

## Parking Permit Instructions for WIU Speech-Language & Hearing Clinic:

1. A parking permit is required in certain lots from 7:00 a.m. - 5:00 p.m., Monday - Friday, and at all times (24 hours) in certain lots or spaces as posted.
2. You will need to be registered **BEFORE** your appointment time.
3. Call our office at 309-298-1955 or email Jennifer at [JJ-HOWARD3@WIU.EDU](mailto:JJ-HOWARD3@WIU.EDU) and provide the information on the enclosed Parking Registration Form.
4. Provide the name of the person who is being seen at our clinic as well as the name of the vehicle operator.
5. **A visitor pass is required to park in the Speech & Hearing Clinic Spaces and must be displayed from the rearview mirror.**
6. The plate number of the vehicle must be written on the pass in **RED**. Passes without a plate number are invalid.
7. Parking passes are only valid through the date on the pass.
8. If you have a Handicap placard/ permit, you may park in any of the handicapped spots.

## Driving Directions for Speech & Hearing Clients:

1. Drive on MURRAY STREET, turn onto SHERMAN DRIVE, turn into the SEAL HALL PARKING LOT
2. Park in the spots marked for Speech-Language-Hearing Clinic. (**Look for the purple signs!**)
3. Go west towards MEMORIAL HALL (the building with the large Satellite Dish on the rooftop.)
4. **The Speech-Language & Hearing Clinic is located on the 2<sup>nd</sup> floor of MEMORIAL HALL, room 229A.**

**If you need assistance, please call our office at (309) 298-1955**