

Civil Service Employees Council

AGENDA

Thursday, June 4th, 2015

President's Conference Room (Sherman Hall 205)

Present:

–Non-voting members:

Absent

–Non-voting members:

I. Director of Human Resources (Pam Bowman)

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II. Vice President for Administrative Services Report (Julie DeWees) –Digger Oster will be presenting as Julie will be absent

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III. Copier Program (Sean O'Donnell-Brown)

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IV. Group Concerns

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V. May minutes (Debbie Collins)

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a. Motion to approve:

b. Seconded by:

VI. May Treasurer's Report (Connie Lincoln)

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1. Motion to approve Treasurer's Report:

2. Seconded by:

X. Civil Service Employee of the Month (Alisha Looney)

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XI. Employee Advisory Committee Representative (Peter Skrypkun)

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XII. WIU Quad Cities Campus Report (Alison Shook)

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XIII. Representative Reports to Council

a. Affirmative Action Internship Committee (Butch Smith)

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b. University Diversity Council (Karen Trusley) \*\*\*

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c. Website and IT Issues (Connie Lincoln) \*\*\*

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d. Training and Development (Gail Ault)

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XIV. Committee Reports

a. Policy & Appeals (Christine Staley)

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b. Awards and Selection (Alison Shook)

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c. Constitution/Election (Butch Smith)

– Need to vote on constitution

d. Education (Alisha Looney)

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e. Fundraising/Social Events (Karen Trusley) \*\*\*

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f. Mentoring (Connie Lincoln)\*\*\*--Steve Whan

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g. Open Meetings Act Requirements (Christine Staley)

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h. Provost Advisory Council Report (Karen Trusley)\*\*\*

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XV. Old Business

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- a. Payroll deduction option
  - b. Blood drive with COAP on June 11<sup>th</sup> (please take some posters to help hang up)
  - c. Luncheon survey

XVI. New Business

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- a. Need to appoint new members for some of the representative reports and the committee reports
  - b. Need to form the luncheon committee for this Fall/Winter to start planning
  - c. Reminder of all upcoming meetings for this semester
  - d. Everyone needs to get their photo taken at VPC to use on the website
  - e. CSEC educational/informational “drive”/”campaign” (need 2 more members—one in clerical and one in union & prevailing wage)

XVII. Meeting Adjournment

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a.

Motion to adjourn:

b.

Seconded by:

XVIII. Next Meeting will be: August 6<sup>th</sup>, location TBD (most likely at the QC Campus)