

Civil Service Employees Council

AGENDA

Thursday, May 1, 2014, at 1:15pm
Quad Cities Campus

Roll Call – Heather McMeekan, Connie Upton, Alisha Barnett, Jessica Lambert, Alison Shook, Charlene Hammond, Holly Fecht, Tammy Klinedinst, Karen Trusley, Stacy Dorethy, Tammy Fretueg, Wendi Matson, Linda Wade, Kim Sedgwick, Bill Rupert, Carla Farniok.
Non voting members: Julie DeWees, Pam Bowman, and Peter Skrypkun

- I. **Minutes (last meeting)**
 - a. Motion to approve:
 - b. Approved by:
- II. **Treasurer’s Report** (Stacy Dorethy) –
- III. **Director of Human Resources** (Pam Bowman) –
- IV. **Vice President for Administrative Services Report** (Julie DeWees) –
- V. **Sara Lytle**
- VI. **Group Concerns** –
- VII. **President’s Report** (Wendi Mattson) –
- VIII. **Civil Service Employee of the Month** (Alisha Barnett) –
- IX. **Employee Advisory Committee Representative** (Peter Skrypkun)-
- X. **WIU Quad Cities Campus Report** (Alison Shook) –
- XI. **Representative Reports to Council**
 - a. **Affirmative Action Internship Committee** (Holly Fecht) – There were four applicants for this year’s Internships. Four employees applied; two made it past the interview stage after which one withdrew from the Internship. As a result, one individual is left in the pool.
 - b. **University Diversity Council** (Karen Trusley) –
 - c. **Website and IT Issues** (Jessica Lambert) –
 - d. **Training and Development** (Carla Farniok) –

XII. Committee Reports

- a. **Policy & Appeals** (Bill Rupert) –
- b. **Awards and Selection** (Alison Shook) –
- c. **Constitution/Election** (Linda Wade) –
 - i. Proposed changes to Bylaws:
Article IV
– Membership and Qualifications
Section 1
Membership of the Council shall be composed of persons elected from each of the recognized employee groups, with group (6) having at least one elected member but no more than three elected members. Groups 1-5 shall have 3 members representing their group. When possible all groups shall be represented on the council by members from their group. If interest is lacking from group members someone may be appointed/elected to represent those groups who did not show interest in being on the council. The council must always consider with membership the potential of members to be in person at the CSEC monthly meeting. The Civil Service Employees Council must have a quorum present at the physical meeting location to be in compliance with the Open Meetings Act to conduct voting and business.
- d. **Education** (Alisha Barnett) –
- e. **Fundraising** (Karen Trusley) –
 - i. Luncheon
- f. **Mentoring** (Kim Sedgwick) –
- g. **Social Events & Development** (Wendi Mattson & Stacy Dorethy) -
- h. **Open Meetings Act Requirements** (Linda Wade) –
- i. **Provost Advisory Council Report** (Karen Trusley)-

XIII. Old Business

- i. Election and Acceptance of new members

XIV. New Business –

XV. Announcements –

XVI. Meeting Adjournment –

- a. Motion to adjourn:
- b. Seconded by:

XVII. Next Meeting will be Thursday, June 5, 2014, at 1:15pm in the Capitol Room.