

Council for International Education (CIE)

Meeting Minutes

CIE Council Meeting Date:

- Monday, December 15, 2025

Time: 3:00 - 4:00 pm

Meeting Format: Online Zoom Meeting

Fall 2025 Members

- Twelve members
 - Nine faculty members (two from each college and one from the Library) appointed by the Faculty Senate
 - Two students (one study abroad student and one international student)
 - Executive Director of the School of Global Education and Outreach, or the Executive Director's designee, as a non-voting ex-officio member

Council for International Education (CIE) Members

Tahir Khan, Computer Sciences (Chair)	2027	B&T
Brian Locke, Music (Vice Chair)	2027	FA&C
Christina Davis, Soc/Ant	2028	A&S
Jiyoung Park, RPTA	2027	E&H
Jongnam Choi, EAGIS	2025	A&S
Charlie Chadwell, Music	2028	FA&C
Dave Hunter, Engineering Technology	2026	B&T
Chris Kovacs, Health/Wellness	2028	E&H
A new representative is yet to be nominated		Library
Mirza Jahan		Student Representative
Ransom Igodi		Student Representative
Kim McDaniel, ex-officio		Study Abroad

Attendance

- **Present:** Tahir Khan, Brian Locke, Dave Hunter, Jongnam Choi, Jiyoung Park, Christina Davis, Charlie Chadwell
- **Absent:** Kim McDaniel, Ransom Igodi, Mirza Jahan, Chris Kovacs

Approval of Previous Minutes

- The meeting minutes from December 1, 2025, were reviewed and approved.

Spring 2026 Meeting Time

- Members agreed to maintain the same meeting time and format for the Spring 2026 semester.
- The expected meeting time will be Mondays at 3:00 p.m. via Zoom.
- The council will meet twice per month.

Final Report Submission

- The final report is due on January 20, 2026.

Update on the Previous Charge

- The committee was previously charged with working with the Provost's Office to review and report on enrollment trends in Foreign Language (FL) and Global Issues (GI) courses over the past three years.
 - A report addressing the charge was discussed during the meeting.
 - Several members recommended minor formatting changes.
 - The report was approved by the committee.
 - It was requested that the report be shared with committee members after the formatting changes are made.

Update on the 2025–2026 Charge to Councils and Committees

- The committee worked on the following charge during the meeting:
 - *Charge:* The Faculty Senate has requested that all Faculty Senate councils and committees review their current procedures, bylaws, and operating practices in light of reduced faculty numbers across the University and the Academic Affairs Rebuild.
- Committee members made the necessary revisions to address the charge.
- The committee voted to approve the changes, with the understanding that minor revisions may still be made. The final document will be recirculated to council members.

- The finalized document will be shared with committee members.

Meeting Adjournment

- The meeting was adjourned at 4:40 p.m.