

AGENDA

Civil Service Employees Council

Thursday, February 7, 2019, 1:15 pm
Capitol Rooms

****Approve voting from alternative location.**

Present:

Non-voting members:

Absent:

Non-voting members:

- I. **Director of Human Resources** (Amelia Hartnett):
- II. **Vice President for Administrative Services Report** (Bill Polley):
 - a) Mail service between QC Campus and Macomb
- III. **Group Concerns:**
- IV. **Minutes** (Lisa Turke):
 - January 2019
 - a. Motion to approve Minutes:
 - b. Seconded by:
 - i. All approved, motion carries.
- V. **Treasurer's Report** (Christine Staley):
 - January 2019
 - a. Motion to approve Treasurer's Reports:
 - b. Seconded by:
 - i. All approved, motion carries.
- VI. **President's Report** (Steve Whan):
- VII. **Civil Service Employee of the Month** (Christine Staley):
 - a) January EOM – Dyan Root
- VIII. **Employee Advisory Committee Representative** (Peter Skrypkun):
- X. **WIU Quad Cities Campus Report** (Steve Whan/Dawn Schmitt/Nicky Friedrichsen):

AGENDA

XI. **Representative Reports to Council**

- a) **Affirmative Action Internship Committee** (Butch Smith):
- b) **University Diversity Council** (Butch Smith):
- c) **Website and IT Issues** (Lisa Turke):
- d) **Training and Development** : (Dan Rathjen)
- e) **Update on Clerical Union** (Amy Wood):

XII. **Committee Reports**

- a) **Policy & Appeals** (Christine Staley):
- b) **Awards and Selection** (Gail Ault):
- c) **Constitution/Election** (Butch Smith):
- d) **Education** (Dan Rathjen):
- e) **Fundraising/Social Events:**
 - i) Buffalo Wild Wings fundraiser (Lisa Turke):
 - ii) Spring 2019 luncheon – (Christine Staley)
(1) Luau
- f) **Mentoring** (Steve Whan):
- g) **Open Meetings Act Requirements** (Christine Staley):
- h) **Provost Advisory Council Report** (Butch Smith):
- i) **President's Advisory Group** (Steve Whan):

AGENDA

- j) **Planning Task Force** (Christine Staley):
- k) **Benefits Committee** (Christine Staley):
- l) **Master Plan Implementation Team** (Steve Whan):
- m) **University Tech Advisement Group** (uTAG) (Amy Wood):
- n) **Univ. Comm. On Sexual Orient. & Gender Identity/Expression (UCOSOGIE)**
(Butch Smith):
- o) **Social Responsibility Task Force** (SRTF) (Christine Staley, Lisa Turke, Nichole Friedrichsen)

XIII. **Old Business:**

- a) Membership drive
- b) Update to flyers
- c) Combine Education and Training/Development
- d) Talk about Clerical and Secretarial groups
- e) Purchase of Legacy Brick @the Alumni Plaza
- f) Luncheon complaints and Sodexo

XIV. **New Business:**

- a) Feedback/ Discussion of HR info session
- b) Examine the CSEC Constitution
- c) Scholarships

XV. **Meeting Adjournment:**

- a) Motion to adjourn:
- b) Seconded by:

XVI. **Next Meeting:** March 7th – Capitol Rooms