

## **Council for International Education (CIE)**

### **Meeting Minutes**

CIE Council Meeting Date:

- Monday, September 22, 2025

Time: 3:00 - 4:00 pm

Meeting Format: Online Zoom Meeting

Google Drive

- <https://drive.google.com/drive/folders/0ABRsy74eECvzUk9PVA>

### **Faculty Senate Councils and Committees Webpages:**

- [https://www.wiu.edu/faculty\\_senate/committees/index.php](https://www.wiu.edu/faculty_senate/committees/index.php)
- Click on [Council for International Education \(CIE\)](#)

### **Fall 2025 Members**

- Twelve members
  - Nine faculty members (two from each college and one from the Library) appointed by the Faculty Senate
  - Two students (one study abroad student and one international student)
  - Executive Director of the School of Global Education and Outreach, or the Executive Director's designee, as a non-voting ex-officio member

### **Council for International Education (CIE) Members**

|                                             |      |                        |
|---------------------------------------------|------|------------------------|
| Tahir Khan, Computer Sciences (Chair)       | 2027 | B&T                    |
| Brian Locke, Music (Vice Chair)             | 2027 | FA&C                   |
| Christina Davis, Soc/Ant                    | 2028 | A&S                    |
| Jiyoung Park, RPTA                          | 2027 | E&H                    |
| Jongnam Choi, GIA                           | 2025 | A&S                    |
| Charlie Chadwell, Music                     | 2028 | FA&C                   |
| Dave Hunter, Engineering Technology         | 2026 | B&T                    |
| Chris Kovacs, Health/Wellness               | 2028 | E&H                    |
| A new representative is yet to be nominated |      | Library                |
| Mirza Jahan                                 |      | Student Representative |
| Ransom Igodi                                |      | Student Representative |
| Kim McDaniel, ex-officio                    |      | Study Abroad           |

### **Attendance**

- **Present:** Tahir Khan, Christina Davis, Jiyoung Park, Charlie Chadwell, Dave Hunter, Chris Kovacs, Kim McDaniel, Mirza Jahan
- **Absent:** Brian Locke, Jongnam Choi, Ransom Igodi

### **Approval of Previous Minutes**

- Meeting minutes of September 15, 2025, were reviewed and approved.

### **Google Drive Access**

- All members were reminded that they should have access to the CIE Council Google Drive.
- Members experiencing access issues were encouraged to contact the chair.

### **Membership Requirement Review**

- The Council is currently reviewing existing membership requirements.
- Dr. Khan provided a summary of current membership composition:
  - 12 total members: 9 faculty (2 from each college + 1 from the library),
  - 2 student representatives (1 study abroad student, 1 international student),
  - Executive Director (or designee) of the School of Global Education and Outreach as a non-voting ex-officio member.
- Preference is given to members with international education or experience.

### **Action Items:**

- Dr. Khan has prepared a document summarizing current requirements and proposed questions for member feedback.
- Members are asked to submit responses via the provided form by Monday, September 29, 2025.
- Feedback will include:
  1. Proposed number of total members under the two-college model.
  2. Number of representatives from each college.
  3. Suggested revisions to student membership structure.
  4. Any additional changes to membership requirements.

## **Administrative Model Update**

Discussion:

- Dr. Hunter suggested that Dr. Khan request access to the administration model, which outlines revised administrative roles.
- Dr. Khan will email Dr. Jeremy Robinette to request access and share the document with council members.

## **Council Name Change Discussion**

Discussion:

- Although previously decided to retain the current name, the administration requested the Council to reconsider.
- A new document has been shared with potential name options for review.
- Members may also propose alternative names or indicate a preference to retain the current name.
- Given the Council's expanding focus on multicultural perspectives, a new name may better reflect its scope.

Deadline:

- Feedback due by Monday, September 29, 2025.

## **Coordination with Council on General Education (CGE)**

Discussion:

- The Council received a request from Dr. Jeremy Robinette to coordinate with the Council on General Education (CGE) to ensure consistency in reviewing and approving courses from a multicultural perspective.
- Volunteers were requested to liaise with CGE.

Follow-up:

- Dr. Hunter offered to contact Dr. Amy Carr to initiate communication.
- Dr. Hunter will CC Dr. Khan and Dr. Locke in the correspondence and attempt to arrange a joint meeting or invite CGE members to a CIE session.

## **Meeting Schedule**

- The Council confirmed bi-weekly meetings moving forward.
- Members who did not receive the updated meeting invite should notify Dr. Khan.
- The next meeting will be held in two weeks.

## **Meeting Adjournment**

- The meeting was adjourned at 3:23 PM