

## **Council on Campus Planning and Usage (CCPU)**

### **MINUTES**

Friday, November 2, 2018

2 – 2:20 PM

Chicago Room, University Union

**PRESENT:** Fetene Gebrewold (Public Health), Jongho Lee (Political Science/Secretary), Duke Oursler (Art), Katharine Pawelko (RPTA), Tom Sadler (Economics), Erin Taylor (Political Science/Chair)

**ABSENT:** Troy Rhoads (Facilities Management/ex-officio), Roger Viadero (Environmental Studies/ex-officio)

At the beginning of the meeting, the previous meeting's minutes were approved unanimously. Taylor then talked about the main goal of the meeting, which was to review the latest draft of the questionnaire for a survey of faculty on their space needs that she and Lee had earlier put together and shared with the members of the committee. She stated the rationale for including and organizing the set of question items for the questionnaire. Lee pointed out that the questionnaire was structured to be conducive to an online survey.

Gebrewold asked how those who were not well-informed of the use of space in their office building would answer some of the questions included in the questionnaire. Lee responded by stating that Gebrewold's question touched on one of the fundamental issues facing survey research. According to Lee, survey respondents at times are asked to, and willing to, express an opinion on a question they are not familiar with. It is thus entirely possible that opinion surveys might end up capturing ill-informed opinions on certain issues. That said, however, faculty who feel unsure about a particular question included in the questionnaire may decide to, and are expected to, skip the question or choose the middle response, "neither agree nor disagree," category.

Pawelko said that all the questions included in the questionnaire appeared to be on target. Oursler agreed that there was no need to add additional question items. Sadler expressed satisfaction over the content and structure of the questionnaire. The draft of the questionnaire was unanimously approved by the committee without any changes.

Taylor indicated that she would forward to the faculty senate's executive committee the questionnaire to solicit their reactions.

Meeting was adjourned at 2:20PM. The next meeting is scheduled for Friday, December 7, at 2 PM in the Chicago Room of the University Union.