because of the financial issues, we've actually moved it back until June. And it hit me a while back for whatever reason, I said wait a minute, does it affect us waiting until June to announce what our new fees and tuition is. Does that affect possible recruitment of students? And are they sitting there saying well, wait a minute, these other schools have all established their rates, Western hasn't, does that affect my decision? I was just curious as to what their thoughts were, and Gary could you just comment on that? You sent me...you didn't feel it did, no.

VP Biller said I don't feel it has any significant affect, because it's become fairly, it's become the norm for tuition rates to go up for the entering class every year, and so that's an expectation of our entering class. And we talked about that with them through our Admissions officers and through our Financial Aid officers, and then we have a cost tuition calculator that they can use and adjust. And then by the time they

arrive here in June for their actual orientation and registration, we have the actual numbers so we're giving them the accurate figures when they're going through that process. So, it really is not a factor other than they know it probably is going to increase, you know they just anticipate that.

Trustee Houston said would it be possible to move it back to this meeting? I mean in terms of just doing the scheduling? It would seem to me if I was a parent, you know it might be nice to know that number and actually most of the schools have already come up with their numbers at this point. VP Biller said yeah, some schools have come up with their number, but not a complete number, not fees, not room and board. We've gotten some estimates of tuition from a couple of institutions, but the picture is not complete by any means across the state, so we're not really unusual in where we are in the process.

Chair Epperly said I guess if you would where it's set for June now. Trustee Houston said it's not something we could do about this year. Chair Epperly said right, and I guess if you would think about it and give us your comments again in June. It'll probably be the same, but if you. VP Biller said I'd be happy to. Chair Epperly said let us give us your thoughts in June, if we should leave it in June or consider moving it back to March. VP Biller said thank you, I will. Chair Epperly said any other questions, comments? Thank you Dr. Biller. With that, Julie DeWees, the Interim Vice President for Administrative Services, Julie.

Administrative Services

Vice President Julie DeWees said thank you, I'm going to spend just a couple minutes on our cash flow situation. President Thomas talked about it a little bit, but currently we have income fund cash balance of \$20.2M. Just to put things in perspective, this time last year it was \$9.7M. And we figure we have, we spend about \$10M every month so we're good for a couple months. The state still owes us \$5.1M, no \$5.7M for spring MAP funding. Last year, we received that money May 3rd, so I hope that we're going to get that in soon. Of our \$49.4M of payrolls that we've had paid out of the income fund this year, we've received reimbursement of \$17.9M, so we're 9 months through the year. We've definitely not received 75% of our reimbursement, so it's very challenging but yet we have it under control. We're watching spending. We're being very careful, and we're looking at things. Hopefully we're going to receive more money within the next few months. They just about have to give us some more money, but we're still in good shape.

I'm going to have Dana talk later about some of the challenges that we're experiencing with the purchasing law. That's going to come up also with the purchases and some approvals that we need from you.

The State Universities Civil Service System was on campus the week of February 21st through the 24th. They perform an audit every two years of our system, and it's performed to ensure compliance with the Civil Service Statute, the rules and procedures. At the exit interview, the auditors indicated favorable results, so and we also have a good rapport with State Universities Civil Service System.

The Physical Plant projects are moving forward. Phase 1 of the steam line is wrapping up. We hope to have that finished by the end of the summer. In addition we are proceeding with the design services for Phase 1 remodeling at the University Union, and the Corbin/Olson Project is scheduled to be complete for students this fall. And we will have the Thompson Hall project, we'll come to you at the June Board meeting.

And last, I would like to again thank Bob Fitzgerald. He's been great to work with, and I wish him well. I'm sure we all do, so thank you Bob.

Chair Epperly said questions, comments? Two things that I just mentioned to Julie and Scott yesterday met with them. Some things but just FYI actually in the Courier yesterday, and I noticed that the City of Macomb is going to be doing again some major projects it looks like on University Drive and Western Avenue. And Scott commented that they planned on meeting with the City, because my thought was let's just be sure that we're talking with the City if there's something that we want to do. I have no idea what that would be, but if there's something that we want to do, let's talk to the City and see if there's any way of possibly incorporating that or whatever. And I don't even know if there's even anything we want to do, but my point was let's don't miss the boat here on it. And then the second thing I mentioned to Scott and Julie, and Scott was aware of it, it really just came out about a week ago, and they're going to look into it that the same foundation. I want to say foundation that we receive a lot of these lighting grants from over the past 5-6 years has now come out and is offering 90% towards any solar grant installation. And so it's just something to, are we on top of this, which they were. Scott was already aware of it, and they're looking into it and so forth there on it so just a couple comments. Any other thoughts or comments for Julie? With that, Dr. Joseph Rives, Vice President for Quad Cities, Planning and Technology.

Quad Cities, Planning and Technology

VP Rives said well good morning, again and welcome to the new trustees. As you heard, we opened and celebrated Phase 1 of the Quad Cities Riverfront Campus. We're excited that groundbreaking for Phase 2 will occur either in September or October. We're trying to align the President's schedule, your schedule, and the Governor's schedule, so as soon as we get dates for you busy people, we'll make that announcement. We're excited that the capital funding has been received and is in the bank.

A big thank you to Provost Hawkinson. It was on the website yesterday that English is now an undergraduate major on the Quad Cities campus. The impetus for that besides feasibility and needs studies is Dr. Mindrup, the Assistant Vice President of the Quad Cities, looks at schedule rotation, and when courses are delivered and for no dollars and no cents we could take an existing major and make it a minor so thank you to the Provost, thank you to the Dean, and thank you to everybody involved.

It is a great honor to be the PMT chair. If you're not familiar with the process, that's the gate to the Mayor and City Council on what economic development projects go forward and economic development is a key priority of *Higher Values in Higher Education*. It's a great honor to be a chair, when you're chairing the Mayor, four City Councilmen, and four CEOs from Moline, so good for Western on that appointment.

In the area of University Planning, one of the most exciting things that I think is going on right now is the update to the Macomb Campus Master Plan. Working with Scott Coker, we had our first round of charrettes with the architect and engineering firm, Smith Group JJR, based out of Ann Arbor, Michigan. They were down on campus for three days to get lots of input and lots of input from many of you, and we'll continue to keep you advised of the calendar and welcome your participation.

We already discussed the update to *Higher Values in Higher Education*. Accreditation has been really successful for Western as you know we got the highest reaccreditation you could get. This weekend I've been invited to be a speaker three times at the annual NCA Conference in front of 5,000 people regarding our self-study. We were selected as a best practice for self-study, most notably Board involvement in the self-study and the transparency of the self-study, so that will be on display. We'll be in the exhibit fair. I will be presenting with the co-chair, Dr. Dallinger, on the process we used. Again, we were invited to talk about how we engaged the campus. And then, we'll also be presenting, Dr. Mindrup and I with our colleagues at Black Hawk College the linkages program that allows community college students to simultaneously enroll at Western. That presentation will also, we were invited to go down to the National Association of Branch Campus Administrators, my professional organization, and present that as well.

In the area of Technology, you heard about the Desire2Learn migration this morning. Two key people in University Technology, I want to go on the record, Fred Seaton and Matt Mencil developed the tools that enabled the transition to facilitation so Academic Affairs could take off and be successful this June, so thanks to Matt and Fred.

There's lots of detail that I'll omit, but if you go on the University Planning website or my VP website, you will see presentations from all areas that report to me, their plans, priorities, and budget requests. And as Provost Hawkinson said this morning, April 19th and April 20th from 9-11 or 9-noon as the case may be will be the open campus Planning and Accomplishment Presentations. So, lots going on, lots of good people doing lots of great things. With that, I yield for any questions that you might have. Chair Epperly said questions, comments? I don't even have one Joe, jiminy. VP Rives said I'll go buy a lotto ticket. Chair Epperly said with that, the Mayor of Springfield, Mike Houston clarified with me this morning to be sure to have a break at the proper time. And so I think this is about the proper time for a break. And so we'll take 15 minutes, we will be back at 25 'til 11, please.

The Board of Trustees meeting took a break at 10:22 AM and reconvened at 10:36 AM.

ADVISORY GROUP REPORTS

Chair Epperly said with that, we'll get going here. We move into Advisory Group Reports and comments. I notice Tucker is not here, so his report is attached in what was sent to us earlier, plus it's being handed out now. Again, President Thomas mentioned it this morning, but it was a very nice event last night. A number of us from the Board were there, and but they did, I thought an outstanding job. I haven't heard any figures, and again a very nice presentation made by the Grad Assistant to the Women's Soccer Program. If I believe, Maria Sanchez, was I believe her name, but what she did and what the students were doing for Coach Guinn's son was very rewarding to see, so thank you. Pass that on to Tucker and the Student Government Association.

Consent Agenda: Civil Service Employees Council (CSEC), Council of Administrative Personnel (COAP), Faculty Senate, and Student Government Association (SGA):

CSEC President – Bill Rupert

The submitted consent agenda is as follows:

The constituency groups support the administration and Board of Trustees guidance for the University's future contained in the updated Strategic Plan. The continued efforts by the administration and Board of Trustees to promote academic excellence, access to forward-looking education and quality employee attraction and retention built on the underpinnings of a solid, sustainable infrastructure, we believe, provide the best opportunity to thrive as an institution of higher education in what are and will continue to be challenging times.

Further the constituency groups support the administration and Board of Trustees decisions to renovate or remove, and upgrade learning environments and student housing options to benefit students and ultimately the University's marketability in an increasingly competitive environment.

Finally, we commend the administration and Board of Trustees for the prudent financial management and perseverance in finding and capturing funding opportunities while continuing to promote focused growth for the University.

Student Government Association President – Tucker Copi

The submitted SGA report is as follows:

Good morning everyone.

I address you this morning as the 43rd Legislative Session of the Western Illinois University Student Government Association comes to a close.

I would like to thank all of this year's SGA members, as well as our two advisors, Michelle Janisz and Kim McElhany for putting in the time and energy to develop initiatives aimed at improving the WIU student experience. I would also like to thank President Thomas, Vice President Gary Biller, as well as the other members of the University community, for making themselves available to the needs of students. The SGA leadership has been very pleased with the level of student participation this year, and it is our sincere hope that students will continue to make their voices heard going forward.

The Student Government Association would like to congratulate all those graduating in May, and wish them the best of luck in all future endeavors. As someone who will be graduating in May, I would take this opportunity to thank all those who have guided me throughout my tenure here at Western.

As always, we would like to thank the members of the Board of Trustees for their leadership through these tough financial times. We would also like to welcome the new members of the board, and trust they will do everything in their power to advocate on behalf of students.

Thank you very much.

Council of Administrative Personnel President – Jennifer Grimm

Jennifer Grimm said we have some very exciting things that are going on right now. Jennifer Grimm read portions of the submitted report aloud.

The submitted COAP report is as follows:

The COAP Executive Board meeting in March was held at the QC Riverfront campus. We got a tour and had an open meeting with our QC members. We are continuing to work with members to find ways to meet their needs and got some great suggestions during our time in the Quad Cities.

The COAP Employee Handbook is currently in progress, we hope to have it live on our website by August. We are also working on a COAP brochure and looking into a possible online orientation to COAP.

The COAP Promotion Structure subcommittee is compiling existing documents into a policies and procedures handbook for supervisors as an initial step in the process to facilitate ways to promote and retain COAP employees within the current system.

The COAP Professional Development subcommittee will be bringing in Susan Spier, a Human Resource Manager for Pella Corporation Macomb Operations, on April 24 to talk with all COAP members about positive morale and team unity.

In May, COAP will be hosting the general membership meeting with the President. The COAP Employee of the Year will be announced during this meeting. We are currently requesting nominations for the COAP Employee of the Year. We will also present the new slate for the COAP Executive Board at this meeting. We have 5 COAP executive board positions open for next year.

COAP recently endorsed the *Higher Values in Higher Education* Review Plan.

Faculty Senate Chair – Steve Rock

Steve Rock said I just like to add a couple of items to the report that you have. First of all, although there will be a lot of smiles on university employee faces, because it's Friday they'll be some extra ones because of the defeat of House Bill 5531. There was a statewide effort among all university, public university employees to contact legislators and obviously it was very effective. So, we're very pleased and apparently legislators will listen to us if enough of us raise our voices and so when it comes to things like pensions we'll have to have another campaign to win their hearts and minds.

We did receive a rather troubling report from the College of Education at this weeks' Faculty Senate meeting about issues involving the basic skills test for prospective teachers. These are issues that I think all public universities in the state are going to have to deal with and so, we kind of look forward to some further conversations with that.

We also reacted to a request by the Student Government Association to consider the possibility of a nonsmoking campus. We felt that it was an interesting idea, and we encouraged the students to go forward and investigate that possibility. And that's it.

Chair Epperly said in Steve's report that he submitted, we asked a while back to be submitted in advance, and we've received an electronic copy which we read and so forth. And I sent an email actually back to Steve, just FYI, and this is as much for the new members that, Steve's report the initial report actually in my mind generated two or three questions. And so, boom, automatic an email went back but my point is, a little bit is, if any of you have any questions on these reports, please send them a note. Don't be afraid to send a note there, because Steve had commented on several new course offerings and programs. I didn't understand what he meant, just send an email back, and basically he explained it to me and it's on their website and so forth and just the process. So, but my point is a little bit if you have a question on any of these reports, don't be afraid to email them back. Steve sent back a very nice email explaining what he was talking about there and so forth. Thank you, Steve.

The submitted Faculty Senate report is as follows:

Since the last Board meeting, the Faculty Senate has approved several new course offerings and program changes. We heard from Vice President Bainter about the Capital Campaign and the Faculty Scholarship Development fund. We were also briefed by Vice President Rives about the current draft of *Higher Values in Higher Education* and asked to provide feedback. Admissions Director Borst informed us about the Western Commitment Scholarships which were received very positively. Provost Hawkinson outlined plans for the expansion in the Centennial Honors college scholarships over the next four years.

Based on concerns raised by the SGA, the Senate constituted an ad hoc committee to examine and review the early warning grading system. The committee will include faculty, students, an advisor, and the registrar's office. The Senate also discussed the number of student athlete absences allowed and the concern that some sports were going beyond the guidelines.

The Senate received a report from its Summer School Committee which recommended that a more entrepreneurial model be adopted, rather than the current model which is based on a specific budget. Based on negative feedback at Senate, the proposal was sent back to the Committee for changes and reconsideration.

Based on faculty concerns, the Senate received a detailed report and presentation on the "five star" evaluation system that is part of the Desire2Learn system. Questions were also raised about the standards for the new Honors cohort at the Quad Cities campus since they appear to differ from those on the Macomb campus.

Beu Health Center Director Harris came to explain issues with students seeking medical excuses to bring to faculty. These requests tie up time at the Center and will only confirm a visit, not a diagnosis. To address this concern, the Senate is considering setting up an ad hoc committee to look at the range of attendance policies of faculty as well as how other institutions (including our peers) handle medical excuses for missing class.

Civil Service Employees Council President – Bill Rupert

Chair Epperly said William Rupert is not here so with that we'll move on.

The submitted CSEC report is as follows:

The Civil Service Employees of the Month for January 2012, was Marsha Grotts of the Student Recreation Center, for February 2012, Carrie Keeney from Billing and Receivables was the winner and for March 2012, Sheila Downin of Human Resources was the winner. We would like to thank all the employees of the month for their ongoing service in support of the University's mission.

The Civil Service Employees Council is preparing for the Spring Luncheon. The date is June 1st with a get away to the islands theme. Please join us for good food and a relaxing lunch.

The Civil Service Employees Council continues to monitor legislation from Springfield affecting benefits available to employees. The Council is currently revamping it's WIU based website and our "searchability" to provide links on the front page that will promote easy access to sources of information regarding various benefits legislation and its status. Civil Service employees can use these links to stay informed and take action as they see fit.

The Council has adapted to the new Open Meetings Act requirements as advised by University counsel. Training is being completed and all meetings are recorded since February 2012. Meeting times are on the website as are links to minutes and other CSEC documents.

Hope all have a marvelous Spring.

FINANCE COMMITTEE REPORT

Chair Epperly said after our last meeting I had asked Lyneir if he would be finance chairman, and at that point, that was before any announcements had been made so Phil and Cathy and Carolyn, that was, if you were interested in it, you were appointed too late for it. So with that, I'll turn it over to Lyneir for the Finance Committee. Lyneir Cole said thank you Trustee Epperly. What I would like to do, you all, is turn it over to Julie to present Report No. 12.3/1 and Report 12.3/2, and then Brad Bainter will do Report 12.3/3, Julie.

Purchases of \$100,000-\$500,000 Receiving Presidential Approval

VP DeWees said purchases between \$100,000-\$500,000 are approved by the President. Anything over \$500,000 have to be approved by the Board. So this is just an informational item that if any purchases that have occurred since the last Board meeting. What I'm hoping to be able to do is take some of these reports that need to be a little bit more timely, and be able to send those to you electronically. We've done that with the financial statements and sent those on a quarterly basis. I'd kind of like to be able to do that with the investments too. Because I think it's more important, because now we're in this second, this is information as of December 31st. We're almost the end of the 3rd quarter, so it's just something that I'm going to have to look at the *Board Regulations* and talk to the people about it and see what we can do. But

do you have any questions about any of the purchases? Chair Epperly said questions? Oops, I'm sorry Lyneir. Lyneir Cole said questions? We'll go to Brad.

Report on Contributions

VP Bainter said I would like to thank the campus community for their support in everything we do in our office, not only in the fundraising area, but University Relations. And just an example, go back to the holiday video, we needed the music, we contacted Sharon Evans. She put us in touch with Dr. Stegall, who was more than happy to assist us with that, so that's the kind of cooperation we get. But we also need to follow through when we receive gifts on campus, and we did receive a gift of just over \$90,000 to send six students to China to study for a semester abroad from Caterpillar. And when Rick Carter's up here, it reminds me that once we get that money in we give it to study abroad program, and they have to see it through. So, I very much appreciate the support that we do get from the campus community and all of our efforts. The campaign itself, we're pushing \$50M and about 82% of our goal with 21 months still to go in the campaign. So we need about another \$10M by December 31st of 2013, so things are going very well for us. Again I will remind the Board of Trustees that our consultant thought \$30-40M was a good campaign goal for us, even a stretch and so we're well beyond that with still some time left in the campaign. So, our alumni and friends and corporate partners have been very supportive of us, and I'm much appreciative of it. With that, I'll entertain any questions.

Kerry Lemaster said have we covered the investment report? Can we go back? Lyneir Cole said yes, we can go back to it. I actually encouraged her to do both. Go ahead.

Report on Investment Activities

VP DeWees said yeah, and I'll have Dana come up to. She's probably going to help me with this. Dana Biernbaum said with the investment report? Is that what we're going back to? Ok, I just assumed we skipped it cause you didn't have any questions. Actually, there isn't a lot to report. Our yield, unfortunately, continues to be low. Our rates of return do outperform our benchmark, which is the 90 day T-Bill, but that's not saying much. Our rates of return are still relatively low, but that's just given the economic environment right now. So, the total investment of \$87M that you see there for 2011 year-end that is just primarily cash that we have from proceeds from our Certificates of Participation and bond issues. It's not a lot of other cash on hand that we have sitting there, but it's primarily proceeds from our borrowing. Any questions?

Trustee Houston asked is that basically why we're up over last year and the year before? Dana Biernbaum said correct. Yes, and we have those invested in different feeders and other investments and the maturities that we select are based on a draw down schedule for the projects that their funding, so. Any other questions? Trustee Cole said any other questions? Dana Biernbaum said should I just stay up here for the next item as well?

Resolution No. 12.3/1: Purchases of \$500,000 or More

Trustee Cole said so you want to move to Resolution number 12.3/1. Dana Biernbaum said what's being handed out right now is a revision of page 95. Before we get there, I'll just mention that we're asking for your approval on some projects that are over \$500,000, as Julie indicated, those require Board approval for North Quad chiller replacement, science lab renovations, design services for the University Union. These are funded by either local funds or those Certificates of Participation that I indicated we had taken out before, so you approved the issuance of debt for the Certificates of Participation and now we're just asking for your approval to spend those funds on these particular projects.

Dana Biernbaum continued one thing that I want to bring to your attention and Julie indicated before that I would share a little bit of information with you about what's going on in the procurement world. On the Wetzel Hall demolition project, we had many companies interested in this project and who bid on it. You

can see the list of bids there on page 95. Unfortunately, the two lowest bidders, at the bottom of your revised page, you can see have to be thrown out. Their bids could not be accepted because they produced insufficient evidence of their registration with the Board of Elections. One of the requirements of a responsible bidder in the State of Illinois is that they register with the State Board of Elections. And unfortunately, the lowest bidder, who was Dore & Associates, who came in with a base bid of \$1.2M submitted with their bid a letter, a cover letter that came with their certificate of registration and it indicates that they are in fact a registered business entity. However, our Chief Procurement Officer and his legal counsel have ruled that that is insufficient evidence. That instead they must produce the actual certificate and not just the cover letter, so it's a difference of one piece of paper.

Furthermore, the second lowest bidder, Homrich, submitted a base bid of \$1.388M and they submitted with their proposal a piece of paper that is a screen print from the Board of Elections website directly, and it shows right in the middle of the page that recent activity as of December 27, 2011 a certificate was produced, because they too are in fact registered with the State Board of Elections. But once again, our Chief Procurement Officer refused to accept that as sufficient evidence of their registration.

The third lowest bidder, which is the one you see, it's the recommended vendor on the revised page is Brandenburg Industrial Services Co. and they submitted the correct certificate, the correct piece of paper. So, to sum this up for you, it became a \$270,000 piece of paper, because we could have accepted a bid of \$1.2M and instead are stuck with an almost \$1.5M project. So, I just wanted to share that with you for your information.

We are asking for an official opinion from the Attorney General's Office to determine whether or not the pieces of paper submitted by the two lowest bidders could in fact be considered sufficient evidence. And if they come back and say that yes in fact we can accept those bids because it was sufficient evidence, then I would also request your approval that the President could make the decision to move forward with one of the lower bids if I can request that approval today, but first on the approval of the resolution.

Chair Epperly said I believe, correct me if I'm wrong or excuse me Lyneir, I'm jumping in here, to give a little background here on what was said there. We received a revision to this early last week, I want to say about Monday if my memory is right, and the first thing I noticed there was 200 and some thousand dollars difference. And I said what's going on here, and I sat there and copied Jack and Lyneir and said what's the difference here and so forth and found out about this asinine whatever. And the...Dana Biernbaum said those are the words I'd use too. Chair Epperly said there's been a lot of work behind the scenes here in the last week. Dave Steelman has been doing a lot of contact work in Springfield, just talked to several senators, talked to Representative Hammond here in Macomb, etc. there on it. And I've talked to a number of people on my own, and sad to say that this has been a bill that has created unbelievable consequences in my mind for the whole state. You know, it's my understanding Southern Illinois University paid technically a \$1M fine for the same thing. Which to me, when considering the state of our economy, it's just asinine the whole process. But anyway, what I'm getting at is I guess if I understand the procedures correctly what I'd like to do is offer an amendment to the resolution first which would be voted on and then vote on the resolution. Is that proper protocol? Trustee Houston said you've got a name on the resolution, then you amend it afterward. Chair Epperly said ok, then. Excuse me Lyneir. Then if we can go ahead and vote on that, then I'd like to make an amendment to it there on it. Trustee Houston said then you've got to do your amendment before you do your vote.

Trustee Cole moved to approve the contracting for the following projects and services that were presented in Resolution 12.3/1: Purchases of \$500,000 or more. Trustee Houston seconded the motion.

Trustee Cole said can we get a roll call? Trustee Houston said no, wait a second if you're going to make an amendment, you have to make it before you pass the motion.

Chair Epperly said I'd like to amend that we are asking for permission to award the contract, if, we are asking permission to award the contract to another vendor pending a positive outcome from the appeal. So that, the President has what I'm stating there is, what I think I'm stating is that the President would have the authority to award the contract to one of the others if the appeal works. Now candidly, it's a very long shot. Trustee Cole said can we put that verbiage in there that the President has the authority to accept that. Kerry Lemaster said that will show in the minutes with this right now. Chair Epperly said is there a second to that? Trustee Early seconded the motion. Chair Epperly asked for discussion. Trustee Griffin said this is a motion to amend? Chair Epperly said yes. Trustee Houston said now the question is do we have a time table that we think that this is going to happen within? Chair Epperly said we're hoping to know and Dave correct me if I'm wrong here, but you're probably hoping to hear something this week, this next week? Dave Steelman said that's our hope. A formal Attorney General's opinion can take much longer, an informal opinion, we're hoping to get back fairly quickly. The problem with the resolution on an informal opinion is it might still go back to the lifelong bureaucrats who are making these decisions, and they might still say no. Trustee Houston said cause I think that's the one thing you want to consider in terms of doing this that this could take a year or so to....Chair Epperly said the way I view it Jack has the authority to sign the contract and...Trustee Houston said not if you don't have an opinion. Chair Epperly said no, for the base resolution. Trustee Houston said ok. Trustee Cole said so, we basically can move forward if it's not in a timely fashion for which we think would be appropriate. Chair Epperly said and he makes that decision and if by chance, the long shot happens within a week or so, whatever that time period is, which is his call, he can make that decision so everything proceeds on time. And for what it's worth, I don't think it's going to happen. I hate to say it that way, but it's, at least you've got a little bit of authority if that long shot would come in and happen, we've got \$250,000. The other thing, just from what I have picked up that Senator Cullerton and Senator Althoff have been working probably with a number of other senators or whoever to make amendments to that bill for the future, but I guess this has been there for a couple years now, and it's been building up momentum to get it changed, obviously.

Trustee Houston said the primary focus is you have to follow the Procurement Act. Chair Epperly said right. Trustee Houston continued and the Procurement Act awards it that those that have met all the requirements. Chair Epperly said right, right.

Trustee Hare said I just have a quick question, and not necessarily related to the amendment. I'm sorry if I'm out of order here Mr. Chairman... Chair Epperly said no. Trustee Hare continued how many of these companies that put bids in were union contractors? Do you know? Trustee Cole said all of them would be, wouldn't they? Dana Biernbaum said I would guess most all of them, but I don't know that for a fact. So, I can go back and find out and let you know. Trustee Hare said that'd be great, thank you. Trustee Houston said I think that there's no requirement that they would have to be union, but they would have to meet the state's minimum...Dana Biernbaum said yeah, all contractors in order to be responsible bidders have to pay prevailing wage and follow all of the State of Illinois requirements. Trustee Houston said which in the State of Illinois is higher than what is federal. Dana Biernbaum said I should note too that, may I have, is it out of order for me to add a comment? I'd like to add that the administrative rules surrounding university higher education procurement are currently in the public review phase through JCAR. You know, they're out there on the JCAR website and it's time for public comment at this point, so if you have any questions about that process or the negotiation that has already taken place with our Chief Procurement Officer. We're hoping that the end result, the final draft of those administrative rules that tell us the rules by which we must play are, we're hoping that the final draft gives us some flexibility or in this type of situation might give the Chief Procurement Officer the ability to make a call that would be in our favor. So, if anyone has any questions about that feel free to contact me, and I'll be happy to discuss it with you.

Trustee Cole said are there any more questions? Trustee Houston said just one comment, you know, that like for, we bid stuff on a weekly basis in Springfield and any bid that does not meet requirements is not read. Trustee Cole said can you say that again? Trustee Houston said I said any bid that does not meet the

basic requirements is not opened or read. We just eliminate it before it's ever considered. Dana Biernbaum said we send it back to the vendor if we can't read it.

Trustee Cole said Kerry, can you reread the motion and the amendment please? Kerry Lemaster said I think Bill has the language on the amendment. Chair Epperly said we are asking for permission to award the contract to another vendor pending a positive outcome from our appeal. This would be based upon a timely basis, and would be cited by President Thomas. Trustee Houston said second, is there a second? Chair Epperly said yes, second. Kerry Lemaster said I think Cathy seconded the amendment earlier. Trustee Griffin said question? Trustee Cole said call the roll. Let's do the roll call on the amendment.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

Motion Carried.

Trustee Griffin said I would move we accept the resolution as amended. Trustee Houston said we've already got the vote. Trustee Griffin said oh, we already had it. Trustee Cole said the motions already been read. Kerry Lemaster said Bill gave the motion originally. Trustee Griffin said ok. Kerry Lemaster said would you like to second it? Trustee Griffin said I guess so. I thought we had to go through as amended. Kerry Lemaster asked are we ready to call the roll now? Trustee Cole said yes, you can call the roll.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

Motion Carried.

Resolution:

WHEREAS Western Illinois University has a need for the following projects and services: chiller replacement for North Quad (Bayliss-Henninger-Tanner Halls), science laboratory renovation (Currens and Horrabin Halls), design services for the University Union renovation, Wetzell Hall demolition, Art Department space renovation (Heating Plant Annex); and,

WHEREAS the above mentioned projects and services have been administered in accordance with the Illinois Procurement Code and all other pertinent statutes and rules:

THEREFORE be it resolved that the Board of Trustees approves the contracting for the following projects and services.

North Quad Chiller Replacement

ITEM DESCRIPTION: The labor, material, and equipment needed for the North Quad (Bayliss-Henninger-Tanner) chiller replacement on the University’s Macomb campus. This is part of the COPS projects.

COST:	\$ 1,293,700.00	Heating Contractor
	\$ 432,500.00	Electrical Contractor
	\$ 37,400.00	General Contractor
	\$ 1,763,600.00	Total without contingency
	\$ 77,177.00	Contingency
	\$ 1,840,777.00	Total with contingency

RECOMMENDED VENDOR:

Commercial Mechanical, Inc.; Dunlap, IL	Heating Contractor
The PIPCO Companies, Ltd.; Peoria, IL	Electrical Contractor
Trotter General Contracting, Inc.; Macomb, IL	General Contractor

FUND SOURCE: Local

SUMMARY OF BIDS:

Heating Contractor	
Commercial Mechanical, Inc.; Dunlap, IL	\$1,293,700.00
Johnson Contracting Co., Inc.; East Moline, IL	\$1,323,000.00
Ryan & Associates, Inc.; Davenport, IA	\$1,462,000.00
Mechanical Service, Inc.; Peoria, IL	\$1,553,000.00
Frank Millard & Co., Inc.; Burlington, IA	\$1,639,000.00
The PIPCO Companies, Ltd.; Peoria, IL	\$1,640,000.00
Vinson & Sill, Inc.; Lima, IL	\$1,920,000.00
BBA Construction, LLC; Normal, IL	\$2,290,000.00
Electrical Contractor	
The PIPCO Companies, Ltd.; Peoria, IL	\$432,500.00
Foster Jacob, Inc.; Peoria, IL	\$451,000.00
Quick Electrical Contractors; Fairview, IL	\$499,000.00
Frank Millard & Co., Inc.; Burlington, IA	\$586,527.00
TEGCO Inc. (dba Schaeffer Electric, Inc.); Peoria, IL	\$588,960.00
General Contractor	
Trotter General Contracting, Inc.; Macomb, IL	\$37,400.00
Laverdiere Construction, Inc.; Macomb, IL	\$67,600.00

Science Lab Renovations

ITEM DESCRIPTION: The labor, material, and equipment needed for the science lab renovations at Currens and Horrabin Halls on the University’s Macomb campus. This is part of the COPS projects.

COST:	\$ 468,900.00	General Contractor
	\$ 51,850.00	Electrical Contractor
	\$ 158,300.00	Ventilation Contractor
	<u>\$ 192,500.00</u>	Plumbing Contractor
	\$ 871,550.00	Total without contingency
	<u>\$ 56,247.50</u>	Contingency
	\$ 927,797.50	Total with contingency

RECOMMENDED VENDOR:

Leander Construction, Inc.; Canton, IL	General Contractor
Roy Keith Electric Company; Farmington, IL	Electrical Contractor
Du-Mont Companies; Peoria, IL	Ventilation Contractor
The PIPCO Companies, Ltd.; Peoria, IL	Plumbing Contractor

FUND SOURCE: Local

SUMMARY OF BIDS:

General Contractor	
Leander Construction, Inc.; Canton, IL	\$468,900.00
Laverdiere Construction, Inc.; Macomb, IL	\$500,000.00
Trotter General Contracting, Inc.; Macomb, IL	\$506,183.00
Electrical Contractor	
Roy Keith Electric Company; Farmington, IL	\$51,850.00
TEGCO Inc. (dba Schaeffer Electric, Inc.); Peoria, IL	\$62,945.00
Foster Jacob, Inc.; Peoria, IL	\$71,500.00
Quick Electrical Contractors; Fairview, IL	\$80,030.00
Ventilation Contractor	
Du-Mont Companies; Peoria, IL	\$158,300.00
Mechanical Service, Inc.; Peoria, IL	\$206,900.00
J.A. Fritch & Sons, Inc.; Peoria, IL	\$209,777.00
Frank Millard & Co., Inc.; Burlington, IA	\$244,000.00
The PIPCO Companies, Ltd.; Peoria, IL	\$248,000.00
Vinson & Sill, Inc.; Lima, IL	\$353,080.00
Plumbing Contractor	
The PIPCO Companies, Ltd.; Peoria, IL	\$192,500.00
Warner Plumbing, Inc.; East Peoria, IL	\$197,600.00

Design Services for University Union Renovations

ITEM DESCRIPTION: Design Services for University Union Renovations. This is a continuation into additional architectural, planning, and engineering services after the initial Union Programming Study was completed.

COST: \$ 864,500.00
\$ 230,000.00 (optional enhanced schematic design)
\$1,094,500.00 total possible award

RECOMMENDED VENDOR:
FGM Architects, Inc.; Oak Brook, IL

FUND SOURCE: Local

SUMMARY OF BIDS: The recommended vendor was selected according to the provisions of the Architectural, Engineering, and Land Surveying Qualifications Based Selection (QBS) Act. Twenty-eight submittals were received.

Wetzel Hall Demolition

ITEM DESCRIPTION: The labor, material, and equipment necessary for demolition and deconstruction of Wetzel Hall on the Macomb campus. Work to include implosion, demolition, proper disposal, recycling, and clean-up of the 15-story residence hall.

COST: \$ 1,485,134.00
\$ 54,554.02 Contingency
\$ 1,539,688.02 Total with contingency

RECOMMENDED VENDOR:
Brandenburg Industrial Service Co.; Chicago, IL

FUND SOURCE: Local

SUMMARY OF BIDS:

Brandenburg Industrial Service Co; Chicago, IL	\$1,485,134.00
Alpine Demolition Services, LLC; Batavia, IL	\$1,490,000.00
Omega Demolition Corporation; Elgin, IL	\$1,595,000.00
American Demolition Corp.; Elgin, IL	\$1,632,200.00
Titan Wrecking & Environmental, LLC; Tonawanda, NY	\$1,703,001.00
Ahrens Contracting, Inc.; East St. Louis, IL	\$1,817,000.00
Ontario Specialty Contracting, Inc.; Buffalo, NY	\$1,893,772.00
Sabre Demolition Corporation; Warners, NY	\$1,987,000.00
BBA Construction, LLC; Normal, IL	\$2,777,000.00
N.F. Demolition, Inc.; Lemont, IL	No Bid
Hayden Wrecking Corporation; Washington Park, IL	No Bid

Dore & Associates Contracting, Inc.; Bay City, MI
 Homrich, Inc.; Chicago, IL

Insufficient BER
 Insufficient BER

Art Department Renovations

ITEM DESCRIPTION: The labor, material, and equipment needed for the Art Department renovations at the Heating Plant Annex on the University's Macomb campus. This is part of the COPS projects.

COST:	\$ 345,000.00	General Contractor
	\$ 171,800.00	Plumbing Contractor
	\$ 239,600.00	Heating Contractor
	\$ 386,200.00	Ventilation Contractor
	<u>\$ 421,000.00</u>	Electrical Contractor
	\$ 1,563,600.00	Total without contingency
	<u>\$ 99,066.00</u>	Contingency
	\$ 1,662,666.00	Total with contingency

RECOMMENDED VENDOR:

Trotter General Contracting, Inc.; Macomb, IL	General Contractor
Warner Plumbing, Inc.; East Peoria, IL	Plumbing Contractor
Vinson & Sill, Inc.; Lima, IL	Heating Contractor
Crawford Company; Rock Island, IL	Ventilation Contractor
The PIPCO Companies, Ltd.; Peoria, IL	Electrical Contractor

FUND SOURCE: Local

SUMMARY OF BIDS:

General Contractor	
Trotter General Contracting, Inc.; Macomb, IL	\$345,000.00
Leander Construction, Inc.; Canton, IL	\$422,900.00
Laverdiere Construction, Inc.; Macomb, IL	\$435,000.00
Hein Construction Co., Inc.; Peoria, IL	Bid Rejected
Plumbing Contractor	
Warner Plumbing, Inc.; East Peoria, IL	\$171,800.00
The PIPCO Companies, Ltd.; Peoria, IL	\$192,500.00
Laverdiere Construction, Inc.; Macomb, IL	\$249,900.00
Heating Contractor	
Vinson & Sill, Inc.; Lima, IL	\$239,600.00
Frank Millard & Co., Inc.; Burlington, IA	\$240,000.00
Commercial Mechanical, Inc.; Dunlap, IL	\$242,700.00
The PIPCO Companies, Ltd.; Peoria, IL	\$324,000.00
Ventilation Contractor	
Crawford Company; Rock Island, IL	\$386,200.00
Johnson Contracting Co., Inc.; East Moline, IL	\$393,280.00
Frank Millard & Co., Inc.; Burlington, IA	\$395,500.00
Peters Heating & Air Conditioning, Inc.; Quincy, IL	\$432,171.00
The PIPCO Companies, Ltd.; Peoria, IL	\$445,000.00
Du-Mont Companies; Peoria, IL	\$445,730.00
Vinson & Sill, Inc.; Lima, IL	\$476,450.00

Electrical Contractor	
The PIPCO Companies, Ltd.; Peoria, IL	\$421,000.00
Quick Electrical Contractors; Fairview, IL	\$458,900.00
Foster Jacob, Inc.; Peoria, IL	\$525,000.00
Oberlander Electric Company; East Peoria, IL	\$540,000.00
TEGCO Inc. (dba Schaeffer Electric, Inc.); Peoria, IL	\$578,580.00

Resolution No. 12.3/2: Food Service Contract

Dana Biernbaum said again, there is a revision, and I want to point out that months of work has gone in to this process of renewing a contract with our current food service provider. We have, the revision, that you will receive in front of you is actually a change in the percentage and thankfully a lowering of the percentage for the academic year fee from 6% down to 5.75%. Discussions with our incumbent vendor continued until just very recently, and so upon resolution of those negotiations we were happy to present to you a reduction in that academic year fee. Are there any questions about that?

Trustee Griffin moved to approve Resolution 12.3/2: Food Service Contract. Trustee Early seconded the motion.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

Motion Carried.

Resolution:

WHEREAS the current food service contract is set to expire on July 31, 2012; and,

WHEREAS Western Illinois University has completed the bidding phase for the management of the University's food service program; and,

WHEREAS the project has been administered in accordance with the Illinois Procurement Code and all other pertinent statutes and rules:

THEREFORE be it resolved that the Board of Trustees approves the food service contract as presented.

Food Service

ITEM DESCRIPTION: The food service contract provides a comprehensive food service program to approximately 4,400 residence hall students who participate in the on-campus meal plan for the Macomb campus and all retail food locations. The contractor will also provide catering services.

The contract period begins August 1, 2012 and extends for five years with an option of (three) one-year renewals for a total of eight years.

COST: estimated \$130,000,000 over eight years (\$15-16M annually)

RECOMMENDED VENDOR:

Sodexo America, LLC; Altamonte Springs, FL

FUND SOURCE: Local

SUMMARY OF BIDS:

Sodexo America, LLC; Altamonte Springs, FL	5.75% Academic Year fee
	16% Cost Plus fee

Two companies that attended the mandatory pre-bid meeting did not bid.

ACADEMIC & STUDENT SERVICES COMMITTEE

Chair Epperly said thank you Lyneir. Man, J.B. got off early, easy. I thought there was going to be all kinds of questions for you. And FYI, I did talk with, we talked I think, Lyneir actually met with some people yesterday to go over some things and so forth, so a lot of those questions have been answered one on one, etc. there on it. With that, would like to turn it over to Bill Griffin, Academic and Student Services Committee, Bill.

Trustee Griffin said we have three reports and one resolution. The first two reports involve Vice President Biller, and Robert Andersen and Andy Borst. If you would care to comment on Report 12.3/4.

Report on Financial Aid Programs

VP Biller said thank you. Report 12.3/4: Annual Report on Financial Aid, would like to turn the podium over to Mr. Robert Andersen, our Director of Financial Aid. Robert Andersen said thank you very much Trustee Griffin and welcome to our Board of Trustee members. This is kind of a very nice time to kind of give an overview of what's been happening in the Financial Aid area. In your IBHE report, you'll notice that there is a somewhat significant increase from prior year to this year. There's about an almost \$10M increase. However, almost all of that increase is in two programs and their both federal. The Pell Grant Program and basically all of the loan programs of the federal government. The reason for this is that over the past couple of years there has been a new initiative that the federal government brought up was the two Pell's in an award year. So, what is happened is that many students that normally could not attend summer school were able to because they could get another Pell Grant during the summer session and also get another loan, and without any penalty to them. In the past, you could, if you didn't attend a term or you were part-time one term you could use that leftover money for summer money, but now with this second year Pell that was all good. Now what has happened, so that increase there's \$3M increase just in Pell Grant just because of the summer, basically the summer additions and also the loans were increased some of it because there were more students eligible for Financial Aid, but a very good percentage of that was in the summer money. So that is the large increase.

Also, we had a \$200,000 increase in Federal Work Study during this year, during the 10-11 year. And that was because of stimulus money and we were able to add to that for student employment, and we had to scurry because we received this money in August right before school started and we had to find people

quickly to spend \$200,000. Now, that was all good. It was all helping students, but that was a one-year shot and that will no longer be available.

Another thing that's happened is that because of the way Congress works, recently anyway, federal law seems to be changing based on the budget process. And so much of the law changes happened recently in this Budget Recision Act and so Pell Grants were reduced. They completely got rid of the second Pell in an award year for the 11-12 year and future. And they also, to pay for the Pell Grants in the future they also got rid of the interest subsidy for graduate student loans. So, that was something that we did not expect, but it was one of these things that happens. It was over a two-week period, they looked through all the bills and said where could the least impact be, and that's what happened. So, because they had to make up for several billion dollar deficit in the Pell Grant funding and so they made it up that way. So, that's basically what has happened and so we're seeing that probably, in the future here, it looks like this is going because we're not finished with the 11-12 year yet, but it looks like we are going to have similar funding to the 09-10 year in the future. So, other programs that they basically stayed even with, and if you look in the total dollar amounts they're about, there's \$100,000 here, \$100,000 there increases in some programs, but for the most part things have stayed very stable.

And that brings me up to another point that's happening. Because of this stability and because of increase for our new students increase tuition and that type of thing, and the economic climate which has reduced what we call family contribution. In fact the average family contribution has reduced almost \$500 from 09-10 to 10-11, and that is a very significant change for us. It increased the number of loans for one thing and it also, in the future, we're also seeing in 11-12, when I do statistics we're about the same family contribution, even though the costs have gone up. And what that does to us is that we then create what we call an unmet need figure that is increasing, and what that means is that we have a cost of education, we subtract the family contribution, we take away any financial aid that students can get through the federal, state, and institutional sources and the remaining is what we call unmet need. And that has increased substantially now, and we're at the \$4,000 level and increasing and that's not good. And so, one of the things that I was so pleased about was and Andy will be talking about it at length is the new Commitment Scholarship. Because 70% of our students are on financial aid, receive financial aid now, and even more than that now, it's close to 75%, but on a need basis that has gone up to about 70% and so this new award will really help those students, those needy students to help bridge that unmet need gap that they have. Because we're actually asking the families to do more and do more and do more. We have a program, federal program called Parent Plus Loan and that is increased \$3M from 09-10 to 10-11, and so it's again we're asking parents and families to do more and more. Of course, those types of funds are credit checks and that type of thing, so our neediest families can't usually borrow those funds. That's where we're at at this point.

To go over one other thing that's happening. Last year when I talked we had our first early suspension of MAP award, that's the Monetary Award Program in the state, and that last year was March 26th, the suspension date. What that means is that any student that applied with their FAFSA or their Free Application for Federal Student Aid after March 26th did not receive a MAP Grant, even though they may have been eligible. And so, that is a very difficult amount of money to come up with for a family. That maximum is \$4,720, so it's approximately just a little less than half of our tuition and so it's, that really makes a huge difference for those families. And so what we have done and talked about the increases in application, the increases, 16% increase, it's about 35% higher than two years ago. So we are doing everything we can, every two weeks we send out notifications to students that have not filed their FAFSA that should be. So all new students are getting those requests, and then all continuing students that we do not have a FAFSA application for, get that notification. And so I believe that's really helped and also all of our Discover Western's, all of our welcome receptions, everything we talk heavily about getting that application in. And I'm very pleased to say that our last several sessions have indicated that it looks like

almost 90% or more have filed their FAFSA that come to those welcome receptions, so that was a very good session, good thing to note.

As Dr. Biller said, we are up 16% in FAFSA applications. We're also, I just checked the figures this morning, we are now at 9,200 FAFSA applications, all of this past year we had about 13,000. At this time last year, we had just over 8,000, so it's really is, I think that whole thing has helped. We also have a lot of families that are concerned about finances, and they are taking that extra effort to do that. Now my biggest concern is those families that procrastinate and do not apply on time. That is very difficult to help them out. We can come up with some federal aid, but lacking that state aid that it's a huge gap to come up with.

I think the other couple of things that I would say that has really been helping lately, we had a concerted effort to completely revamp our website this year. It is much easier to navigate. I think we've gotten a lot of positive comments from families and students about the website and how easily it is to navigate.

And we also, our first year at imaging, although things have not always gone as smoothly as we want to. Again with a homegrown system, a purchased imaging product is not always easy to fit. We always think it's kind of like putting a square peg in a round hole in some cases. But we are doing everything we can, because our goal is to be paperless in the future. So we are going towards that end. And we also have worked very heavily, I think we're very close, about 90% now into making almost all of our paper reports that, and Financial Aid has tons of reports, and almost all of them are now electronic. We're trying everything we can to save money, and to make that electronic means possible. I'll just, if there's any questions? Trustee Griffin said thank you Mr. Andersen, do you want to field any questions, you or Gary. Any questions from the Board? Ok, thank you.

Western Commitment Scholarship Program

Trustee Griffin said the second report deals with Western Commitment Scholarship Program, and I will anticipate some of the comments that I hope will be made, it's an excellent program, at least as you outlined. So, you just have high standards now to achieve. Andy Borst said yes, thank you Trustee Griffin. The report in your packet outlines the new initiative designed to increase enrollment for students with mid-range and high ability academic profiles. The program offers a guaranteed 4-year scholarship to students who have an ACT score of 22 and a high school GPA of 2.0 or higher at the time that they're accepted to the University. The scholarships are only for new, full-time freshman and may be used on both campuses as well as may be used for internships and study abroad travel. The scholarship has four levels with increases in amounts as the student's academic profile increases, so for students who score in the 99% on the standardized exam on a college entrance exam and worked hard in high school, we can now offer them a scholarship that will cover the majority of their expenses.

An example of the impact of this program is the best of the best for our class of 2016 will be coming from Macomb High. We have a student with a perfect ACT score, who is choosing to stay local as well as students who have above a 32 ACT that have, they are choosing to stay local. The program is funded through a reallocation of appropriated funds previously used for merit-based scholarships for first year students as well as a planned and increase in enrollment of these students. The President's Leadership Team approved the program as a two-year pilot program with the expectation of an increase in enrollment of these students, and I want to be clear that we will honor, we will do our best to honor a student's scholarship for the four years. So the two-year pilot assumes that once a scholarship has been awarded to a student, it will be honored for those four years, and if we are not successful in increasing enrollment in this targeted group, then we will not offer additional scholarships after that two-year period. So far, we have offered 1,511 Western Commitment Scholarships to prospective new freshman for the fall of 2012 semester. We don't expect all of these students to choose Western, but if we can enroll one-third of these students, it would be an enrollment increase of approximately 100 students, very quality students. This

program is a pretty significant shift in how we've awarded non-donor scholarships, so at this point I'm happy to entertain any questions that you have about the program.

Trustee Houston said you send the letters out with the acceptance, now do they have a certain time table to get back to you? Andy Borst said no, only the top level are expected to get back to us on if they're accepting the letter. Our national standard says that we need to give the students at least until May 1st, to respond to us. So, by choosing to enroll at Western that's considered as acceptance of the terms and conditions of the scholarships. We do follow up with students about if they've signed up for orientation, if they've signed up for housing. A requirement for receiving the scholarship is that they submit their FAFSA to us so we'll be able to track the impact of need-based aid versus merit-based aid of the program. Trustee Houston said do they then have to respond by May 1st or when do they have to accept. Andy Borst said by choosing to enroll in Western, that's their acceptance. Trustee Houston said so it doesn't make any difference whether they do it in August or....Andy Borst said right, right. Dr. Biller talked about a yield strategy for us in terms of what we're doing in going out to the community. Lots of students are showing interest in Western. We just need kind of that last push to encourage students to actually choose Western. We talked about narrowing it down from 11 to 5, now we just want to be that one at the end.

Trustee Griffin said Andy, what's the total funding for this program over two years. Andy Borst said the total funding? Assuming that we have the increase in enrollment, the first year would likely cost about \$1M, accounting for attrition over four years and assuming that we continue this program over four years it is likely increase to \$3.2M in total cost. A lot of that cost, if not all of that cost, will be offset by increases in tuition, fees, and room and board revenue from those students. Trustee Griffin asked have you projected any enrollment figures for the four categories? Andy Borst said I have projected in the packet some tentative numbers of what we can expect. It's still fairly early. We approved this program in December, so that means that we weren't able to carry the message of this program through our primary recruitment cycle so we'll be able to see what's the impact of the actual scholarship award and then next year we'll be able to tell the story of the scholarship as well award them. So, these next two years will be very telling for the program. Trustee Griffin said in other words, you've not assigned, pre-assigned a certain dollar amount in each of the four categories. Andy Borst said yes, so the lower scholarship at 22-24 range is \$1,000. Trustee Griffin said yeah, I know that and you haven't assigned any tentative numbers to those. Andy Borst said Table 5 within the report. Trustee Griffin said ok, thank you. Andy Borst added and those are based on projected yield of what we've done for the last three years, so that's how we got to that number. Dr. Biller added Table 7 will give you the estimated cost, program cost per year. Trustee Griffin said any other questions? Thank you Andy and Gary, thank you.

RPTA 3-Year Program Report

Trustee Griffin said the next item, another report we return to Ken Hawkinson. Provost Hawkinson said I would like to invite Dr. Dale Adkins, who is the Chair of Recreation, Park and Tourism Administration, and you see the report on the RPTA 3-year program in your packet, and Dale is available for any questions. Chair Epperly said I just, I didn't catch it here, what's the hour requirements? Dale Adkins said the hour requirement? It's 120-hour program, so it is 120 hours. And the accelerated program was crafted in part by our program coordinator in the Quad Cities, John McLean, who could not be here today because his mother passed, and Assistant Vice President Kristi Mindrup was instrumental in helping us put together what has come to be a very interesting experience with the students. We know from statistics that after the students hit the Quad Cities front page of the website, that the second most heavily visited site is the accelerated options that are available at the Quad Cities. And so, the students find it to be most rigorous cause it is a year-round option, but they can complete it in three years. It has taken a tremendous partnership with Black Hawk College to coordinate schedules, so that we're offering classes that are compatible with the courses that the students must take at Black Hawk to be a part of the program for completionability. And have taken a tremendous amount of coordination and collaboration with our

colleagues in other departments cause we block our schedule, so our student are basically taking their classes on Mondays and Wednesdays, their minor courses on Tuesdays and Thursdays from other departments within the University on the Quad Cities Campus. And then we coordinate with Black Hawk as well so it's a real interesting matrix of trying to coordinate that, but it's been great. And we've had two students graduate from this program, many of them start and realize it may be more than what they had bargained for, but they are still looking at it. And we know that from the research, students are looking for completeability and being able to have access. And because of our program having an internship built into our accreditation nationally, that really allows some great flexibility for that last semester for a student to be able to do a professional internship out in the field. So it's made it a very attractive program for the students who are choosing to go that direction. Are there questions I might be able to answer for you?

Trustee Early said I just wanted to say kudos to you and all the other institutions and departments involved in doing something that obviously is keyed into the advantage to the student and offering them a nice opportunity. Dr. Adkins said thanks, we enjoy it. We've got great students, great faculty up in the Quad Cities, great spirit of collaboration. I mean, the thing that has been most renewing to me personally through the whole experience has been how the focus has been truly, Cathy, on students. In that we really tried to say "what is best?" Under Vice President Rives, the money has been made available to partner with money from Black Hawk for marketing purposes, and it just continues to strengthen that effort of collaboration and working together, so it's really been a real privilege to be a part of that.

VP Rives said I just to say earlier we talked about the English major in the Quad Cities. It was that same analysis that Kristi does to say when are courses offered and in what sequence that she went this can be done in three years, but I don't know programmatically if it makes sense because that's an academic issue. So, she passed it to Dr. Dale and his staff and so that completeability and rotation analysis we do is really, really important and really leads to innovation. I also wanted to say this has been recognized by the Wall Street Journal as a Best Practice and another business journal as a Best Practice, so just wanted to add my two cents. Trustee Griffin said any other questions? Dr. Adkins, thank you. Dr. Adkins said thank you so much.

Resolution No. 12.3/3: Honorary Doctorate Award Recommendation

Trustee Griffin said the final item is a resolution. We will return to Dr. Hawkinson. Provost Hawkinson said yes, I'm delighted to present this resolution to the Board. The nomination letters for Mr. Lane came from Vice President Joe Rives, and they were glowing. I chair the Honorary Doctorate Committee, and it was a unanimous recommendation that we offer this honor to Mr. Lane. So, I think if any other information is needed, Joe knows Mr. Lane I think quite well and could if there's additional need. Trustee Griffin said I should have made a motion to pass the resolution, let me do that now.

Trustee Griffin moved to approve Resolution 12.3/3: Honorary Doctorate Award Recommendation. Trustee Cole seconded the motion.

Trustee Griffin said now we can talk here. Trustee Ehlert Fuller said so moved, and I seconded. Trustee Griffin said what's the pleasure, do you want to have the resolution read or to accept it? The Doctorate of Humane Letters is will be conferred at a commencement ceremony, but will it be awarded within six months? Next year? Provost Hawkinson said it's my understanding he's not available this year, but next year. VP Rives added he had international travel at this year's commencement, and we are on his schedule for next year in the spring, a year from this spring's commencement ceremonies. Kerry Lemaster said and the plan is to have that, have this conferred at the Quad Cities Commencement.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes

Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

Motion Carried.

Resolution:

WHEREAS Mr. Robert W. Lane earned his bachelor's degree from Wheaton College in 1972 and his master of business administration degree from The University of Chicago in 1974; and,

WHEREAS Mr. Robert W. Lane joined the John Deere corporation in 1982 and served as chief operating officer from 1996-1999 and president and CEO from 2000-2009; and,

WHEREAS Mr. Robert W. Lane retired as Chairman of the Board of Directors of John Deere in February 2010; and,

WHEREAS Mr. Robert W. Lane in his role as president and CEO of Deere and Company donated the former John Deere facility in Moline for the development of a Western Illinois University-Quad Cities Riverfront Campus, which opened in January of 2012; and,

WHEREAS Mr. Robert W. Lane advocated for a one million dollar gift made by the Deere Foundation and the Moline Foundation for the establishment of the School of Engineering at Western Illinois University-Quad Cities:

THEREFORE be it resolved that the Board of Trustees of Western Illinois University approves the conferral of the Doctor of Humane Letters upon Mr. Robert W. Lane at a Western Illinois University commencement ceremony.

Chair Epperly said thank you Bill. International travel does not include Macomb? We will ask Rita to come up for the Audit Committee to give us a report in regards to the External Audit Report.

AUDIT COMMITTEE

Report on Internal Auditing

Rita Moore said you are just now receiving this report, because at the actual final compliance with the Audit Report was released Wednesday afternoon, so that's why the delay in getting the report out to you. Basically, we had pretty favorable results. We had seven audit findings. The Financial Audit was actually released in February, so that we could do the bonding so that has been out there and is on the Auditor General's website. The Compliance Audit can also be found on the Auditor General's website. I've given you the link listed here. We can send this to you electronically also. We basically had the seven audit findings listed. In comparison, I also did an analysis yesterday of everyone else's that has been released yet. Southern and Northern's have both not been released yet. I would anticipate those maybe today, and if not early next week, but we looked pretty good for the number of findings overall.

I've also included here status of what other external audits have been performed so far this year. It was previously mentioned as the HR was in here for the civil service and that occurred. We have not got the report back for that that's why it's not listed here. It will be forthcoming. To give you a little bit of

structure of the Internal Auditing Department and what our requirements are. We are mandated by a state, the State Internal Fiscal Control and Internal Auditing Act, and then we also have to follow the International Standards for the Professional Practice of Internal Auditing.

We, too, have concerns with current legislation going on. There was a bill passed yesterday, Senate Bill 3794, it also impacts Julie's area in the reporting function in the timeliness of when, how timely the state's getting, their financials are out. And that bill passed the Senate yesterday. It also requires that the Internal Audit Department audit that function on an annual basis, so that again will add to our load of required audits that we must do. On the back side of the sheet, you also see the current status of our Internal Audit Plan for this fiscal year, and where we anticipate to be. In June, if we don't get everything completed it usually rolls forward or we reassess the risks across the year. And then, just the other audit activities that occurred throughout our department during the year. If you have any questions, let me know.

Chair Epperly said questions, comments? The, and just FYI, this external audit finding comparison I met with Rita yesterday and she gave it to me, but congratulations to Rita and her staff that Western, as she mentioned, had seven I think total findings, if I'm wording it properly, and there were several schools that were in the thirties. There was, I won't mention any names, well maybe I should, no I won't but we were basically amongst the very lowest. One school was lower, everybody else was above us in the state in the number of findings, and to me that's a compliment to the job that you're doing. Rita Moore said that also goes to credit to the whole University because they come in and audit every area of the University, so from procurement to transportation. They're all over the University during that audit period, and needless to say they'll probably be back at the end of the month or beginning of May. Thank you.

Trustee Cole said so have we put anything in place for corrective action plans to try to correct these seven findings? Rita Moore said right, for these findings the action plans are listed in the audit report as it released, so yes action plans are in place to take care of those. Some of them are already taken care of. We have had the time card audit finding for probably seven years, maybe eight, at least as long as I've been here and that should go away this year. We've got everybody doing positive time reporting this year. Chair Epperly said any other questions, comments? Thank you Rita.

PRESIDENTIAL ASSESSMENT AND EVALUATION COMMITTEE

Chair Epperly said with that we'll move into the Presidential Assessment and Evaluation Committee. It shows on the agenda that Mike Houston is chairman, and that was all set up, again, before our recent appointments. With the recent appointments, I did talk to Carolyn and have asked her if she would be actually chair of that committee. She has prior experience from evaluations and so forth and I thought that the chair, which Mike did too. Mike agreed that we thought Carolyn would be the right person and so Carolyn will be chairing that up. I've asked Cesar to also sit on that committee from the student side of it. They'll be working with Kerry here over the next few weeks and so forth as to putting together the process and timelines, and we'll be getting notice out to everybody and so forth. So that's in the works. I'll talk about committees here a little bit under new business, so forth. So, any questions on the assessment, Presidential Assessment and Evaluation Committee?

GENERAL DISCUSSION AND ACTION ITEMS

Resolution No. 12.3/4: Release of December 16, 2011 Executive Session Meeting Minutes

Chair Epperly Moved to approve Resolution No. 12.3/4: Release of December 16, 2011 Executive Session Meeting Minutes. Trustee Houston seconded the motion.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

Motion Carried.

Resolution:

WHEREAS pursuant to Section 2.06(c) of the Open Meetings Act, the Board of Trustees of Western Illinois University has reviewed the minutes of the executive session minutes of December 16, 2011, to determine whether the need for confidentiality still exists with respect to all or part of the minutes:

THEREFORE be it resolved that the Board of Trustees of Western Illinois University approves for public disclosure at this time the following executive session minutes: December 16, 2011.

Resolution No. 12.3/5: Calendar Year 2013 Board Meeting Schedule

Chair Epperly moved to approve Resolution 12.3/5: Calendar Year 2013 Board Meeting Schedule. Trustee Cole seconded the motion.

Trustee Early asked isn't June 8th a Friday? Kerry Lemaster clarified this is 2013. Trustee Early said oh, 2013, I'm sorry.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

Motion Carried.

Resolution:

WHEREAS Western Illinois University is subject to the requirements of Section 35-25 of Senate Bill 241 which states: "Meetings of the Board shall be held at least once each quarter on the campus of Western Illinois University..."; and,

WHEREAS the Vice Presidents, Budget Director, Board Treasurer, Institutional Research and Planning Director, Equal Opportunity and Access Director, Internal Auditor, Alumni Director and the Assistant to the President for Governmental Relations have been consulted regarding the State of Illinois, IBHE and Board of Trustees deadlines and regulations; and,

WHEREAS the members of the Board of Trustees have been consulted beginning on February 22, 2012 about the 2013 proposed meeting schedule:

THEREFORE be it resolved that the Board of Trustees approves the following meeting dates for calendar year 2013:

March 29, 2013 (Friday) – WIU, Macomb

June 7, 2013 (Friday) – WIU, Quad Cities Riverfront

October 11, 2013 (Friday), WIU, Macomb

December 13, 2013 (Friday), WIU, Macomb

The 2013 Board Retreat date and location will be determined by the Board at their 2012 Retreat

Resolution No. 12.3/6: Trustee Appreciation – Jesse E. Andrews

Chair Epperly said is Jesse here? I didn't think he was going to be able to make it. Anyway, resolution I'll move then have some comments.

Chair Epperly moved to approve Resolution 12.3/6: Trustee Appreciation – Jesse E. Andrews. Trustee Cole seconded the motion.

Chair Epperly said a few comments. Jesse stepped down, had to step down as Trustee. Cesar was appointed as I mentioned earlier but I just wanted to tell Jesse and I told him this verbally, but how much I admire and respect the job that he did. Jesse graduated I want to say, technically graduated, didn't go through ceremony, had the hours to graduate actually one or two semesters, about a...President Thomas said he went through the ceremony. Kerry Lemaster added he graduated. Chair Epperly said oh, did he go through ceremonies, oh, ok. He graduated actually a semester ago, decided to come back to get another degree and so forth. In addition, he's paying his own way, works at the Hampton Inn. I was there. I have this weird habit of waking up at 5:00 in the morning normally, and I go down the Hampton Inn one morning and here's Jesse behind the desk. I said what are you doing here, and the guy is working full-time, paying his own education, graduated, come back for a second degree, etc. there on it. So I just thought I just admire what he's done and again just proud of the accomplishments that he made and so forth. So, we will get a couple of things to Jesse accordingly, but I just wanted to say thank you. With that, oh a vote, we need a roll call on that.

Roll Call

Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes (VIA TELECONFERENCE)
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Hare	Yes
Trustee Houston	Yes
Trustee Salas	Yes

Motion Carried.

Resolution:

WHEREAS Mr. Jesse E. Andrews has admirably served the students of Western Illinois University as a member of the Western Illinois University Board of Trustees beginning July 1, 2011 through February 13, 2012; and,

WHEREAS Mr. Andrews conscientiously served the citizens of the State of Illinois as a member of the Academic & Student Services Committee and during his tenure on the WIU Board of Trustees saw the completion and opening of the Quad Cities Riverfront Campus Phase I, the installation of new turf on Hanson Field, and the inauguration of the eleventh president of Western Illinois University; and,

WHEREAS Mr. Andrews has served as a role model for fellow students and for student trustee peers:

THEREFORE be it resolved that the Western Illinois University Board of Trustees expresses its heartfelt appreciation and congratulations to Jesse E. Andrews for the invaluable service he has provided to Western Illinois University, the Board of Trustees, and the State of Illinois as a member of the Western Illinois University Board of Trustees from July 1, 2011 – February 13, 2012.

OLD BUSINESS

Chair Epperly said old business, I've been talking to Andrea this week. Andrea would you like to come up and for the new Trustees that are here and weren't here the last meeting. You probably picked up if you read the minutes, and I'm sure all of you read the minutes from last meeting. But anyway, I find my notes here, I had asked and this goes back to I refer to it as the Penn State issues, but basically I challenged Andrea and a few of the people there last time that I just wanted to be very comfortable as a Board member that we had procedures and things in place that where people could respond, where people could access whatever and so forth. That we had, I call it our bases covered from those standpoints, and basically from a protection and safety standpoint of kids and camps and so forth. And so Andrea and I have had a discussion there, and very simply the purpose was for her and whoever she thought necessary to evaluate all those processes over the past 3-4 months and are they what they need to be? Do we need to make any changes? Maybe check with some other institutions to see what they're doing, if there's anything needed, etc. So, any comments, thoughts, whatever.

Andrea Henderson said ok, I'll share some general information with you regarding what we found when we looked at some of the other institutions and what they were doing. Basically, all of those institutions that we were looking at did have decentralized processes like we use here at Western Illinois University, so based on the type of complaint that is brought forward that complaint is taken to the appropriate office is handled in that appropriate office. What I did learn was that Trustee Epperly had asked me to ask about anonymous reporting. I did find out that Eastern Illinois University does have an anonymous reporting line that they utilize. It's a website, and that report goes directly to their office of public safety who then disseminates the report as they would determine necessary. I did also find out that, I believe it was Northern, let me find that...one of the institutions also allows for confidential reporting, but only when there is no, when the victim does not want anything to happen. They just want to report it so that it can be included in the reporting statistics. So I did find out that information as well.

Andrea Henderson continued other than that, the decentralized processes typically what is being utilized. I did check into the ethics point again and that's a web-based or hotline service, but it's basically used for nonemergency type reporting. So if it was something of a criminal nature or of an assault nature that wouldn't be something that we would want to utilize, because what they do is they collect data from all the reports that come across. They use those metrics from different things, however, the emergency reporting still goes to the police department.

You also asked me to find out who has access to facilities. I did talk with the Office of Public Safety regarding key control access and issues of that nature. I can provide you with some general information. I do believe Bob and Tammy are still here if you have specific questions about key control access.

Basically, access is provided to individuals based on a supervisor saying that that person needs access to a particular building/office, and they have to sign a key request form. Then the individual for whom the key is requested has to pick that up and sign for that key. And they keep accounting, the Access Control Office over there, keeps accounting of all the keys as they're issued and returned. Physical Plant also has some dissemination of keys, basically for their employees they give them a key to a lock box and then there's also a, what they call a sequence lock that allows them to get into that set of keys that they specifically need for their entrance into their building. Then, for overtime calls, employees must check in with OPS and then they go and retrieve their keys from their sequenced box. Also, there are contractors who have continuous orders that are allowed to access keys. They have a sequenced lock that gives them the access to the keys that they need for their continued, in order to do their continuous orders. And then there are also contractors who pick up keys at OPS, those are ones who do not have the continuous orders and they would return those to OPS each day. Have I misstated anything or have I? Bob Fitzgerald said no.

Andrea Henderson continued for the residence halls, of course the students have access to their building, the public areas and the floor that they live on. Staff: their apartments, public areas, student rooms, but they would only enter the student rooms if there was a health or safety issue, a life or safety issue. Physical Plant staff has access to the public areas, the room keys via a check out system, and then the Office of Public Safety has access.

For the athletic facilities, the information I received the staff and coaches they, these are public buildings so we do have within the open hours of the building, we do have public within the building, but to keyed areas staff and coaches. They said that for their day camps they don't have any volunteers but they do hire sometimes temporary individuals to help with the camps. Does that answer your questions on those issues? Chair Epperly said yeah.

Andrea Henderson continued the protocol or procedures. If situations arise, of course it depends on what the situation is as to what the protocol or procedure would be, but WIU does have a full emergency operation plan. It also has an emergency response team which includes everyone or includes individuals who are in decision-making authority positions and who could make decisions regarding the circumstances at the time. They include: the President, Vice Presidents, Assistant Vice President, the Assistant Director of Physical Plant, someone from Counseling Center, the Deputy Director of Physical Plant, the Office of Public Safety, the Health Center, McDonough County Emergency Services, the Dean of College of Fine Arts and Communication, Sodexo, Purchasing, University Relations, Center for the International Studies, and University Libraries Personnel. There are also emergency coordinators in each building. There's at least one person who serves as an emergency coordinator in the building. The reference guide that is online, and I did provide you a document with links to some of these if you want to go and take a look at some of the documentation that's out there. There is an emergency reference guide which also includes basically step-by-step procedures on how you would handle a particular situation. It goes anywhere from general evacuation procedures to choking, heart attack, includes general information regarding if you witness suspicious behavior or some type of assault, the actual steps you should take. Also includes specific steps on sexual assault victims as well. And then it contains a list of numbers of individuals that you could contact for resources for any of these particular incidences that might happen. Did that answer those questions? Ok, and then background checks. If you had questions about that, I believe Vice President DeWees would be able to answer your questions on background checks.

Trustee Cole said I have one question. It is in regards to the residential halls, you spoke about the students having access. Who has access to the stairwells, and do their keys only open the floor that they reside on? John Biernbaum said currently, the elevators are keyed but the stairwells are not, as per the fire department doesn't allow that. We could lock every fifth one, but several years ago because we used to lock the stairwell doors, but several years ago there was a fire in Chicago where a young man was trapped

and couldn't get back up. And so, the fire policies require that we keep those unlocked. Chair Epperly said any other questions, comments? Thank you, Andrea. I appreciate that. I know I created a lot of work for you the last three months, but I knew you were up to it, so I appreciate it. If anybody has any questions, any suggestions in the future, whatever, be sure to what I call bring them to the table there on it. Any other old business that I'm not aware of?

NEW BUSINESS

Chair Epperly said new business, I just wanted to mention committee assignments. Since we do have the full board, as I mentioned earlier I asked Lyneir before any appointments to be in charge of the Finance Committee. Lyneir also has been our civil service representative attending the meetings there from the civil service standpoint. I did ask as I mentioned there during the Presidential Assessment, if Carolyn would handle the, be in charge of the Presidential Assessment Committee, which she said yes and Cesar also. I did ask, I have been in charge of the Audit Committee, I've asked Mike now to take over the Audit Committee, which he said yes for the balance of the, at least for this term so forth there on it. Then we have to decide after, I call it, after the next elections and so forth. I did talk with Cathy and Phil this morning and just basically said, explained very quickly you know what's involved a little bit or what the committees are, I guess you'd say, asked for their input as to what they would be interested in so as we move forward down the road I'll be talking with them and appoint them to a committee and so on. So, whatever their primary interests are and we'll work that out. I also talked with Bill Griffin and Bill will continue to be the chair of the committee that he's been involved with from the student services standpoint, so I think we've got most of those covered, pretty much everything covered now for the next number of months. Again, it's a joy to have a full board so you can break up a few of the responsibilities and so forth there on it. Anything else under new business?

NEXT MEETING

Our next meeting will be June 8, 2012, at the Quad Cities Riverfront Campus in Moline.

There being no further business to come before the Board, a motion was made and duly processed to adjourn the meeting of the Board at 11:46 A.M.

William L. Epperly, Chair
Kerry L. Lemaster, Administrative Assistant to the Board

cr