

**AGENDA**  
**Civil Service Employees Council**  
Thursday, May 14, 2020, 1:00 pm  
Zoom Meeting

**\*\*Approve voting from alternative location.**

**Present:**

Non-voting members:

**Absent:**

Non-voting members:

- I. **Welcome – Introduction of Special Guests:**
- II. **Director of Human Resources** (Amelia Hartnett):
- III. **Vice President for Administrative Services Report** (Letisha Trepac):
- IV. **Physical Plant Director Report-Quarterly Report** ( Troy Rhoads )
- V. **Group Concerns:**
  - a) Book Scholarships
  - b) Civil Service e-mails, accounts, groups and files
- VI. **Minutes** (Lisa Turke):
  - Mar. 2020
    - a. Motion to approve Minutes:
    - b. Seconded by:
      - i. All approved, motion carries.
- VI. Treasurer’s Report** (Christine Staley):
  - Mar. 2020
    - a. Motion to approve Treasurer’s Reports:
    - b. Seconded by:
      - i. All approved, motion carries.
- VII. **President’s Report** (Steve Whan):

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- VIII. **Civil Service Employee of the Month** (Christine Staley):
  - a) April EOM None
  - b) May EOM None
  
- IX. **Employee Advisory Committee Representative** (Peter Skrypkun):
  
- X. **WIU Quad Cities Campus Report** (Thomas Rosner/Dawn Schmitt/Nicky Friedrichsen):
  
- XI. **Representative Reports to Council**
  - a) **Affirmative Action Internship Committee** (Amy):
  
  - b) **University Diversity Council** (?):
  
  - c) **Website and IT Issues** (Lisa Turke):
  
  - d) **Training and Development and Education** : (Ted)
  
  - e) **AFSCME** (Amy):
  
- XII. **Committee Reports**
  - a) **Policy & Appeals** (Christine Staley):
  
  - b) **Awards and Selection** (Gail):
  
  - c) **Constitution/Election** (Amy):
  
  - d) **Fundraising/Social Events:**
    - i) Fall Luncheon?
  
  - e) **Mentoring** ( Amy):
  
  - f) **Open Meetings Act Requirements** (Christine Staley):

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- g) **Provost Advisory Council Report** (Heidi):
- h) **President's Advisory Group** (Steve ):
- i) **Planning Task Force** (Christine Staley):
- j) **Benefits Committee** (Christine Staley):
- k) **Master Plan Implementation Team** (Steve Whan):
- l) **University Tech Advisement Group** (uTAG) (Amy Wood):
- m) **Univ. Comm. On Sexual Orient. & Gender Identity/Expression (UCOSOGIE)**  
(Amy Wood?):
- n) **Social Responsibility Task Force** (SRTF) (Christine Staley, Lisa Turke, Nichole Friedrichsen)

## XIII. **Old Business:**

- a) Membership Drive
- b) Membership Groups

## XIV. **New Business:**

- a.) Election of Officers
  - PRES. Gail Nicky
  - VP Dawn Nicky Ted
  - Sec. Heidi
  - Trea. Laura

## XV. **Meeting Adjournment:**

- a) Motion to adjourn:
- b) Seconded by:

XVI. **Next Meeting:** June 4, 2020 @ 10:00 am Capitol Room/QC 2127