

# AGENDA

## Civil Service Employees Council

Thursday, April 6, 2017, 1:15pm

U. U. Capitol Rooms

### **Present:**

Non-voting members:

### **Absent:**

Non-voting members:

#### **I. Welcome – Introduction of Special Guests:**

#### **II. Director of Human Resources (Pam Bowman):**

- MyBenefits Marketplace (Cindy Lotz)

#### **III. Vice President for Administrative Services Report (Matt Bierman):**

#### **IV. Group Concerns:**

#### **V. Minutes (Christine Staley):**

March 2017

- a. Motion to approve Minutes:
- b. Seconded by:
  - i. All approved, motion carries.

#### **VI. Treasurer's Report (Robert O'Bear):**

March 2017

- a. Motion to approve Treasurer's Reports:
- b. Seconded by:
  - i. All approved, motion carries.

#### **VII. President's Report (Stacy Dorethy):**

- **Call for Nominations for President's Annual Excellence in Diversity Awards:**  
send nominations to EOA – SH 203 or [eo-office@wiu.edu](mailto:eo-office@wiu.edu), by Friday, April 7
- **BOT Meeting** – Friday, March 31<sup>st</sup>
- **June CSEC mtg in QC** – Alison, did you secure QC & Macomb VC rooms? I can cancel Capitol Rooms if needed. In addition, earlier start time, lunch plans, and

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time to meet in Q-lot. I will reserve the fan and drive again this year.

## VIII. **Civil Service Employee of the Month** (Connie Lincoln):

- EOM for April: Cheryl Rossio, Staff Clerk, University Advising & Academic Services Center

## IX. **Employee Advisory Committee Representative** (Peter Skrypkun):

## X. **WIU Quad Cities Campus Report** (Alison Shook):

## XI. **Representative Reports to Council**

- **Affirmative Action Internship Committee** (Butch Smith):
- **University Diversity Council** (Stacy Dorethy):
  - I. **President's Excellence in Diversity Reception:** hope to change it to 5/4/17 (week before finals) – 4pm Steel Band, 4:30 program begins, location TBD – want to reach out to student groups (Purple Post), invite International students
  - II. **Excellence in Diversity Award Nominations:** deadline April 7
  - III. **Co-Sponsorships:** movie “13<sup>th</sup>” (March 22)
  - IV. **Fall Planning:** looking into what kind of option/program to coordinate – possibly collaborate with FYE
- **Website and IT Issues** (Lisa Turke):
- **Training and Development** (Gail Ault):

## XII. **Committee Reports**

- **Policy & Appeals** (Christine Staley):
- **Awards and Selection** (Alison Shook):
  - I. Alison will be leaving the council in 2018 – We need to discuss if we

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require a CSEC member to chair this committee. If so, we should have someone co-chair with Alison so they can learn the ropes.

- **Constitution/Election** (Butch Smith):
  - I. Elections in May – please consider running for office, or who you would like to nominate for office (Year: May 1 – April 30)
- **Education** (Gail Ault):
- **Fundraising/Social Events** (Gail Ault):
  - I. Spring Luncheon – “Kentucky Derby: A Celebration of Hats & Horses”
    - 1. Increase budget
    - 2. Prizes: PLEASE PLEASE PLEASE secure your donations and get them to Connie – she has VERY few items turned in!
- **Mentoring** (Steve Whan):
- **Open Meetings Act Requirements** (Christine Staley):
- **Provost Advisory Council Report** (Butch Smith):
- **HLC Persistence Academy** (Christine Staley):
- **President’s Advisory Group** (Christine Staley):
- **Planning Task Force** (Christine Staley):
- **Benefits Committee** (Christine Staley)

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- **Master Plan Implementation Team** (Stacy Dorethy/Steve Whan): no report
- **University Tech Advisement Group** (uTAG) (Doug):
- **Univ. Comm. On Sexual Orient. & Gender Identity/Expression (UCOSOGIE)**  
(Butch Smith):

## XIII. Old Business:

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## XIV. New Business:

- Homecoming parade
  - Ideas were given last meeting– who wants to head this?
  - Theme is “Storybook Homecoming: A Tale of Leatherneck Pride”
- Approval of new members:
  - - a. Motion to approve:
    - b. Seconded by:
      - i. All approved, motion carries.

## XV. Meeting Adjournment:

- Motion to adjourn:
- Seconded by:

## XVI. Next Meeting: Spring Luncheon – University Union Heritage Room June Meeting: at the QC