

Council for International Education (CIE)

Meeting Minutes

CIE Council Meeting Date:

- Monday, November 17, 2025

Time: 3:00 - 4:00 pm

Meeting Format: Online Zoom Meeting

Fall 2025 Members

- Twelve members
 - Nine faculty members (two from each college and one from the Library) appointed by the Faculty Senate
 - Two students (one study abroad student and one international student)
 - Executive Director of the School of Global Education and Outreach, or the Executive Director's designee, as a non-voting ex-officio member

Council for International Education (CIE) Members

Tahir Khan, Computer Sciences (Chair)	2027	B&T
Brian Locke, Music (Vice Chair)	2027	FA&C
Christina Davis, Soc/Ant	2028	A&S
Jiyoung Park, RPTA	2027	E&H
Jongnam Choi, EAGIS	2025	A&S
Charlie Chadwell, Music	2028	FA&C
Dave Hunter, Engineering Technology	2026	B&T
Chris Kovacs, Health/Wellness	2028	E&H
A new representative is yet to be nominated		Library
Mirza Jahan		Student Representative
Ransom Igodi		Student Representative
Kim McDaniel, ex-officio		Study Abroad

Attendance

- **Present:** Tahir Khan, Brian Locke, Dave Hunter, Jongnam Choi, Jiyoung Park, Christina Davis, Chris Kovacs
- **Absent:** Kim McDaniel, Charlie Chadwell, Ransom Igodi, Mirza Jahan

Approval of Previous Minutes

- The meeting minutes from November 3, 2025, were reviewed and approved.

Update on the Previous Charge

1. **The committee was previously charged with working with the Provost's Office to review and report on enrollment trends in FL and GI courses over the past three years.**
 - The committee reviewed the file Multicultural Perspectives Courses Enrollment Trends.xlsx.
 - Dr. Khan provided an overview of the completed spreadsheet to gather additional feedback from committee members.
 - The next step is to analyze the collected data.
2. **To work with International Admissions to review and report on recent (past three years) enrollment trends at WIU and peer institutions.**
 - This charge was discussed briefly, and the committee agreed to address it during the Spring 2026 semester.

Update on 2025–2026 Charge to Councils and Committees

3. The committee completed the following charge:
 - Assess whether existing membership requirements, quorum rules, and representation remain workable given the current size of the faculty and the move to a two-college model.
4. CIE members approved the proposed changes listed below, with the recommendation that they take effect in Fall 2026.

Proposed Membership Requirements

Ten Members

- Seven faculty members (three from each college and one at-large member) appointed by the Faculty Senate.
 - *Rationale:* An odd number of members prevents tie votes.
- Two students (one undergraduate and one graduate student) appointed by the Student Government Association (SGA).
 - Student Representative Term: Maximum of two years, with the option for a one-year renewal.
 - *Rationale:*
 - SGA retains authority over student representative selection.
 - Faculty members cannot influence the student selection process.
- Executive Director of the School of Global Education and Outreach, or the Executive Director's designee, serving as a non-voting ex officio member.

- The Assistant Vice President for Graduate, Online, and Outreach Programs will also serve as a non-voting ex officio member.
- Preference will be given to faculty and students with international education or experience.

Meeting Adjournment

- The meeting was adjourned at **4:58 PM**.