

AGENDA

Civil Service Employees Council

Thursday, January 5, 2017, 1:15pm
Horrabin Hall 60

Present:

Non-voting members:

Absent: Lu Ann Potter

Non-voting members:

- I. **Welcome – Introduction of Special Guests:**
- II. **Director of Human Resources** (Pam Bowman):
- III. **Vice President for Administrative Services Report** (Matt Bierman):
- IV. **Group Concerns:**
- V. **Minutes** (November 2016 meeting – Christine Staley):
 - Motion to approve:
 - Seconded by:
 - a. All approved, motion carries.
- VI. **Treasurer’s Report** (Robert O’Bear):
 - November 2016
 - a. Motion to approve Treasurer’s Reports:
 - b. Seconded by:
 - i. All approved, motion carries.
 - December 2016
 - c. Motion to approve Treasurer’s Reports:
 - d. Seconded by:
 - ii. All approved, motion carries.
- VII. **President’s Report** (Stacy Dorethy):
 - Additional funding received: 11/23/16 IBHE allocated \$8.4 mil to WIU – from special fund created for IBHE as part of the June 30, 2016 stop-gap measure
 - Fair Labor Standards Act Implantation has been suspended

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- Civil Service Furlough rule - passed but will not be implemented at WIU

VIII. **Civil Service Employee of the Month** (Connie Lincoln):

- EOM for January: Tracy Meredith, Staff Clerk, Office of Sponsored Projects
- Attendance at EOM presentations
- Scoring change suggests for EOM's
- Please vote for EOM's

IX. **Employee Advisory Committee Representative** (Peter Skrypkun):

X. **WIU Quad Cities Campus Report** (Alison Shook):

XI. **Representative Reports to Council**

- **Affirmative Action Internship Committee** (Butch Smith):
- **University Diversity Council** (Stacy Dorethy): no report, have not met
- **Website and IT Issues** (Connie Lincoln): please make sure to get your VPC picture taken so we can upload it to the website
- **Training and Development** (Gail Ault):

XII. **Committee Reports**

- **Policy & Appeals** (Christine Staley):
- **Awards and Selection** (Alison Shook):
 - a. Five Fall 2016 CS book awards awarded:
 1. S. Amanda Green
 2. Daniel Huffmier
 3. Shelley Larson
 4. Amy Randall

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1. Brittany Troline

- **Constitution/Election** (Butch Smith):

- **Education** (Gail Ault):

- **Fundraising/Social Events** (Christine Staley):

- **Mentoring** (Steve Whan): lots of new employees for Nov/Dec

- **Open Meetings Act Requirements** (Christine Staley):

- **Provost Advisory Council Report** (need replacement for Angie):

- **HLC Persistence Academy** (Christine Staley):

- **President's Advisory Group** (Connie Lincoln): Mtg 11/16/16
 - a. Paul Schlag was introduced as new Chief of Staff
 - b. Budget updates
 - 1. Still working on funding from state
 - 2. Governor Rauner and Madigan are to meet
 - 3. 30 faculty/staff positions are open
 - a. As faculty are retiring those positions are being filled
 - 4. Out of the 30 faculty that got let go last year 20 of them were saved
 - c. Enrollment updates
 - 1. Seth Miner and Joe Rives are partnering to work with school districts and principals
 - 2. We are meeting with advisors at Carl Sandburg, Spoon River and Black Hawk
 - 3. 7,000 FAFSA applications have been processed since October 1st. 709 award letters sent out

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1. Geofencing is being looked into for WIU appearing in newsfeeds and advertisements

- a. American Association of State Colleges and Universities – President Thomas is now on the Board of Directors
- b. Complete College America – Thomas is an IL delegate
- c. 1st WIU Alumni magazine went out
- d. COFAC – 5th accreditation program review in 3 weeks
- e. Library had a successful plant sale
- f. Distance Education Interim Director is Jeff Hancks
- g. WESL is down in enrollment
- h. Janette stated that the veto session was in full swing
- i. The BSN program is now being looked into by community colleges
- j. Matt mentioned there was a gas leak on campus and Ameren was working on fixing the issue as he spoke.
- k. Monthly and semi-monthly payroll will happen on January 3rd.
- l. FLSA is to come out this week
- m. Next meeting was in December and it was cancelled. Next meeting is scheduled for January 27th at 10am.

- **Planning Task Force** (Christine Staley):

- **Master Plan Implementation Team** (Stacy Dorethy/Steve Whan): Mtg 11/17/16

- a. Western Hall bleachers project: completed
- b. School of Ag has added another greenhouse, from donated funds
- c. Cell Tower in Q-lot: still working on it
- d. Gender Neutral bathrooms: 80+ single room restrooms on campus, much discussion as to how they are to be marked
- e. Potential design for Alumni House steps: in progress
- f. Historical Markers: some marker plates located at Grote, Alumni House, Simpkins, Lake Ruth – Please take the time to look at them. Will also be adding a 8' Rock Hanson just south of SRC (hope to unveil Homecoming '17), Col.

Rock Memorial Plaza (near Union Plaza), “Wehrly Park” is in the early stages (funds donated – hoping to be close to the Multicultural Ctr), also discussion on rejuvenating the Ravine Amphitheatre.

- n. Higgins & East Village demolition: contractors removing salvageable materials, June/July implosion for Higgins (cleaned up by Fall) and East Village starting soon
- o. Tillman being added to the RAMP statement

- **University Tech Advisement Group (uTAG) (Doug):**
- **Strategic Planning with Joe Rives**
 - a. Went over slideshow presentation
 - b. Faculty Senate has some issues with wording that was going to be looked into
 - c. Discussed reinvestment at WIU, increase personnel cost and reduce deferred maintenance

XIII. Old Business:

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XIV. New Business:

- Ideas for next year’s Homecoming parade
- Approval of new members:
 - Judy Richardson, Office Manager - Management & Marketing
 - a. Motion to approve:
 - b. Seconded by:
 - i. All approved, motion carries.

XV. Meeting Adjournment:

- Motion to adjourn:
- Seconded by:

XVI. Next Meeting: Thursday, February 2, 2017 – University Union Capitol Rooms