

AGENDA

Civil Service Employees Council

Thursday, September 7, 2017, 1:15pm
University Union – Capitol Rooms

****Approve voting from alternative location.**

Present:

Non-voting members:

Absent:

Non-voting members:

I. Welcome – Introduction of Special Guests:

(President Thomas will be at October meeting)

II. Associate Director of Human Resources (Cindy Lotz, Interim):

III. Vice President for Administrative Services Report (Matt Bierman):

IV. Group Concerns:

V. Minutes (Christine Staley): *(filled in for Lisa Turke)*

August 2017

- a. Motion to approve Minutes:
- b. Seconded by:
 - i. All approved, motion carries.

VI. Treasurer's Report (Robert O'Bear):

August 2017

- a. Motion to approve Treasurer's Reports:
- b. Seconded by:
 - i. All approved, motion carries.

VII. President's Report (Stacy Dorethy):

- a) University Assembly – August 17 @ 10am, well attended
- b) Updated membership list (Connie emailed)
- c) Red Cross Blood Drive – Nov. 22 was avail when they called but probably not now – if chose to do, just need to click “host a blood drive” on the website for more information, will know available dates and additional information after that
- d) CUPP Block Party – Tues., Sept. 5 on the Sherman Hall front lawn – Christine, Doug, and I attended to assist HR as per their request (last minute request)

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VIII. **Civil Service Employee of the Month (Christine Staley):**

- a) EOM for September: Dawn Zimmerman, Procurement Officer Specialist, Purchasing
Presentation: Monday, Sept. 11 @ 9am – please attend if possible

IX. **Employee Advisory Committee Representative (Peter Skrypukun):**

X. **WIU Quad Cities Campus Report (Alison Shook/Steve Whan):**

XI. **Representative Reports to Council**

- a) **Affirmative Action Internship Committee** (Butch Smith):
- b) **University Diversity Council** (LuAnn Potter):
- c) **Website and IT Issues** (Lisa Turke):
- d) **Training and Development** (Judy Richardson):

XII. **Committee Reports**

- a) **Policy & Appeals** (Christine Staley):
- b) **Awards and Selection** (Alison Shook):
 - SU17 Book award Winners
 - 1. Heidi L. Ausbury
 2. Megan L. Derry
 3. Jaylene L. Marshall
 - 4. Brittany N. Pate
 - 5. Mark A Twitchell
 - Scholarship office does not have the information and criteria on file for the CSEC Jackie Thompson Honorary Scholarship or the Civil Service Employees Memorial Scholarship. Diana Strom sent them to me for approval and signature.
- c) **Constitution/Election** (Butch Smith):
- d) **Education** (Judy Richardson):

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e) **Fundraising/Social Events** (Robert O’Bear):

- Fall Luncheon – updates

f) **Mentoring** (Steve Whan):

g) **Open Meetings Act Requirements** (Christine Staley): All compliant as per Christine

h) **Provost Advisory Council Report** (Butch Smith):

i) **HLC Persistence Academy** (Christine Staley): didn’t meet / no report

j) **President’s Advisory Group** (Carmen Pittman):

k) **Planning Task Force** (Christine Staley): didn’t meet / no report

l) **Benefits Committee** (Christine Staley) didn’t meet / no report

m) **Master Plan Implementation Team** (Stacy Dorethy/Steve Whan): didn’t meet/no report

n) **University Tech Advisement Group** (uTAG) (Doug):

o) **Univ. Comm. On Sexual Orient. & Gender Identity/Expression (UCOSOGIE)**
(Butch Smith):

XIII. **Old Business:**

XIV. **New Business:**

XV. **Meeting Adjournment:**

- a) Motion to adjourn:

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b) Seconded by:

XVI. Next Meeting: October 5th – 1:15pm @ UU Capitol Rooms