

AGENDA

Civil Service Employees Council

Thursday, November 3, 2016, 1:15pm

University Union - Capitol Room

Present:

Non-voting members:

Absent:

Non-voting members:

- I. **Welcome – Introduction of Special Guests:** Vice President Dr. Joe Rives

- II. **Director of Human Resources** (Pam Bowman):

- III. **Vice President for Administrative Services Report** (Matt Bierman):

- IV. **Group Concerns:**

- V. **Minutes** (last meeting – Christine Staley):
 - Motion to approve:
 - Seconded by:
 - All approved, motion carries.

- VI. **Treasurer’s Report** (Robert O’Bear):
 - October 2016
 - a. Motion to approve Treasurer’s Reports:
 - b. Seconded by:
 - i. All approved, motion carries.

- VII. **President’s Report** (Stacy Dorethy):

- VIII. **Civil Service Employee of the Month** (Connie Lincoln):
 - EOM for November: Dawn Schmitt, Administrative Assistant, WQPT-TV
 - EOM for December: Jenni Hamlin, Chief Clerk, Women’s Studies
 - EOY award – vote
 - a. Motion to approve:
 - b. Seconded by:
 - i. All approved, motion carries.

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IX. **Employee Advisory Committee Representative** (Peter Skrypkun):

X. **WIU Quad Cities Campus Report** (Alison Shook):

XI. **Representative Reports to Council**

- **Affirmative Action Internship Committee** (Butch Smith):
- **University Diversity Council** (Stacy Dorethy):
- **Website and IT Issues** (Connie Lincoln):
- **Training and Development** (Gail Ault):

XII. **Committee Reports**

- **Policy & Appeals** (Christine Staley):
- **Awards and Selection** (Alison Shook):
- **Constitution/Election** (Butch Smith):
- **Education** (Gail Ault):
- **Fundraising/Social Events** (Christine Staley):
- **Mentoring** (Steve Whan):
- **Open Meetings Act Requirements** (Christine Staley):

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- **Provost Advisory Council Report** (Angie Knight):
- **HLC Persistence Academy** (Christine Staley):
- **President's Advisory Group** (Connie Lincoln): No report - mtg cancelled
- **Planning Task Force** (Christine Staley):
- **Master Plan Implementation Team** (Stacy Dorethy/Steve Whan): Mtg 11/17/16
- **University Tech Advisement Group** (uTAG) (Doug):

XIII. **Old Business:**

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XIV. **New Business:**

- CSEC January 2017 meeting – First or Second Thursday?
- CSEC June 2017 meeting in Quad Cities
 - a. Motion to approve:
 - b. Seconded by:
 - i. All approved, motion carries.
- Idea for next year's Homecoming parade
- Approval of new members:
 - Jennie Hamlin
 - a. Motion to approve:
 - b. Seconded by:
 - i. All approved, motion carries.

XV. **Meeting Adjournment:**

- Motion to adjourn:
- Seconded by:

XVI. **Next Meeting: Thursday, December 1, 2016 – LUNCHEON: Heritage Room**