

## **Minutes for 2/19/25**

**Present:** Andrea Alveshere (Chair), Rebel Mickelson (Vice-Chair/Secretary), Tammi Bories, Sean Cordes, Gina Yi, Leanda Hemphill, Mohammad Shamsuddoha, Emily Shupe

**Absent:** Paul Chinen, Stephen Druse, Nilanjan Sen, Feridun Tasdan

1. Call to order (begin recording): 9:09
2. Corrections and acceptance of minutes from January 29<sup>th</sup> meeting  
Moved: Tammi Bories Seconded: Gina Yi—Minutes accepted
3. Additions to Agenda—None
4. Roll Call
5. Announcements

## **NEW BUSINESS**

### **6. CIT Shared Folder Update**

- There are two folders in the shared drive
  - Old Folder is now Sub Council folder which was shared with everyone
  - New survey was added to OTL
  - Operational definition and modalities folder has been added to main drive
    - Need to compare what we are doing to what other schools
    - 2023 report is summarized as to what we need to look at moving forward
    - Made a list of all graduate studies with only online programs
  - PDF of course catalog has been added to folder

### **7. Update on CIT Student Survey**

- Got less than 50 responses on survey. Decided not to inundate faculty with two surveys since OTL is sending out one soon.
- Plan to send out again after new survey has been completed

### **8. Reports**

#### **a. AI Sub-Council**

- Met last month—basically a group of people keeping up to date on AI in the upcoming technology and that faculty senate can come to about AI
- Been signing up for AI webinars and have links and videos in drive
- Email received from a discussion from faculty from other institutions about AI in IRB and how are they addressing approval research projects that includes AI

#### **b. Online Teaching Ad Hoc Sub-Council**

- A webinar folder was created and all webinar video links will be added when available.
- ADA Compliance—we are behind on it and need to become more compliant
- Creating a survey for students that we will go out next week
  - Survey looking at specifically online learners and what their experience is, going through all areas
- Andrea will send it out through qualtrics next week
- Faculty Senate gave us an extension until April 22nd to get recommendation to them

- Andrea will send progress report in March to Faculty Senate

9. Good of the Order-None

### **ADJOURNMENT**

Next Meeting of CIT:

- March 19th at 9am
- TBD–April 16th at 9am–will finalize  
OTL items before senate