

Council for International Education (CIE)

Meeting Minutes

CIE Council Meeting Date:

- Monday, November 03, 2025

Time: 3:00 - 4:00 pm

Meeting Format: Online Zoom Meeting

Google Drive

- <https://drive.google.com/drive/folders/0ABRsy74eECvzUk9PVA>

Faculty Senate Councils and Committees Webpages:

- https://www.wiu.edu/faculty_senate/committees/index.php
- Click on [Council for International Education \(CIE\)](#)

Fall 2025 Members

- Twelve members
 - Nine faculty members (two from each college and one from the Library) appointed by the Faculty Senate
 - Two students (one study abroad student and one international student)
 - Executive Director of the School of Global Education and Outreach, or the Executive Director's designee, as a non-voting ex-officio member

Council for International Education (CIE) Members

Tahir Khan, Computer Sciences (Chair)	2027	B&T
Brian Locke, Music (Vice Chair)	2027	FA&C
Christina Davis, Soc/Ant	2028	A& S
Jiyoung Park, RPTA	2027	E&H
Jongnam Choi, EAGIS	2025	A&S
Charlie Chadwell, Music	2028	FA&C
Dave Hunter, Engineering Technology	2026	B&T
Chris Kovacs, Health/Wellness	2028	E&H
A new representative is yet to be nominated		Library
Mirza Jahan		Student Representative
Ransom Igodi		Student Representative
Kim McDaniel, ex-officio		Study Abroad

Attendance

- **Present:** Tahir Khan, Brian Locke, Dave Hunter, Jongnam Choi, Jiyoung Park, Kim McDaniel
- **Absent:** Christina Davis, Charlie Chadwell, Chris Kovacs, Ransom Igodi, Mirza Jahan

Approval of Previous Minutes

- The meeting minutes from October 20, 2025, were reviewed and approved.

Update on SPA 225 Course

- Dr. Khan attended the Faculty Senate meeting on October 28.
- The course SPA 225 – Deaf Culture was approved for Multicultural Perspectives designation.

Update on the Previous Charge

- The committee was previously charged with working with the Provost's Office to review and report on enrollment trends in FL & GI courses over the past three years.
- Dr. Hunter contacted Sarah Lawson regarding Multicultural Perspectives courses offered across campus.
 - Dr. Hunter shared the following information with CIE members via email:
 - FL/GI courses are listed in the undergraduate catalogs, and course lists can vary annually as new courses are approved or program requirements change.
 - In 2024, many programs shifted from FL/GI to Multicultural Perspectives, though some were allowed an additional transition year.
 - By 2025, all programs had transitioned to Multicultural Perspectives.
- The committee reviewed the file Multicultural Perspectives Courses Enrollment Trends.xlsx.
- Dr. Khan provided an overview of the spreadsheet to ensure members understood its structure and could complete their assigned sections.

Assignment of Data Entry Responsibilities

To complete the enrollment trend review, the following members were assigned semesters to enter into the provided Excel template:

- Dr. Tahir Khan – Summer 2024, Summer 2025
- Dr. Brian Locke – Fall 2023
- Dr. Christina Davis – Fall 2024
- Dr. Jiyoung Park – Spring 2024
- Dr. Jongnam Choi – Spring 2023
- Dr. Charlie Chadwell – Spring 2025
- Dr. Dave Hunter – Fall 2022
- Dr. Chris Kovacs – Summer 2023

Update on 2025–2026 Charge to Councils and Committees

- The committee completed the following charge:
 - Assess whether existing membership requirements, quorum rules, and representation remain workable given the current size of the faculty and the move to a two-college model.
- CIE members approved the proposed changes listed below, with the recommendation that they take effect in Fall 2026.

Proposed Membership Requirements

Ten Members

1. Seven faculty members (three from each college and one at-large member) appointed by the Faculty Senate.
 - Rationale: An odd number of members prevents tie votes.
2. Two students (one undergraduate and one graduate student) appointed by the Student Government Association (SGA).
 - Student Representative Term: Maximum of two years, with the option for a one-year renewal.
 - Rationale:
 - SGA retains authority over student representative selection.
 - Faculty members cannot influence the student selection process.
3. Executive Director of the School of Global Education and Outreach, or the Executive Director's designee, serving as a non-voting ex-officio member.
 - The Assistant Vice President for Graduate, Online, and Outreach Programs will serve as a non-voting ex officio member.
4. Preference will be given to faculty and students with international education or experience.

Meeting Adjournment

- The meeting was adjourned at **4:58 PM**.