**Council for International Education**

**Minutes – November, 4, 2010 Meeting**

**Present: Kevin Bacon, Marykay Karn, Susan Moore, Rita Kaul, Heather McIlvaine-Newsad, Barbara Ribbens, Jongho Lee, Chuck Malone**

1. Welcome
2. Approval of minutes from Oct 21, 2010 meeting ***Approved upon correcting the name of the former BOT program in the discussion about online courses to its correct name of* Bachelor of Arts in General Studies (BGS) degree program**
3. Announcements
   1. Department Form Revisions – will review departmental forms. If study abroad was not selected as option then no response was needed on restricted or non-restricted.
4. Policy Issues
   1. Letter to Chairs – in process. ***Kevin and Barbara will complete a draft and send it to CIE members for review.***
   2. Transfer articulation issue.

***After considerable discussion, we decided to break a CIE articulation recommendation into two parts - courses that are already covered by the existing articulation process - and the second part would be exceptions to those courses.***

***To address the first part, a motion was made and approved with the following CIE recommendation:***

***“If courses are determined by the articulation process to be sufficiently similar for direct transfer to WIU, that should be sufficient for the Global Issues designation to be automatically approved for the course as well. “***

***CIE will next work on a policy recommendation for coursed not automatically covered by the existing articulation process***

* 1. Double dipping statement in Q&A document.

***CIE voted to rescind its former recommendations and statements against double dipping. The CIE Q&A document will be changed to reflect that rescission***

* 1. Online courses.

***A review of courses by the Registrar’s Office determined that there are currently eight courses that are offered online and have been approved to meet the FLGI requirement. Those courses are:***

1. ***BC 325, Comparative Broadcasting Systems***
2. ***CS 320, Ethical, Social, and Legal Issues in the Digital World***
3. ***MKTG 317, International Business***
4. ***MUS, Music in World Cultures***
5. ***SCM 411, Global Supply Chain Management***
6. ***ANTH 110, Introduction to Cultural Anthropology***
7. ***GEOG 110, World Regional Geography***
8. ***HIST 126, Western Civilization Since 1648***

***The number of online courses meeting the FLGI requirement will continue to be monitored, and CIE will continue to encourage Departments to submit online courses to meet the FLGI requirement.***

* 1. Housekeeping.
     1. Can the DSGI and GEGI forms be combined to one?

***CIE recommends that the DSGI and GEGI forms be combined into one form, with a box to check for either DSGI or GEGI. This will help prevent Departments from choosing the wrong form. Additionally, CIE recommends that any courses previously approved, but that used the wrong form, be allowed to be transferred to the correct form and designation without going through CIE again, as the Goals and Objectives to be met are the same for either type of course.***

* + 1. What happens if a course we approve as a DSGI course later is approved in General Education?

***After discussion on the issue, CIE recommends that if CIE approves a course for DSGI designation, and it later is approved as a General Education course, that it automatically also becomes a GEGI course.***

1. Departmental Forms

***The following forms were reviewed and recorded.***

* 1. ***Chemistry***
     1. ***Chemistry – Biochemistry option***
     2. ***BS Chemistry***
     3. ***BS Chemistry – Science Teacher Certification***
     4. ***BS Forensic Science***

**The** ***Department forms from Communication Sciences Disorders and Speech Language Pathology -- and Theater and Dance were tabled until the next CIE meeting so as to give CIE members an opportunity to review them.***

1. ***The following Discipline Specific course applications were tabled until the next CIE meeting so as to give CIE members a chance to review them.*** 
   1. ***Theater and Dance***
      1. ***THEA 390***
      2. ***THEA 391***
      3. ***THEA 392***

***VII. Study Abroad Courses.***

***Some initial ideas were discussed for developing a policy for Study Abroad Courses to be approved for FLGI designation. Much of the discussion centered on CIE working with the Center for International Studies, which currently approves if credit is to be granted for a Study Abroad Course. The discussion will continue.***

***The meeting was then adjourned, and the next CIE meeting will be at 4:00 pm on Thursday, November 18, 2010***