**Council on General Education Minutes**

**August 24, 2017 – 3:30 p.m. – Stipes 501**

**Spring 2017 CGE Membership**

Betsy Perabo Program of Liberal Arts and Sciences (Multicultural)

Keith Holz, Chair Art (Humanities/Fine Arts)

Kishor Kapale Physics (Math/Natural Sciences)

Jongnam Choi Geography (Social Science)

Krista Bowers Sharpe Library (At-Large)

Kathleen O’Donnell-Brown English (Basic Skills/Writing)

Jonathan Day Political Science (Social Science)

Steve Bennett Geology (Math/Natural Sciences)

Ute Chamberlin History (Humanities)

Gary Daytner Educational Studies (At-Large)

David Zanolla Communication (Basic Skills/Public Speaking)

Maggie Walsh Student Government Association

Kyle Mayborn College of Arts and Sciences (Ex-Officio, Dean’s Council Rep.)

Nancy Parsons Office of the Provost (Ex-Officio, Provost’s Rep.)

Michelle Yager Advising Center (Ex-Officio, COAA Rep.)

Mike Lukkarinen RPTA (Human Well-Being)

**GERC Members**

Gordon Pettit Philosophy (Arts & Sciences)

Marty Maskarinec Computer Science (Business & Technology)

Emily Shupe DFMH (COEHS)

Cheryl Bailey Communication (Fine Arts and Communication)

Marjorie Allison English (Past Chair, CGE)

Diane Sandage Sociology & Anthropology (Past Chair, CGE)

Kristine Kelly Psychology (CAGAS, ex-officio)

**Elected Members Present:** Perabo, Holz, Kapale, Bowers-Sharpe, O’Donnell-Brown, Day, Bennett, Chamberlin, Daytner, Walsh, Lukkarinen

**GERC Members Present:** Pettit, Maskarinec, Shupe, Bailey, Allison, Sandage, Kelly

**Elected Members Excused/Absent**: Choi, Zanolla

**GERC Members Excused/Absent:** none

**Ex-Officio Members (CGE/GERC) Present:** Mayborn, Parsons, Yager

**Ex-Officio Members Excused/Absent:** none

**Call to Order and Approval of Minutes and Agenda**

Chair Holz called the meeting to order at 3:31 p.m.

Minutes from 5/4/17 were amended as follows:

 -Acclimation was corrected to Acclamation

 -The phrase “consistently been done” was added

 -The removal of the secretary’s note about appending

Minutes from 5/4/17 were moved to approve as corrected by Marjorie Allison and seconded by Steve Bennett

Agenda proposed for approval.

Gordon Pettit requests comment on Provost’s Speech at Faculty Assembly. Request granted.

Agenda approved by acclamation.

**Introduction, Roll Call, and Announcements**

Kristine Kelly cordially welcomed to the committee by the Chair and the Committee

Kishor Kapale and Mike Lukkarinen were announced and welcomed as new members on CGE.

Roll call took place with everyone introducing themselves.

Chair Keith Holz made two brief announcements about future events.

**Comments and Discussion on Provost’s Speech at Faculty Assembly**

Gordon Pettit: The Provost announced that our Gen Ed would be moved into the 21st Century. Therefore, she recommended that since students in the 21st century are more likely than not to have a job, or multiple jobs outside the area of their major, we should expand the Gen Ed requirement.

Krista Bowers-Sharpe: Why can’t we add more Gen Ed requirements?

Nancy Parsons: It makes it more difficult to graduate since they have 120 total hours and 43 are Gen Ed. This is already 1/3rd of their graduation requirement which is a healthy percentage, especially considering comparable universities.

Kyle Mayborn: Some go over 120 total hours already.

Ute Chamberlin: We can also use the 21st century language to defend our current size of Gen Ed.

**New Business**

**Reports**

Nancy Parsons: We have assessment data and an impact report due October 6th. (An impact report is a narrative report from each department on how to improve student learning.)

Kyle Mayborn: No report

Michelle Yager – We hired an academic support coach who will help students without support as has been done for student athletes and OAS students. There are about 500 students outside of these two categories that she will support. Lisa Melz-Jennings is the coach. Her previous position as an academic coach for athletics will soon be searched, hopefully filled.

Chair Keith Holz handled about 15 articulation requests over the summer by himself. He asked to complete the articulation requests ASAP.

**Goals for Fall 2017**

Nancy Parsons: Please change the new CGE Annual Report where it says “Provost” to Associate Provost Nancy Parsons.

Chair Keith Holz: We should have an up or down vote in the next two meetings on the recommendations of several of the subcommittees.

Nancy Parsons: There needs to be more discussion about removing courses from Gen Ed when they don’t belong. There is no set process for this removal, so there needs to be more discussion.

Emily Shupe: We didn’t recommend removing a course from Gen Ed. We just said it didn’t fit into the category (of our subcommittee) but it could perhaps be located elsewhere within Gen Ed, or become University requirement.

Nancy Parsons: That is removing it from Gen Ed. You could start from scratch if you want to.

Krista Bowers-Sharpe: Don’t we have the ability to say a course doesn’t belong in the category?

Nancy Parsons: You don’t have the ability because it [steps on the decision] of the previous committee.

 Gordon Pettit: What was the issue about firm decisions raised earlier?

Krista Bowers -Sharpe: The annual report made it sound like we came to a firm decision when we weren’t quite there.

**Subcommittees**

Chair Keith Holz: Subcommittees should meet every week.

Nancy Parsons: Please be open to Lori Baker- Sperry’s ideas. She couldn’t be here today, but she’ll be here next meeting.

Chair Keith Holz: Our assessment charge to “review the structure of Gen Ed” from the Faculty Senate seems quite focused, yet vague.

Nancy Parsons: Assessment should be formed at the same time as the outcomes. We need to assess Gen Ed for our accreditors (HLC, etc.).

Krista Bowers-Sharpe: We need to review the structure of assessment. It’s our charge.

Marty Maskarinec: We have no assessment going on? Do we need to evaluate structure or execution?

Nancy Parsons: I have data from Fall 2008 to the present. There was a partial review 2 years ago.

Krista Bowers-Sharpe: Did the review 2 years ago do a good job?

Nancy Parsons: It was a start.

Kyle Mayborn: It was only a few sentences long.

**Old Business**

Chair Keith Holz: We will need three subcommittees: An Assessment subcommittee, a benchmarking subcommittee, and an inactive Gen Ed courses committee to drop inactive courses.

**Adjournment**

Jonathan Day motions to adjourn the meeting.

Marty Maskarinec seconded the motion.

Meeting adjourned at 4:53pm.