

# ACADEMIC PROGRAM ELIMINATION REVIEW COMMITTEE

## NOTICE OF ELECTION OF FACULTY MEMBERS

### IMMEDIATE VACANCIES

According to the 2023-2026 UPI/WIU Collective Bargaining Agreement, there shall be an Academic Program Elimination Review (APER) Committee composed of and elected by faculty members in the bargaining unit. The nomination and election procedure shall be determined by the Faculty Senate. The following committee structure, nomination and election procedures have been established:

#### I. Committee Structure

- A. The Committee shall consist of **five (5) Unit A faculty members**.
- B. There is to be **one member** representing Bargaining Unit A employees in University Libraries.
- C. There are to be **four members** representing Bargaining Unit A faculty in each of the four academic colleges: Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication.
- D. The term shall be for one year. The Faculty Senate shall conduct the election.
- E. The sole purpose of the APER Committee shall be to provide recommendations to the Academic Vice President concerning academic programs being considered for elimination which would result in the layoff of an employee.

#### II. Nomination and Election Procedures

- A. An election notice and nominating petition will be emailed to each faculty member in Bargaining Unit A. Both items will also be sent to departments to be posted and posted on the Faculty Senate Elections website ([http://www.wiu.edu/faculty\\_senate/elections.php](http://www.wiu.edu/faculty_senate/elections.php)).
- B. **Only Unit A faculty may sign petitions, vote for, or serve on the Academic Program Elimination Review Committee.**
- C. Only members of **Bargaining Unit A** (tenured or tenure-track faculty) may **SIGN** petitions or **VOTE** for a candidate. ***Department chairs are not eligible to sign petitions or to vote in APER Committee elections.***
- D. An eligible faculty member may sign petitions and may vote only for candidates seeking nomination and election as a representative of the faculty member's College. Eligible faculty in University Libraries may sign petitions and may vote only for candidates seeking nomination and election as a representative of Unit A faculty employed in University Libraries.
- E. Nominations and elections are to take place as specified in the Constitution and Bylaws of the Faculty Senate under the procedures established for the election of members to the Faculty Senate. **Ten** signatures of eligible faculty are required on nominating petitions for election to

the College positions; **five** signatures of eligible faculty are required on petitions for the position designated for University Libraries.

F. The following timetable for nominations and elections has been set:

1. Nominating petitions must reach the Faculty Senate Office, #323 Stipes Hall, no later than **12:00 p.m. (noon), Friday, October 25, 2024.**
2. Final date for withdrawal of petitions is **9 a.m., Monday, October 28, 2024.**
3. Ballots for contested seats will be mailed electronically to members of the Bargaining Unit **after 9 a.m. on Monday, October 28, 2024.**
4. All ballots must be submitted no later than **5:00 p.m. Monday, November 4, 2024.**
5. Election of members to the Academic Program Elimination Review Committee is by plurality. In the case of a tie vote, a run-off election will take place.
6. If only one person is certified to be nominated for any seat on the Academic Program Elimination Review Committee, that person will be declared elected.

III. Of the following positions on the Academic Program Elimination Review Committee, all five (5) are to be filled immediately for one-year terms.

**One 1-year term, College of Arts and Sciences**

**One 1-year term, College of Business and Technology**

**One 1-year term, College of Education and Human Services**

**One 1-year term, College of Fine Arts and Communication**

**One 1-year term, University Libraries**

Please direct any questions regarding the election to Faculty Senate Chair Jeremy Robinett ([JL-Robinett@wiu.edu](mailto:JL-Robinett@wiu.edu)), or to Faculty Senate Office Manager Annette Hamm ([AE-Hamm@wiu.edu](mailto:AE-Hamm@wiu.edu)).

**NOMINATION OF CANDIDATE FOR THE  
ACADEMIC PROGRAM ELIMINATION REVIEW COMMITTEE  
(ONLY UNIT A FACULTY MAY SERVE, SIGN, OR VOTE)**

TO: *FACULTY SENATE EXECUTIVE COMMITTEE*

We, the undersigned, nominate \_\_\_\_\_ as a representative from:

**(CHECK ONE ONLY):**     The College of \_\_\_\_\_  
                                   University Libraries

*Please Note: Only members of Bargaining Unit A may sign petitions, vote for, or serve on the APER Committee. No chairs or directors may sign. Members of Bargaining Unit A may vote and sign only for those faculty nominated to represent their college or unit.*

Please Print Name <u>Clearly</u>	Signature	Department/Unit
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

**I ACCEPT THE ABOVE NOMINATION FOR THE ACADEMIC PROGRAM ELIMINATION REVIEW COMMITTEE.**

\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Department and Years of Service at WIU

**Ten signatures of Unit A faculty are required for all nominees from the:**

- College of Arts & Sciences
- College of Business & Technology
- College of Education & Human Services
- College of Fine Arts & Communication

**Five signatures of Unit A faculty are required for all nominees from:**

- University Libraries