

YPAS Bus Reimbursement Application

2023-2024



The Performing Arts Society is pleased to offer **one \$250 reimbursement per district per date of event** attended. Even with the generosity of our sponsors, funding is significantly stretched throughout this academic year. We urge you to consider carefully how critical reimbursement will be for your school district. However, it is our hope that providing this funding will assist with any barriers you may be facing in order to enjoy the quality arts programs offered this year.

PLEASE NOTE: Teachers must confirm attendance numbers with YPAS Representative at the show, in order to be eligible for reimbursement.

Application is easy:

1. Fill out the form below. To avoid delay please ensure ALL fields are completed.
*Required Field. If ALL Required fields are not completed, Payment cannot be processed
2. Mail this **COMPLETED FORM** to:

YPAS, c/o WIU COFAC
Browne Hall 115, 1 University Circle
Macomb, IL 61455

One form must be submitted PER EVENT DATE by each school district within 30 days of attendance (See calendar on back for dates and details.) You may make copies of this form as needed.

*School Name/District _____

*Contact Name _____ *Contact Phone _____

*Address _____ *E-mail _____

*Nine digit Federal Employer ID # of **School** requesting Bus Reimbursement _____
(NOT Tax Exempt #)

*Number of **Students** in Attendance _____ *Number of **Adults** in Attendance _____

*Number of Buses _____ (for informational purposes only)

*The Performing Arts Society will prepare a bus reimbursement check payable to the following
(NAME OF SCHOOL OR DISTRICT):

*Reimbursement should be mailed to the following address (address, city, state, zip)

Special Notes or Comments:

Payment Calendar

Please remember PAS will be unable to reimburse bus costs if the completed **Bus Reimbursement Application for each date of show the school district attended** is not received by the due date.

Please Check show attended

YPAS Show	Attendance Date	Due Date
Jazz Holiday	December 1, 2023	January 5, 2024
West Virginia Dance Co.	January 25, 2024	February 26, 2024
Ayodele Drum & Dance	February 26, 2024	March 26, 2024
Steel Band Performance	April 26, 2024	May 28, 2024

Following Section to be completed by person filling out this Bus Reimbursement Form

Name (Printed)

Cell Phone

Signature

Thank you for participating in the 2023-2024 YPAS Season!

If you have any questions, comments, or concerns please contact:

COFAC 309 298-1618 or E-mail: YPAS@WIU.EDU

